



City Manager Report: August 2015

Distributed: September 17, 2015



Contents:

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

Reporting Schedule:

Published monthly on the City of Goodlettsville website and distributed on the third Thursday of the month

Featured Picture:

Horticulturist Eddie Allen hosted a lecture and planted a tree at the Goodlettsville Event Center as a part of the Tree City USA program.

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Tim Ellis, City Manager

September 10, 2015

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the August, 2015 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis".

Tim Ellis, City Manager

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A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: August, 2015

Legislative Accomplishments

- Board of Commissioners took action following the following ordinances:
 - Passed Ordinance 15-843, an ordinance to amend Title 14, the official zoning map of the Goodlettsville Municipal Code Ordinance Number 06-674 as amended by rezoning a certain area of land to low density residential district (R40).
 - Passed Ordinance 15-845, an ordinance to amend Title 2, Chapter 1, Section 104, Subsection 4(a) of the City of Goodlettsville Municipal Code, by deleting subsection 4(a) in its entirety and replacing it with a new subsection 4(a).
 - Passed Ordinance 15-846, an ordinance to establish new wastewater connection and capacity fees.

- The Board of Commissioners also took action on the following resolutions:
 - Approved Resolution 15-646, a resolution amending rules and regulations for the serving and consumption of alcohol within parks & recreation facilities as approved by Ordinance 15-832.
 - Approved Resolution 15-647, a resolution approving an application for an application for a “Creative Play Grant” from Kaboom, Inc.
 - Approved Resolution 15-648, a resolution approving an agreement with the City of Millersville, Tennessee for the utilization of wastewater transmission facilities belonging to the City of Goodlettsville, Tennessee.
 - Approved Resolution 15-649, a resolution approving an agreement with the City of Ridgeway, Tennessee for the utilization of wastewater transmission facilities belonging to the City of Goodlettsville, Tennessee.

- Deferred Resolution 15-650, a resolution approving a contract with the Tennessee Department of Transportation for traffic flow improvements and traffic signal upgrades (Phase II) as a part of the Congestion Mitigation and Air Quality Improvement program.

Other Items Considered by the Board

- None

Legislative Matters Forthcoming

- Ordinance changing the zoning classification of certain property within the city.
- Resolution approving a contract for debt collection services.
- Resolutions approving agreements with the Cities of Millersville and Ridgetop for the transmission of wastewater.
- Ordinance amending the zoning ordinance as it relates to accessory and residential additions.
- Resolution approving a contract with TDOT in reference to CMAQ grant.
- Ordinance adopting new wastewater connection and capacity fees.
- Ordinance permitting the consumption of alcohol at the Goodlettsville Event Center during permitted events.
- Resolution approving rules and regulations as it relates to the consumption of alcohol at the Goodlettsville Event Center.

Commissions and Boards

- **Planning Commission**
 - Approved a request of Crawford & Cummings, P.C., 1929 21st Ave. S., Nashville, TN for approval of a Final Master Plan, Truevine & Vineyard At 12 Stones PUD, Sumner County Property Map 143, parcels 52, 52.03 and 48.03, and Map 143-F-A parcels 35 and 38.

- Approved a request of Crawford & Cummings, P.C., 1929 21st Ave. S., Nashville, TN for approval of a Final Plat, Truevine & Vineyard At 12 Stones PUD, Sumner County Property Map 143, parcels 52, 52.03 and 48.03, and Map 143-F-A parcels 35 and 38.
 - Approved a Request of Ragan-Smith Associates 315 Woodland St. Nashville, TN on behalf of Gurmit Advani, General Hospitality Services, Brentwood, TN for approval of a Final Master Plan, North Creek Commons CPUD, Davidson County Tennessee.
 - Approved certain zoning ordinance changes as it relates to accessory buildings and residential additions and / or additions.
 - Approved a Request of Ragan-Smith Associates 315 Woodland St. Nashville, TN on behalf of Gurmit Advani, General Hospitality Services, Brentwood, TN for approval of a Final Plat, North Creek Commons CPUD, Davidson County Tennessee.
- **Board of Zoning Appeals**
 - ❖ Board did not meet during the month of August.
- **Beer Board**
 - Heard violations on the following for the under sales of beer to a minor.
 - Marriott Courtyard
 - Kabuto
 - Approved a new ordinance as it relates to the regulation of beer sales. Recommended to the Board of Commission for approval.
- **Industrial Development Board**
 - ❖ Industrial Development Board did not meet during the month of August.
- **Parks, Recreation & Tourism Advisory Board**
 - Approved a conceptual Peay Park Re-Development Master Plan.

Ongoing Work

- Overall Capital Improvements Program.

- “My Goodlettsville” Program.
- Traffic congestion mitigation.
- Conference Drive Enhancements.
- Main Street Stakeholders creation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Senior Citizens Center construction.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- City Ambassador Program.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Main Street Streetscape Project.
- Streambank stabilization of Mankers and Madison Creeks.
- City-wide Beautification.
- Utility Billing Start-up.

