



City Manager Report: October 2018

Distributed: November 14, 2018



Contents:

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

Reporting Schedule:

Published monthly on the City of Goodlettsville website

Featured Picture:

The Senior Adult program enjoyed celebrating Halloween at the Delmas Long Community Center. There were refreshments, a cake walk, a costume contest, and line dancing!

Monthly Reports by Division

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November 13, 2018

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the October, 2018 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis".

Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

Email: tellis@goodlettsville.gov • Phone: 615.851.2200 • Fax: 615.851.2212

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: October, 2018

Legislative Accomplishments

- Board of Commissioners took action on the following ordinances:
- The Board of Commissioners also took action on the following resolutions:
 - Approved Resolution 18-824, a resolution to approve a contract between the City of Goodlettsville, Tennessee and Bobby Luttrell & Sons, Inc. for the purpose of sewer rehabilitation throughout the city.
 - Approved Resolution 18-825, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.
 - Approved Resolution 18-826, a resolution of the Board of Commissioners of the City of Goodlettsville, Tennessee, authorizing the procurement method of competitive sealed proposals in procuring vending services and supplies.

Legislative Matters Forthcoming

- Tennessee Main Street designation.
- Surplus property.

Commissions and Boards

- **Planning Commission**
 - Approved a request by owner, Michael Donahoe, for the approval of a one (1) lot major plat, approximately 9.17 acres along Louisville Highway US 31, with the dedication of Right-of-way for a future cul-de-sac. Property is identified as Sumner County Tax Map 141, Parcel 47.00, 47.01, 48.00 and 50.00.
 - Deferred a Final Master Development Plan by Allen Farms Investment, LLC for 77 single-family lots, located on 91.2 acres, along Allen Road with 45.1 acres of open space.
 - Approved site plan for a 2-story mini-warehouse facility at 303 S. Main Street. Property is zoned Commercial Core Overlay. Property is referenced as Davidson County Parcel ID No. 02504010700, containing approximately 1.20 acres. Thomas L. Anderson, Architect, Inc.

- Approved Design Review for Parkview Preserve/Land Solutions Company for townhomes and single-family unit detached residential lots at Memorial Drive and French Street. Properties are zoned MDRPUD, Medium Density Residential Planned Unit Development. Properties are referenced as Davidson County Tax Map/Parcel #02500005800 and 02508002800. Property Owner: Parkview Preserve Holdings.
- Discussed upcoming Planning Training.
- **Board of Zoning Appeals**
 - Deferred a Sign Appeal from the Zoning Ordinance, **Section 14-303. General Provisions; Subsection 1(e) General Standards**; regarding the restrictions of signs being located within the public right-of-way. This parcel is located within General Office Planned Unit Development zoning district. Property is referenced as Public Right-of-Way within the City of Goodlettsville, Davidson County, adjacent to Parcel ID No. 02600013800. Ponce Law Firm, applicant.
 - Approved a variance from the City of Goodlettsville Design Review Guidelines Section III. Design Guidelines Criteria; subsection 3.5 Architecture; 5. Colors and Materials; regarding the minimum percentage of natural materials and common color palette for multiple buildings. This parcel is located within an R-25 residential zoning district. Property is referenced as Sumner County Parcel ID No. 143H D 028.00 000, containing approx. 0.64-acre (27-976-SF). Property Owner, Kimberly Carroll.
 - Discussed upcoming Planning Training.
- **Beer Board**
 - The Beer Board did not meet during the month of October.
- **Industrial Development Board**
 - Industrial Development Board attended a training meeting in place of the regularly scheduled October meeting.
- **Parks and Recreation Advisory Board**
 - The Parks Board did not meet during the month of October.
- **Visitors and Tourism Board**
 - The Visitors Board discussed the month's activities for Tourism, a need for event space for groups, Tourism Board to meet jointly with the City Commission in February, new hotels and traffic signalization, short term rentals, and the 2019 City Managers Conference.

Ongoing Work

- Overall Capital Improvements Program.
- Traffic congestion mitigation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Mankers and Madison Creeks.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.
- Transportation Alternative Program grant.