Public Information Office / City Recorder Monthly Report August 2015

News & Announcements

Posted on the city's website, facebook, twitter, Notify Me email lists, and mobile app:

- "Intersection of Emily Drive and Cynthia Trail to Become a 3-Way Stop"
- "Annual Arts and Antiques Festival set for Saturday, September 12th"
- "Experience Goodlettsville Community Event"
- "Music on Main Continues Thursday, August 20th with Nashtones"
- Goodlettsville Chosen to Receive Transportation Grant"
- "Utility Billing Updates"
- "Board of Commissioners Meetings Posted for Online Viewing"
- "City Manager's Monthly Report for July 2015 is Posted"
- "Arbor Day and Tree City U.S.A. Program"
- "Study Session Discussion Items and Meeting Agenda for August 27, 2015 Meetings"
- "Goodlettsville Tax Freeze"
- "City of Goodlettsville Launches New and Improved Mobile App"
- "City of Goodlettsville September Newsletter"
- Employee of the Month for July was Miranda Vaughan.
- Communications Officer of the Month for July was Adam Branham
- Police Officers of the Month for July were Sgt. Jeff Petty, Sgt. Carey Birdine, Brandon Wright, Andre Sanders, Hannah Welch, Rico Jones, and Charlie Hauskin.
- All board meeting agendas for August and approved minutes

Meetings/Events

- Met with the Arts and Antiques Festival Committee
- Attended the Goodlettsville Chamber of Commerce Luncheon
- Coordinated the Citizens Leadership Academy kickoff session - Finance and Administration Division
- Attended the Citizens Leadership Academy at Public Works

Admin

- Continued work on the city's mobile app redevelopment project then launched the app in late August
- Prepared for the regularly scheduled August 13th and August 27th commission meetings.
- Performed website administrator job functions as needed: developed and reviewed web content

Finance and Administration Monthly Report

August 2015

FINANCE

- Met with Third Party Printer regarding Property Tax Statements.
- Met with John Crawford, VC3 to discuss managed IT services, along with Roger Lancina and the City Manager.
- Met with City Manager, Parks Director and Evan Sanders with Community Development Partners regarding upcoming LPRF Grant opportunities.
- Participated in our Bi-weekly Utility Billing Project Status Update conference call.
- Participated in the Citizen's Academy Administration session
- Met with EGov regarding Property Tax Software.
- Met with MTAS Financial Consultant regarding various issues
- Met with Public Works Staff regarding utility billing
- Continued to work on utility billing issues, auto drafts, lockbox imports, etc.
- Spent numerous hours preparing for the City's Annual Audit

Human Resources

- August 11 spoke at Citizen's Academy Administration session.
- August 18 met with John Grubs of MTAS on HR topics.
- August 19 met with picnic committee and held wellness training with TriStar.
- Hired: 1 FT Planning & Development Services Director, 1 PT Dispatcher.
- Terms during the month: 11 Seasonal employees ended.
- Worker's Compensation accidents in the month: 1 severe dog bite, 1 scratches to arms and hands.
- Full-time employees: 130; Part-time employees: 29.
- Job opening: Mechanic I, Utility worker.

**City of Goodlettsville
Financial Summary
August 2015 (Unaudited)**

UNASSIGNED FUND BALANCE

Operating Fund	Current Month	Budget 06/30/2016	%
General Fund	1,747,428	1,617,218	108%
Sanitation	27,004	9,737	277%
Tourism	411,540	273,413	151%

CASH IN BANK

General Fund	4,146,875
Sanitation	(6,961)
Tourism	498,550
Sewer	9,717,973
Stormwater	1,059,717
Total Cash	15,416,154

SALES TAX COLLECTIONS

Month Received	Sumner Current Year	Sumner Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	53,696	40,852	301,770	301,966	355,467	342,818
Sep					0	0
Oct					0	0
Nov					0	0
Dec					0	0
Jan					0	0
Feb					0	0
Mar					0	0
Apr					0	0
May					0	0
Jun					0	0
Jul					0	0
YTD	53,696	40,852	301,770	301,966	355,467	342,818
						3.69%

Governmental Revenues are typically received in arrears, i.e., July revenues are received in August. The revenues collected in July, were for the month of June, and were recorded in prior year financials.

**City of Goodlettsville
Financial Summary
August 2015 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	535,796	645,813	14,098,749	4.58%
General Fund	Expenditures	1,340,847	2,048,183	16,402,407	12.49%
Net Increase/Decrease		(805,051)	(1,402,370)	(2,303,658)	
Sanitation Fund	Revenues	102,978	102,978	958,000	10.75%
Sanitation Fund	Expenditures	69,071	75,974	948,655	8.01%
Net Increase/Decrease		33,907	27,004	9,345	
Tourism	Revenues	69,352	131,614	534,600	24.62%
Tourism	Expenditures	13,796	33,881	659,249	5.14%
Net Increase/Decrease		55,556	97,733	(124,649)	
Sewer	Revenues	420,026	420,026	5,155,000	8.15%
Sewer	Expenses	631,998	688,811	5,674,161	12.14%
Net Increase/Decrease		(211,972)	(268,785)	(519,161)	
Stormwater Utility	Revenues	88,886	284,549	604,000	47.11%
Stormwater Utility	Expenses	3,426	15,368	662,264	2.32%
Net Increase/Decrease		85,460	269,181	(58,264)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	94,147	153,684	1,626,716	9%
Community Development	48,344	120,735	709,492	17%
Police	308,188	533,234	4,954,235	11%
Fire	111,742	191,475	2,313,092	8%
Hwys & Streets	60,098	114,360	2,452,240	5%
Parks/Recreation	121,745	226,548	2,226,318	10%

NEW BUSINESS LICENSE

AUGUST 2015

- | | |
|--------------------------------|------------------------|
| 1. J & J Lawn Care | 405 Rosehill Dr. |
| Joseph Tigar (615) 393-2305 | lic issued 08/06/2015 |
| 2. Hollis Concrete Co., Inc | 2266 Cherokee Road |
| Terry Hollis | lic. Issued 08/14/2015 |
| 3. Breshears Painting | 710 S. Dickerson Road |
| Scott Breshears (615) 719-5759 | lic. Issued 08/28/2015 |
| 4. Solitude Corp. | 912 Old Dickerson Road |
| Hubert Worrell (615) 300-3880 | lic. Issued 08/21/2015 |
| 5. Healthsource | 149 N. Wynridge Way |
| Billy Grisard (615) 429-7949 | lic. Issued 08/21/2015 |