Economic Development & Marketing Report: October 2018

Economic Development

- Worked with the Holiday Inn Express on gaining press for their newly launched robot, Holli, the first of her kind in the State of Tennessee to work in the hospitality industry. I did the news interview for the hotel, which aired on WSMV.
- Coordinated Economic Development 101 training through TVA for the Goodlettsville Industrial Development Board.
- Met with our area rep from the Nashville Chamber's ECD team, Nick Cunningham, and gave him a tour of the city to acclimate him, as he is in a new position.
- Updated Goodlettsville's business plan for the Sumner County Adventure Tourism District, as we have requested to expand the area included in Goodlettsville's submittal
- Attended the Goodlettsville Chamber of Commerce monthly luncheon
- Discussed feasibility for various development opportunities with interested parties
- Answered requests regarding availability of commercial property

Marketing & PR, Admin

- Worked with CGI Communications for three days shooting footage of Goodlettsville for our community video project renewal. The final videos will be posted to the city's website on the home page.
- Rolled out the 10th installment of the "Our people. Serving our people." PR Campaign. October's video featured Elizabeth Simpson from the Administrative Department.
- City of Goodlettsville October newsletter was distributed in utility bills.

City Board Meetings Attended

- Planning and Zoning Board Meeting
- Study Sessions and City Commission Meetings



Tourism Department Report for October 2018

- Hosted 20 Programs/Workshops at Historic Mansker's Station
- Hosted 13 groups at Historic Mansker's Station
- Attended Pleasant Green Playground Opening Celebration
- Worked with video production company on 7 videos for Tourism
- Attended Visitors and Tourism Board Meeting
- Hosted final two Farmer's Market events for the season
- Attended Leadership Goodlettsville Board meeting
- Met with the project manager from the 1970's Bowen House Renovation
- Secured ads from Southeast Publications
- Met with new sales rep from Marriott Goodlettsville
- Secured billboard from Outfront Media
- Secured relationship with Groupon for Historic Mansker's Station
- Attended NCVC Sell Nashville meeting
- Attended monthly Chamber luncheon
- Met with Splashbox Marketing for creating material for 2019 marketing
- Hosted Ghost and Lantern Tour
- In process of working on Tennessee Welcome Center December Fam Tour
- In process of updating Roundhere map
- Continued working on Visit Goodlettsville website redesign
- Prep work for Yulefest event
- Delivered maps and Visit Goodlettsville flyers to hotels and area businesses
- Completed continuing education class toward CTIS designation
- Finalized TN Vacation Guide ad for submission
- In process of working with Civil War Trails to revise and relocate the marker
- Created process to submit surveys to teachers of school group tours
- Started Hit Makers program thru the NCVC
- Secured advertising in the Southern Travel & Lifestyles Magazine for Nov/Dec and Jan/Feb and May/June

City of Goodlettsville Department of Tourism
 705 Caldwell Drive
 Goodlettsville, TN 37072
 615-859-3678

Finance and Administration Monthly Report

October 2018

FINANCE

- Met with health insurance brokers regarding employee benefits
- Attended the TGFOA Fall Conference in Murfreesboro
- Filed the City's Quarterly Payroll reports
- Met with our representative with Public Entity Partners (formerly TML Insurance Pool) regarding the City's Liability, Property, and Workers' Comp Insurance Renewal
- Worked on the Statistical Schedules for the annual CAFR
- Continued to work on Property Tax Statements for 2018

HUMAN RESOURCES

- October 3, Met with Sherrill Morgan about insurance
- October 25, attended Chamber Lunch
- October 30, met with Callie from TML. Working on Worker's Comp renewal.
- Hired: Heavy Equip Operator for Sewer
- Terms during the month: Heavy Equip Operator Roger Hunter retired, one PT RSA quit.
- Worker's Compensation accidents in the month: One shoulder injury and one object in leg.
- Full-time employees: 138; Part-time employees: 42.
- Job opening: Paramedic

**City of Goodlettsville
Financial Summary
September 2018 (Unaudited)**

UNASSIGNED FUND BALANCE

Operating Fund	Current Month	Budget 06/30/2019	%
General Fund	2,198,228	3,880,240	57%
Sanitation	393,205	251,371	156%
Tourism	928,180	759,987	122%

CASH IN BANK

General Fund	4,410,451
Sanitation	223,806
Tourism	925,733
Sewer	10,800,076
Stormwater	1,280,316
Total Cash	17,640,382

SALES TAX COLLECTIONS

FY2018-2019 Month Received	Summer Current Year	Summer Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	51,931	78,686	362,184	265,237	414,115	343,923
Sep	59,489	25,380	302,784	289,569	362,273	314,949
Oct	52,750	49,232	326,403	262,076	379,153	311,308
Nov	0	45,953	0	303,983	0	349,936
Dec	0	50,053	0	385,051	0	435,104
Jan	0	50,203	0	388,920	0	439,123
Feb	0	51,258	0	535,208	0	586,465
Mar	0	46,902	0	268,832	0	315,733
Apr	0	39,467	0	293,346	0	332,813
May	0	50,760	0	392,923	0	443,683
Jun	0	55,005	0	293,483	0	348,488
Jul	0	55,737	0	324,270	0	380,007
YTD	164,170	598,635	991,371	4,002,899	1,155,541	4,601,533

**City of Goodlettsville
Financial Summary
September 2018 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	758,486	2,432,620	14,232,040	17.09%
General Fund	Expenditures	1,125,177	5,743,209	17,896,745	32.09%
Net Increase/Decrease		(366,691)	(3,310,589)	(3,664,705)	
Sanitation Fund	Revenues	93,391	291,752	996,800	29.27%
Sanitation Fund	Expenditures	69,437	213,810	1,110,445	19.25%
Net Increase/Decrease		23,954	77,942	(113,645)	
Tourism	Revenues	76,013	295,739	823,200	35.93%
Tourism	Expenditures	92,071	293,454	960,191	30.56%
Net Increase/Decrease		(16,058)	2,285	(136,991)	
Sewer	Revenues	521,797	1,491,344	5,708,000	26.13%
Sewer	Expenses	394,469	1,275,286	7,303,763	17.46%
Net Increase/Decrease		127,328	216,058	(1,595,763)	
Stormwater Utility	Revenues	83,395	259,470	921,500	28.16%
Stormwater Utility	Expenses	33,284	125,721	1,982,356	6.34%
Net Increase/Decrease		50,111	133,749	(1,060,856)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	145,942	586,453	1,949,151	30%
Planning and Codes	62,625	184,410	569,042	32%
Police	410,924	1,789,847	5,995,181	30%
Fire	193,099	720,858	2,604,393	28%
Hwys & Streets	114,162	1,105,474	3,125,894	35%
Parks/Recreation	170,567	792,230	2,049,292	39%
Miscellaneous	27,855	563,936	1,603,791	35%
Total General Fund Expenditures	1,125,174	5,743,208	17,896,744	32%



**OCTOBER 2018
NEW BUSINESS LICENSES**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
10.05.2018	THE QUILL	A TATTOO STUDIO	429 NORTH MAIN STREET GOODLETTSVILLE, TN 37072	RUSSELL HICKMAN	615.335.6051
10.05.2018	BRIDGEFORTH PLUMBING REPAIRS AND LAWN SERVICES	PLUMBING, REPAIR AND LAWN SERVICES	207 ISAAC DRIVE GOODLETTSVILLE, TN 37072	CALVIN BRIDGEFORTH	615.294.1263
10.09.2018	CAIN HEALTH STORE INC.	HEALTH FOOD STORE	766 RIVERGATE PARKWAY GOODLETTSVILLE, TN 37072	JOHN CAIN	615.860.5600
10.15.2018	DOT & MARIE BOUTIQUE	ONLINE CLOTHES, JEWELRY, SHOES, SCARVES, HATS, ETC.	905 WEST CYNTHIA TRAIL GOODLETTSVILLE, TN 37072	LAURA VAN NORSTRAN	615.796.4232
10.15.2018	PALACIOS PAINTING & DRYWALL	PAINTING AND DRYWALL	313 BEVERLY RANDOLPH DRIVE MURFREESBORO, TN 37129	SONIA PALACIOS	615.256.2127
10.17.2018	AKINS CLEANING AND ORGANIZATION	CLEANING AND ORGANIZATION	121 GARRETT DRIVE GOODLETTSVILLE, TN 37072	RAVEN AKINS	615.635.5809
10.22.2018	CC'S COOKIES AND SWEETS	PRODUCTION OF BAKED GOODS FOR CONSUMPTION	410 ROSEHILL COURT GOODLETTSVILLE, TN 37072	CAROLYN COSTNER	615.519.2081
10.24.2018	QUALITY AIR TESTING, LLC	AIR TESTING	118 COPPER CREEK DRIVE GOODLETTSVILLE, TN 37072	JOHN CHRISTIAN	615.424.8323
10.26.2018	EUFLORIA FLOWER FARMS	GROWING CUT FLOWERS	105 WYNLANDS CIRCLE GOODLETTSVILLE, TN 37072	CHRISTI GILLILAND	615.812.5720