MONTH OF AUGUST 2015**MONTHLY MANAGEMENT REPORT****COURT**NUMBER OF CITATIONS ISSUED IN AUGUST 2015 - 456NUMBER OF DEFENDANTS APPEARING IN COURT

AUGUST 11	9:00	A.M.	52
AUGUST 11	1:00	P.M.	39
AUGUST 18	9:00	A.M.	114

TOTAL FOR MONTH			205
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JUNE 16	1:00	P.M.	10
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CONTESTED COURT SESSIONNUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	0
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MISDEMEANORS	0
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NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	122
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EIGHT HOUR SCHOOL	8
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Administrative Assistant to the City Manager's Office
August 2015

Administrative

- Organized weekly staff meetings
- Assembled IT issues city-wide for Roger Lancina
- Presented at Citizen's Leadership Academy on 8/11 as part of the Finance and Administration Division
- Filmed Board of Commissioners Meeting on 8/13 and on 8/27, uploaded videos to website and distributed them through Notify Me emails
- Assembled and distributed the City Manager's monthly report for July
- Employee of the Month, Miranda Vaughan, was acknowledged on website, social media, and information sent to the Ledger
- Met with the Ministerial Event Committee to discuss upcoming community family friendly event
- Met with the Picnic Committee to plan the upcoming Employee Picnic for September
- Amy Murray and I met to plan upcoming My Goodlettsville Community Clean Up Event
- Attended Arbor Day lecture as a part of Tree City USA program
- Attended community-wide event Experience Goodlettsville on 8/29

Assistance to Firefighters Grant

Grant Description: Federal grant to fund 95% of project with 5% match

Project Description: To purchase 31 4500 psi Self Contained Breathing Apparatus' and an air compressor/cascade system and 2 cylinder fill station with CO monitor

Project Cost: \$243,295

Funds Requested: \$231,710

City Match: \$11,585

Status: **Submitted**

Governor's Highway Safety Office Grant

Grant Description: Federal grant not exceeding \$5,000

Project Description: Four handheld lasers

Project Cost: \$5,000

Funds Requested: \$5,000

City Match: \$0

Status: **Submitted**

Staffing for Adequate Fire and Emergency Response Grant

Grant Description: Federal grant to employ firefighters for two years

Project Description: To hire and employ 3 firefighters for 2 years

Project Cost: \$172,000

Funds Requested: \$172,000

City Match: \$0

Status: **Submitted**

TAEP Grant

Grant Description: Tennessee Agricultural Enhancement Program matching grant

Project Description: To fund tree planting project along NorthCreek Boulevard

Project Cost: \$8,604

Funds Requested: \$4,302

City Match: \$4,302

Status: **Awarded** – Should receive contract in Sept. and begin planting as early as Nov.

TDEC Recycling Rebate

Grant Description: State rebate to assist local governments in reducing waste

Project Description: To offset recycling program costs

Project Cost: \$1,808.00

Funds Requested: \$904.00

City Match: \$904.00

Status: **Submitted**

TDOT Congestion Mitigation and Air Quality Improvement Grant

Grant Description: Federal grant to cover 100% of project

Project Description: Construct phase II of the Long Hollow Pike signalization project and to further enhance a previously awarded grant for traffic enhancements along the Conference Drive corridor

Project Cost: \$1,885,000

Funds Requested: \$1,885,000

City Match: \$0

Status: **Awarded**

Walmart Community Grant
***Applied at two Walmarts**

Grant Description: A Walmart grant not exceeding \$2,500 to support local communities

Project Description: To purchase public safety oriented materials for upcoming community events

Project Cost: Project cost is dependent on award

Funds Requested: \$5,000

City Match: \$0

Status: **Submitted**

Goodlettsville Police Department

Chief Goodwin's Monthly Report

August 2015

On August 4th our department hosted our 2nd National Night Out Against Crime at Moss-Wright Park. On August 5th Chief Goodwin, Officer Knalls and Talisa Cowden attended Gateway Elementary's back to school event. On August 15th Chief Goodwin and Sgt. Cherry attended the Burton Heights Neighborhood Watch picnic and attended their Neighborhood Watch meeting on August 17th. On August 20th Cmdr. Cherry provided training to employees of the new store Rainbow in Rivergate Mall on shoplifting and other crime prevention strategies. On August 20th Chief Goodwin and Cmdr. Cherry were at Music on Main. On August 26th Cmdr. Cherry and Chief Goodwin hosted the hotel/motel managers meeting at the Rivergate Mall sub-station. On August 29th Chief Goodwin and Commander Cherry was at Experiencing Goodlettsville at Moss-Wright Park. Chief Goodwin attended the 18th Drug Task Force Meeting on August 19th and the Chamber of Commerce luncheon on August 27th.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of August and 52.2 pounds of unwanted pharmaceuticals were deposited.

In review of the TIBRS data comparing August 2015 to August 2014 Crime Against Person decreased from 28 to 14 a 50% decrease, and Crime Against Property decreased from 89 to 68 a 24% decrease and overall we had a 30% decrease. YTD TIBRS Crime Against Person decreased from 180 to 126 a 30% reduction. TIBRS Crime Against Property decreased from 646 to 498 a 22.91% reduction. Overall there has been a 24.46% decrease YTD. Our UCR total for the year is a 24.11% decrease in UCR Crimes.