**OCTOBER 2018
NEW BEER PERMITS**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number



**OCTOBER 2018
NEW MOBILE FOOD VENDOR PERMITS**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
10.08.2018	BOOMERANGS AUSTRALIAN COFFEE	FOOD TRUCK	145 EAST DRIVE HENDERSONVILLE, TN 37075	JESSICA FOSTER	615.482.7043

**OCTOBER 2018
NEW TRANSIENT VENDOR PERMITS**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number

MONTH OF OCTOBER 2018

MONTHLY MANAGEMENT REPORT

COURT

NUMBER OF CITATIONS ISSUED IN OCTOBER 2018 - **199**

NUMBER OF DEFENDANTS APPEARING IN COURT - **145**

OCTOBER 09	9:00	A.M.	50
OCTOBER 09	1:00	P.M.	49
OCTOBER 16	1:00	P.M.	32
TOTAL FOR MONTH			131
OCTOBER 16	8:30	A.M.	14

CONTESTED COURT SESSION

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	2
MISDEMEANORS	0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	61
EIGHT HOUR SCHOOL	5

Goodlettsville Police Department

Chief Goodwin's Monthly Report

October 2018

October 2nd several members of the department participated in Coffee with a Cop at McDonalds on Long Hollow Pike. October 9th Sgt. Deloach attended the Ministerial Association meeting. October 11th Sgt. Deloach had a booth at the Goodlettsville Farmer's Market. October 16th Chief Goodwin and Commander Cherry attended the Wynridge HOA meeting. Chief Goodwin attended the Drug Task Force meeting October 17th. Commander Cherry and Chief Goodwin attended the Cottage Grove Neighborhood Watch meeting. October 22nd Chief Goodwin attended the Burton Heights Neighborhood Watch meeting. October 25th Sgt. Deloach provided active killer training to employees of Loden Vision and Chief Goodwin attended the Chamber luncheon. October 27th Chief Goodwin, Commander Cherry and Sgt. Deloach had a booth at Halloween in the Park at Moss-Wright Park and Officer Hilgadiack manned the department's participation in the DEA Drug Takeback Program at City Hall.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of October and 99.12 pounds of unwanted pharmaceuticals were deposited. Since its use 1926.84 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing October 2018 to October 2017 Crime Against Person decreased from 17 to 14 incidents a 17.65% decrease, and Crime Against Property decreased from 92 to 73 a 20.66% decrease and overall we had a decrease from 109 to 87 incidents. Our UCR total for the month was an 18.65% decrease from 59 to 48 incidents.

Our proactive efforts were good for the month of September. Our officers made 711 Traffic Stops and 9 Terry Stops. They made 82 Traffic Arrests and 5 DUI Arrests. From these Traffic Stops resulted 6 Felony charges, 97 Misdemeanor charges, and 10 warrants were served. They had 29 drug confiscations (8 from traffic stops). They issued 19 Misdemeanor Citations, made 53 Physical Arrests

with 49 Misdemeanor charges and 18 Felony charges. They made 5 Juvenile Misdemeanor Arrests and 3 Juvenile Felony Arrests.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 15 Warrant Service Attempts. They served 13 Felony Warrants and 43 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 216 apartment checks, 344 checks of neighborhoods, 985 business checks and 275 park checks. They had 142 Community Contacts. They issued 286 Park Smarts and found 2 open doors.