Our proactive efforts were excellent for the month of August. As a result our officers made 962 Traffic Stops and 3 Terry Stops. They made 87 Traffic Arrests and 14 DUI Arrests. From these Traffic Stops resulted 4 Felony charges, 98 Misdemeanor charges, and 12 warrants were served. They had 10 drug confiscations (8 from traffic stops). They issued 15 Misdemeanor Citations, made 63 Physical Arrests with 65 Misdemeanor charges and 6 Felony charges. They made 15 Juvenile Misdemeanor Arrests and 1 Juvenile felony arrest.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 40 Warrant Service Attempts. They served 14 Felony Warrants and 26 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 242 apartment checks, 636 checks of neighborhoods, 482 businesses checks and 242 park checks. They had 804 Community Contacts. They found 1 Open Door on closed businesses and issued 487 Park Smarts.



AUGUST TIBRS

TIBRS Group A Offenses

	2015 Offenses Reported	2014 Offenses Reported
Crimes Against Persons	14	28
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	3	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	0	1
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	1	4
Simple Assault	9	18
Intimidation	1	5
Stalking	0	0
Crimes Against Property	68	89
Arson	0	0
Bribery	0	0
Burglary	7	9
Counterfeiting/Forgery	1	6
Destruction/Damage/ Vandalism	9	9
Embezzlement	0	2
Extortion/Blackmail	0	0
Fraud - False Pretenses	4	0
Fraud - Credit Card/ATM	1	0
Fraud - Impersonation	1	1
Fraud - Welfare	0	0
Fraud - Wire	1	0
Motor Vehicle Theft	1	3
Robbery	2	3
Stolen Property Offenses	0	0
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	24	34
Theft From Building	6	8
Theft From Coin Machine	0	0
Theft From Motor Vehicle	6	8
Theft of Motor Vehicle Parts	2	2
Theft - All Other Larceny	3	4
Total Group A Offenses	82	117

YTD TIBRS - 2015 VS 2014

TIBRS Group A Offenses	2015	JAN 2015	JAN 2014	FEB 2015	FEB 2014	MAR 2015	MAR 2014	APR 2015	APR 2014	MAY 2015	MAY 2014	JUN 2015	JUN 2014	JUL 2015	JUL 2014	AUG 2015	AUG 2014	2014 Offenses TOTAL	% CHANGE
Crimes Against Persons	126	15	24	14	20	15	23	18	22	17	27	18	19	15	17	14	28	180	-30.00%
Murder	2	2	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	100.00%
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Kidnaping/Abduction	1	0	1	0	1	0	1	0	0	0	0	1	0	0	1	0	0	4	-75.00%
Forcible Rape	3	0	0	0	1	0	0	0	0	0	0	0	0	0	0	3	0	1	200.00%
Forcible Sodomy	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	2	-100.00%
Sexual Assault W/Object	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	NC
Forcible Fondling	1	0	0	0	0	1	0	0	1	0	1	0	0	0	1	0	1	4	-75.00%
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Statutory Rape	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Aggravated Assault	21	5	6	4	5	3	4	2	5	1	6	4	4	1	2	1	4	36	-41.67%
Simple Assault	80	8	14	8	10	9	14	12	15	12	18	10	13	12	11	9	18	113	-29.20%
Intimidation	16	0	3	2	2	2	3	4	0	2	2	3	1	2	1	1	5	17	-5.88%
Stalking	1	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	1	0.00%
Crimes Against Property	498	82	64	44	65	65	83	52	63	55	87	63	90	69	85	68	89	646	-22.91%
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Burglary	44	6	5	3	5	5	5	6	3	5	8	9	6	3	6	7	9	47	-6.38%
Counterfeiting/Forgery	14	2	2	0	1	3	3	0	5	2	0	3	0	3	3	1	6	20	-30.00%
Destruction/Damage/ Vandalism	66	11	5	7	7	7	6	10	7	4	19	2	7	16	7	9	9	67	-1.49%
Embezzlement	15	2	0	2	3	4	0	0	1	1	2	4	6	2	2	0	2	16	-6.25%
Extortion/Blackmail	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - False Pretenses	36	11	5	3	7	6	5	0	4	4	1	3	3	5	8	4	0	33	9.09%
Fraud - Credit Card/ATM	3	1	0	1	2	0	3	0	2	0	0	0	1	0	1	1	0	9	-66.67%
Fraud - Impersonation	17	1	2	4	7	6	6	1	3	2	1	1	5	1	2	1	1	27	-37.04%
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - Wire	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	NC
Motor Vehicle Theft	9	1	2	1	0	1	3	2	2	2	1	1	2	0	1	1	3	14	-35.71%
Robbery	14	4	1	0	0	0	1	1	1	3	1	3	1	1	2	2	3	10	40.00%
Stolen Property Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Pocket-picking	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Purse Snatching	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Shoplifting	148	30	25	11	21	17	31	14	39	20	27	19	36	13	31	24	34	244	-39.34%
Theft From Building	48	7	6	4	7	6	4	8	6	4	7	10	7	3	8	6	8	53	-9.43%
Theft From Coin Machine	3	0	0	2	0	0	0	0	0	1	0	0	0	0	1	0	0	1	200.00%
Theft From Motor Vehicle	44	4	8	4	4	2	10	5	6	4	14	4	10	15	8	6	8	68	-35.29%
Theft of Motor Vehicle Parts	15	0	2	0	0	4	4	3	1	2	5	1	2	3	1	2	2	17	-11.76%
Theft - All Other Larceny	19	2	1	0	1	4	2	2	3	1	1	3	3	4	4	3	4	19	0.00%
Total Group A Offenses	624	97	88	58	85	80	106	70	105	72	114	81	109	84	102	82	117	826	-24.46%



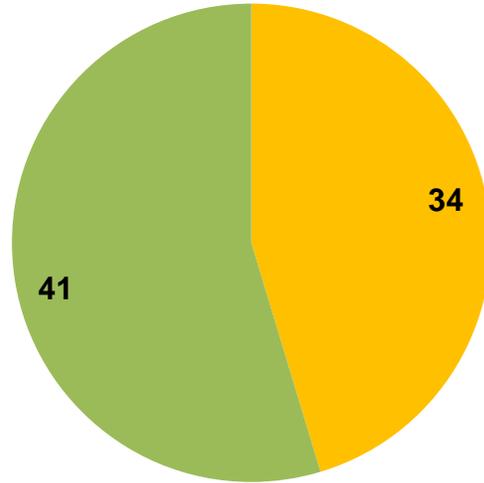
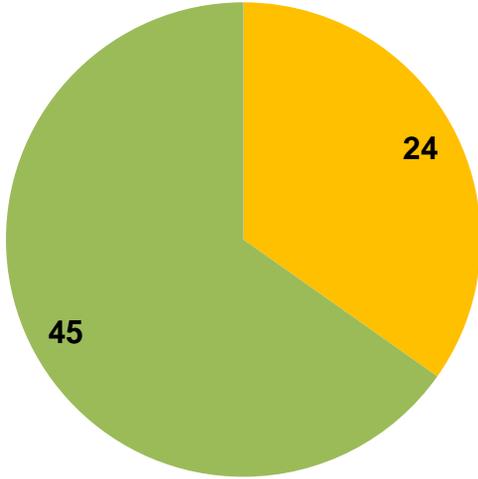
TITAN CRASH REPORTS

■ Fatal ■ Injury ■ Property Damage

2015
69

AUGUST

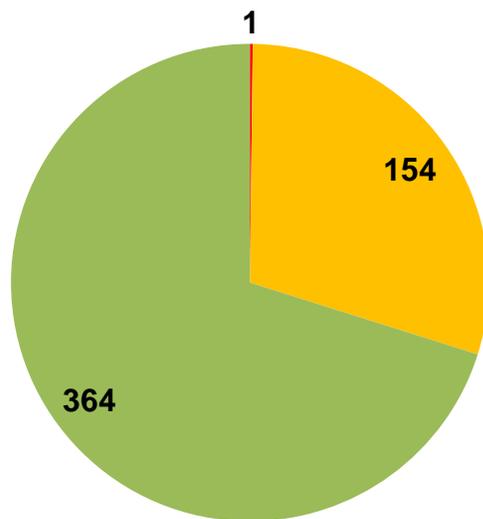
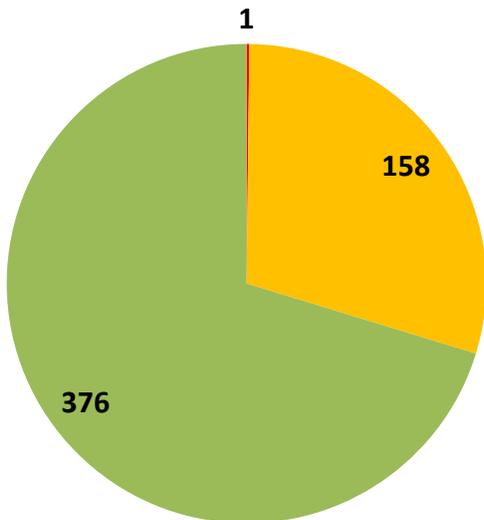
2014
75



2015
535

AUGUST

2014
519





AUGUST COMPSTAT WEEKS 32 THRU 35

	CURRENT	2015 YTD		2014 YTD		% change	2014 TOTAL
Murders	0	YTD	2	YTD	1	100.00%	1
Rape	3	YTD	4	YTD	1	300.00%	1
Robbery (Commercial)	1	YTD	8	YTD	2	300.00%	8
Robbery (Street)	1	YTD	7	YTD	9	-22.22%	11
Aggravated Assault	1	YTD	19	YTD	20	-5.00%	23
Aggravated Assault - Dom Viol	1	YTD	8	YTD	13	-38.46%	17
Burglary (Commercial)	2	YTD	18	YTD	10	80.00%	15
Burglary (Residential)	5	YTD	28	YTD	35	-20.00%	51
Auto Burglaries	7	YTD	46	YTD	64	-28.13%	89
Larceny	10	YTD	84	YTD	93	-9.68%	140
Shoplifting	23	YTD	151	YTD	246	-38.62%	385
Motor Vehicle Theft	1	YTD	9	YTD	12	-25.00%	19
Total Offenses	55	TOTAL YTD	384	TOTAL YTD	506	-24.11%	760



Summary of Month's Activities – August 1 thru August 31, 2015

Fire Administration

Fire Operations

The Department responded to 258 calls for service for the month of August.

Administration:

Summer time tends to be busy months for firefighters and August 2015 was not an exception. Most emergency responses this month have been EMS calls.

The Fire Department started the 'in service' training program this month. *In service* training is an annual training program that is approved by the State Fire Commission. The individual courses within the training program change from year to year with the exception of emergency driving which is required each year. Fire Department employees are mandated by the State and the Department to have driver training every year. The goal of the training is to provide a quick and safe response.

Firefighters received training at the fire hall on natural gas emergencies from representatives of Piedmont Gas. The department is grateful for the program that Piedmont Gas has put together for first responders.

Firefighters evaluated firefighting nozzles. The industry has developed a wide array of new and advanced equipment for interior fire attack. Constant evaluation of these products help our firefighters remain focused on the best methods for modern fire attack. New and advanced equipment is not always better than current equipment and methods, but a good healthy evaluation helps our firefighters remain focused on skills, needs and the best practices.

2015 Skills and Drill Plan

Jan- PPE, Turn-out gear PS001

Feb- Mayday PS002, Firefighter Disorientation, SCBA Confidence

March- PS005 SCBA, VES Training, Forcible Entry

April-PS003 1 ¾, PS004 2 ½, Modern Residential Fire Attack, Hot Weather ops.

May- PS006 Ground ladders, Fire Ground Command Simulation

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

Public Education Hours

3.5 hours - tours given for visitors to the Fire Hall

4 hours – Madison Creek Elementary

August Maintenance Report

0 Scheduled Services

14 Repairs

Special Projects

Pump Test

Outstanding Issues

Ordered parts for Engine 41-7 to repair damage from accident - repairs to be made at Cumberland Fire
Working with CFS to schedule Annual Ladder Testing

Cost Savings

In house repairs to department vehicles

In house repairs / maintenance to fire hall (7 building repairs)

Pending tasks / repairs

Working with the City Facilities Coordinator to get shower in Fire Hall dorm room repaired

Working with local company to repair the alarm panel in Fire Hall

Calculating projections for the budget / building maintenance in the 2016-2017 fiscal budget year

Fire Special

Maintenance work on Engines performed throughout the month

Aided B Shift with Water Wars at Madison Creek Elementary

Training hours- Target Safety, Hazmat, SCBA Confidence and Piedmont Gas Classes

Thermal Camera placed in service

Goodlettsville Fire Department
Incident Report / Incident Totals

Jurisdiction 19226 August 1, 2015 thru August 31, 2015
(NFIRS Report)

Total Calls 258

CATEGORY	TOTALS	CATEGORY	TOTALS
Structure Fires	0	Hazardous Calls	5
Vehicle Fires	3	Service Calls	23
Brush/Grass Fires	0	Good Intent Calls	29
		Cover Assignment, Standby, Moveup	0
Overpressure Rupture /Explosion No fire	0		
Refuse/Rubbish Fires	0	System Malfunction, Malicious False	8
Other Fires	4	Unintentional False	5
		Other False	4
Total Fires	7	Total False	17

Rescue and EMS	177	Weather Related	0
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(Vehicle Accidents with Injuries 20)

Mutual Aid Received	9	Incidents with Exposures	0
Mutual Aid Given	52		

Fire Service Injuries	0	Fire Dollar Loss	
Non-Fire Service Injury	0	Property	0.00
Fire Service Death	0	Contents	0.00
Non-Fire Service Death	0		0.00
Fire Civilian Injuries	0	Non-Fire Dollar Loss	0.00
Non-Fire Civilian Injuries	0	Property	0.00
Fire Civilian Deaths	0	Contents	0.00
Non-Fire Civilian Deaths	0		0.00

Public Works Report – August 2015

SOLID WASTE:

- Convenience center solid waste collected: 336.07 tons
- Solid waste tonnage collected: 30.28 tons
- Recycled materials collected: 25.39 tons
- PIT C&D: 150 cy
- Chips: 160 cy

SEWER:

- MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS
- MONTHLY BIOXIDE TANK FILLING
- TIVING OF LINE SEGMENTS
- DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS
- CLEANED SEWER LINE SEGMENTS
- CLEANED WET WELL WALLS
- CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS
- RAINFALL FOR MONTH: 4.01"

Public Works Selected Performance Indicators	Total	YTD
Sanitation – Bulk Item/Junk Pick-Up Request	31	121
Sanitation – Cart Repairs	19	155
Street Signs	43	43
Stormwater Inspections Performed	52	207
Street Sweeping	26	112
Tennessee One Calls	144	909
Vehicle Maintenance- Scheduled	15	48
Vehicle Maintenance- Unscheduled	39	161

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Daily underground storage tank testing
- Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Participated in Planning Commission, Board work sessions and Board of Commission meetings
- Various meetings with residents and business owners
- Various staff participated in various internal/external committee meetings
- Received calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- Utility billing conference calls
- Met with WKU to establish long-term data collection program
- Monthly safety meeting
- APWA/TNSA quarterly meeting facilitation
- Hosted Citizens Academy
- Interview for open position

STORMWATER:

Educational Outreach Opportunities

- Facilitated monthly stormwater manager's meeting.
- Participated in two community outreach events this month.
- On-going training and sampling continues with both Vol State and Western Kentucky University students. Several students have been able to create posters for presentations at various academic events across the country. A new, two-year sampling program kicks off this year with Western Kentucky. This monitoring program will involve students specifically assigned to Goodlettsville and data collected will be submitted to TDEC to coincide with

TDEC's data they've collected. The ultimate goal is to improve the quality of the stream and water to remove it from the EPA's 303(d) list of streams.

Inspections Report for August 2015

Weekly Stormwater Inspections:

Site:	NOV's Issued	Reason for NOV
Cobblestone Townhomes	0	
Conference Drive Sewer Extension	0	
Copper Creek	3	silt fence repairs and lot clean-up
Copper Creek Phase II Section 1	0	
Goodlettsville Middle School	0	
Kroger Expansion	0	
Loden Vision Center	2	tracking onto roadway
Metro Baptist Church Addition	0	
Northcreek Stockpile/Northcreek Commons	0	
Town Place Suites	0	

New Residential:

107 Elizabeth Court	0
186/188 Tara Lane	0
2041 Crencor Drive	0
421 Buffalo Run	0

Monthly Stormwater Inspections:

Public Works Good Housekeeping Inspection	0
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Proof Rolled streets in Copper Creek

OUTSTANDING ISSUES:

- Working with TDOT to finalize CMAQ project
- Working with TDOT on high mast lighting for 31/41 interchange and exit 98
- FHWA/TDOT Local Programs Projects (Main Street, Conference Drive)
- Bent sign/retro-reflectivity sign replacement program (on-going)



August 2015

Projects - Administration

- Peay Park Master Plan Design
- Creating Branding and Marketing Plan
- Building an Inspection Database within Park Reporter App for Playground and Park Inspections
- Designing a Memorial and Heritage Bench and Tree Donation Program
- Creating a Policy for Outdoor Instructors
- Revising the Mankser's Station Volunteer Manual and School Group Tour Information
- Developing RFP for Beverage Services
- Interviewing for Various Positions in the Department

Projects – Parks and Recreation

- Installed trail markers on the trail in Moss-Wright Park
- Had the concrete at the main entrance to the Community Center replaced
- Pressure washed the floor of shelter 3, tables, and the area around the soccer concession/restroom building
- Prepared for the fall athletic season including spraying chemicals eliminate goose grass and nut sedge, replaced irrigation heads, repaired leaks, adjusted heads, painted soccer and football lines, repaired a goal, and placed soccer goals on fields.
- Completed routine and regular parks and facilities maintenance and preparation

Facility and Rental Information

	Resident Usage/Rentals	Non-Resident Usage/Rentals	Attendance	Volunteer Hours
Community Center	333/5	213/3		
Goodlettsville Event Center	2			
Senior Adult Program			596	12
Shelters	18	13		
Fields		1		
Programs Requiring Registration			695	
Historic Mankser's Station			130	121.75
Pleasant Green Pool		1	574	
Tennis Courts				

Special Events

Special Event Applications Submitted:

- GGFS Softball Tournament: November 7-8 2015

Event Applications Approved:

- GGFS Softball Tournament: November 7-8 2015 at Moss Wright Park

Events conducted:

National Night Out: August 4, 2015

Experience Goodlettsville: August 29, 2015

Events or programs conducted by P&R:
 Music on Main: August 20, 2015

Athletics

Current leagues operating in Goodlettsville parks for August:

Goodlettsville Youth Baseball	Goodlettsville Girls Fast Pitch Softball
Goodlettsville T-Ball	Goodlettsville Youth Football and Cheer
Goodlettsville Adult Softball	Middle Tennessee Futbol Club
Tennessee United Soccer Club	

of games:

8 Games- Baseball	3 Games- Youth Softball
24 Games- Adult Softball	62 Games- Soccer
8 Games- Football	

of practices:

54 Practices- Baseball	196 Practices- Youth Softball
112 Practices- Soccer	28 Practices- Football

COMMUNITY DEVELOPMENT DEPARTMENT

Sub-group: Economic Development

Monthly Management Report: August 2015

Business Recruitment / Retention & Expansion

Worked with Dr. Loden's team on various construction issues in regards to new building.

Worked with landowner, design and engineering team for new TownPlace.

Worked with landowner, design and engineering team for new Candlewood Suites.

Worked with design and engineering team in regards to a new Holiday Inn Express.

Sent out packets of information and communicated with company real estate personnel in an effort to establish interest in the Goodlettsville market area for their companies to locate a business.

Worked with local landowner on design and engineering for a new Hotel.

Met with a local developer in regards to the redevelopment of a property in Goodlettsville.

Worked with various commercial real estate agents and property owners in an effort to get information on available property and buildings to add to data base and city website.

Worked with a restaurant engineering team in regards to a feasibility study and site plan for a Goodlettsville site.

Worked with developer on possibility of a new assisted living facility in Goodlettsville.

Worked with the Public Works Department in regards to redesigning sewer tap and capacity fees to make the process for the citizens and developers easier to understand.

Met with existing business owners in regards to relocation and/or expanding in Goodlettsville.

Meetings Attended

Goodlettsville City Commission

Goodlettsville BZA, Planning Commission

Forward Sumner

MTAS Training

Leadership Sumner

Planning and Development Services Department

August 2015

Summary of Month Activities:

Staff met with homeowner representatives and the owner of the Twelve Stones Golf Course about the golf course facility.

Staff met with city staff and consultant engineering firm to complete and coordinate plan review for the September 14, 2015 Planning Commission Agenda plan submittals:

- Kroger Clicklist site plan for 1,224 sq. ft. building canopy at 123 Northcreek Boulevard.
- Candlewood Suites site plan for revised parking lot and drive aisles improvements on Conference Drive.
- Truevine revised final master plan and final subdivision plat for eight (8) lot subdivision on 22.23 acres on Truevine Way and Willis Branch Road.

Staff met with Public Works Department staff regarding getting the digital zoning map updated for review and approval by the Planning Commission and City Commission of the new format map. The new format zoning map will be listed on the City's web-site.

Staff completed office clean up and organization.

Staff received numerous requests for property zoning and flood plain information.

Staff prepared a zoning ordinance amendment for accessory and limited connection buildings and structures based on the provisions of Ordinance 15-844 to be reviewed by the Planning Commission and City Commission.

Staff researched property maintenance ordinance provisions regarding weeds and high grass to develop an amendment for large acreage and undeveloped properties to be reviewed by the City Commission.

Meetings Attended:

August 3, 2015 Goodlettsville Planning Commission

Goodlettsville Codes Department Activity Report August 2015

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Mai Marshal
 Mike Bauer-Senior Inspector/Fire Ma Marshal
 Kerry Jackson/Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and Safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	61 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	4 inspections
Fire Investigations	Duties of Fire Marshal involving fires in the city limits	0 investigation
Building Inspections	Building Related	68 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	60 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	42 inspections
Signs Removed	Illegal signs removed from city limits	70 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	0 hrs./testing inc.
Storm Water Training	EPSC training and certification	2 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	4 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	10
Flood Event/FEMA	M. Bauer assisting flood properties and FEMA requirements. Includes all documentation	Completed project
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	10addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	6 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	0 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily

Goodlettsville Codes Department Building Report August 2015

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License</u>	<u>Type Str</u>	<u>County</u>
New Residential										
20150208	08/20/2015	302,162.00	n/a	n/a	233	418 Fall Creek Circle	Meritage Homes	58003	New Residential Bldg.	Sumner
20150209	08/20/2015	307,028.00	n/a	n/a	231	426 Fall Creek Circle	Meritage Homes	58003	New Residential Bldg.	Sumner
20150210	08/20/2015	323,405.00	n/a	n/a	232	422 Fall Creek Circle	Meritage Homes	58003	New Residential Bldg.	Sumner
20150211	08/20/2015	307,028.00	n/a	n/a	109	411 Fall Creek Circle	Meritage Homes	58003	New Residential Bldg.	Sumner
20150212	08/20/2015	323,405.00	n/a	n/a	108	407 Fall Creek Circle	Meritage Homes	58003	New Residential Bldg.	Sumner
20150213	08/20/2015	297,151.00	n/a	n/a	110	415 Fall Creek Circle	Meritage Homes	58003	New Residential Bldg.	Sumner
20150214	08/20/2015	316,693.00	n/a	n/a	111	419 Fall Creek Circle	Meritage Homes	58003	New Residential Bldg.	Sumner
20150215	08/20/2015	294,367.00	n/a	n/a	113	427 Fall Creek Circle	Meritage Homes	58003	New Residential Bldg.	Sumner
20150216	08/20/2015	307,028.00	n/a	n/a	112	423 Fall Creek Circle	Meritage Homes	58003	New Residential Bldg.	Sumner
20150221	08/28/2015	468,927.00	143N	n/a	19	432 Buffalo Run	Neil Carnes	Owner	New Residential Bldg.	Sumner
Total										
		3,247,194.00								
New Commercial										
Total										
		0.0000								
Additions & Remodeling										
20150192	08/04/2015	0.00	142	12		843 Louisville Hwy.	Richard Feldman	17992	Demolition	Sumner
20150193	08/04/2015	30,000.00	140	49	3	3180 Patton Branch Rd.	Jim Risgin	68758	Pool	Sumner
20150194	08/05/2015	421,636.00	26	104		900 Conference Drive	Music City Center/Woomen of W	15116	Commercial Re-Roof	Davidson
20150195	08/07/2015	170,000.00	n/a	n/a		343 Old Stone Road	Meritage Homes	56054	Pool	Sumner
20150197	08/11/2015	11,000.00	26.6	41		103 Brookhampson Court	James Cooper	61943	Sunroom	Davidson
20150199	08/12/2015	100.00	26.09	98		449 Moss Trail	Total Day Care	Owner	Sign	Davidson
20150201	08/13/2015	0.00	26.3	43		622 Rivergate Pkwy.	America's Best Value	Owner	Sign	Davidson
20150202	08/13/2015	20,000.00	141	46		934 Louisville Hwy.	Hollingsworth Oil	Owner	Commercial Addition	Sumner
20150203	08/13/2015	452,000.00	19-14	14		123 Northcreek Blvd.	Kroger Co.	61112	Fuel Center #2	Davidson
20150205	08/17/2015	37,000.00	18	19.02		733 Hitt Lane	Steven McWhirter	66592	Pool	Davidson
20150206	08/18/2015	0.00	143	52		1229 Willis Branch Rd.	Villas Twelve Stone Crossing LLC	Owner	Demolition	Sumner
20150207	08/18/2015	1,000.00	18.16	2.01		109 New Brick Church	Amanda Roberts	66680	Deck	Davidson
20150217	08/21/2015	37,000.00	143P	1	28	829 Rachel Dr.	Kim Gaines	66680	Pool	Sumner
20150218	08/25/2015	100.00	34.01	17		837 Wren Rd.	Tax and Business Service	Owner	Sign	Davidson
20150219	08/25/2015	5,800.00	34.01	64		308 Bluebird Dr.	Allstate Insurance	Signs Inc.	Sign	Davidson
20150220	08/28/2015	30,000.00	19.14	14		123 Northcreek Blvd.	Kroger Co.	Hilton Displays	Sign	Davidson
20150222	08/27/2015	30,000.00	18.16	47		210 Old Brick Church Pk.	Berrice Cartwright	Owner	Residential Addition	Davidson
20150223	08/27/2015	29,000.00	121	105.26		112 Hogans Branch Rd.	Neil Peace	Owner	Residential Addition	Davidson
20150224	08/28/2015	0.00	19.14	14		123 Northcreek Blvd.	Kroger Co.	D.J. Drilling	Blasting Permit	Sumner
20150225	08/28/2015	18,000.00	140P	E3	123	863 Loretta Drive	Robert Swisher	68947	Pool	Sumner
Total		1,292,636.00								
Total New Residential										
		3,247,194.00								
Total New Commercial										
		0.00								
Total Add/Remodels										
		1,292,636.00								
Total All Permits										
		4,539,830.00								
Single Family Dwellings										
		0								
Davidson										
		10								
Sumner										
		10								
Total		20								