YTD TIBRS - 2018 VS 2017

	2018	JUL 2018	JUL 2017	AUG 2018	AUG 2017	SEP 2018	SEP 2017	OCT 2018	OCT 2017	NOV 2018	NOV 2017	DEC 2018	DEC 2017	2017 Offenses TOTAL	% CHANGE
TIBRS Group A Offenses															
Crimes Against Persons	71	22	13	18	23	17	20	14	17	0	23	0	0	96	-26.04%
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Kidnaping/Abduction	0	0	1	0	0	0	1	0	0	2	0	0	0	4	-100.00%
Forcible Rape	0	0	0	0	2	0	0	0	0	0	0	0	0	2	-100.00%
Forcible Sodomy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Sexual Assault W/Object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Forcible Fondling	0	0	1	0	1	0	0	0	0	0	0	0	0	2	-100.00%
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Statutory Rape	1	1	2	0	0	0	0	0	0	0	0	0	0	2	-50.00%
Aggravated Assault	7	3	0	1	3	1	3	2	2	3	3	0	0	11	-36.36%
Simple Assault	55	13	9	15	17	15	13	12	10	14	14	0	0	63	-12.70%
Intimidation	8	5	0	2	0	1	3	0	5	4	4	0	0	12	-33.33%
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Crimes Against Property	274	66	70	69	88	66	75	73	92	0	63	0	0	388	-29.38%
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Burglary	12	1	5	5	14	3	5	3	7	7	7	0	0	38	-68.42%
Counterfeiting/Forgery	10	4	3	1	2	1	6	4	7	6	6	0	0	24	-58.33%
Destruction/Damage/ Vandalism	31	8	9	4	5	7	10	12	6	6	6	0	0	36	-13.89%
Embezzlement	5	2	2	1	5	1	2	1	0	1	1	0	0	10	-50.00%
Extortion/Blackmail	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - False Pretenses	21	4	6	7	5	5	7	5	8	4	4	0	0	30	-30.00%
Fraud - Credit Card/ATM	5	1	0	4	0	0	1	0	2	0	0	0	0	3	66.67%
Fraud - Impersonation	6	0	3	2	3	1	0	3	3	1	1	0	0	10	-40.00%
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - Wire	1	0	0	0	0	0	0	1	0	0	0	0	0	0	NC
Motor Vehicle Theft	14	2	2	2	2	3	3	7	3	2	2	0	0	12	16.67%
Robbery	9	4	1	1	2	2	2	2	3	1	1	0	0	9	0.00%
Stolen Property Offenses	0	0	2	0	3	0	0	0	1	2	2	0	0	8	-100.00%
Theft - Pocket-picking	2	0	0	0	0	2	0	0	0	0	0	0	0	0	NC
Theft - Purse Snatching	0	0	0	0	0	0	0	0	0	1	1	0	0	1	-100.00%
Theft - Shoplifting	67	21	15	14	24	16	17	16	22	18	18	0	0	96	-30.21%
Theft From Building	21	3	5	3	4	9	4	6	7	2	2	0	0	22	-4.55%
Theft From Coin Machine	0	0	0	0	1	0	0	0	0	0	0	0	0	1	-100.00%
Theft From Motor Vehicle	44	10	8	18	9	8	13	8	12	8	8	0	0	50	-12.00%
Theft of Motor Vehicle Parts	14	5	2	2	3	5	1	2	6	3	3	0	0	15	-6.67%
Theft - All Other Larceny	12	1	7	5	6	3	4	3	5	1	1	0	0	23	-47.83%
Total Group A Offenses	345	88	83	87	111	83	95	87	109	0	86	0	0	484	-28.72%



October TIBRS

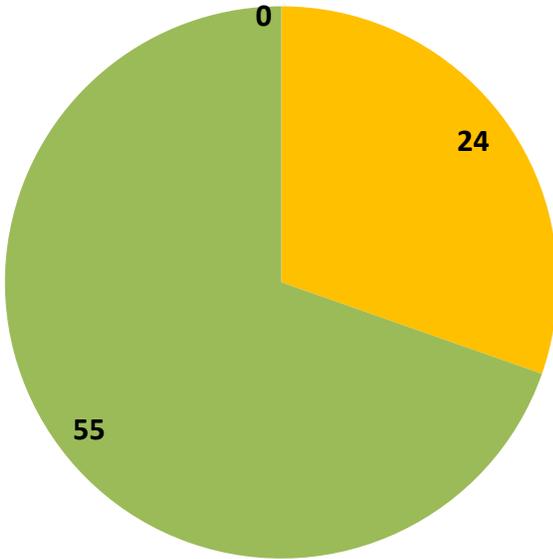
TIBRS Group A Offenses

	2018 Offenses Reported	2017 Offenses Reported
Crimes Against Persons	14	17
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	0	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	2	2
Simple Assault	12	10
Intimidation	0	5
Stalking	0	0
Crimes Against Property	73	92
Arson	0	0
Bribery	0	0
Burglary	3	7
Counterfeiting/Forgery	4	7
Destruction/Damage/ Vandalism	12	6
Embezzlement	1	0
Extortion/Blackmail	0	0
Fraud - False Pretenses	5	8
Fraud - Credit Card/ATM	0	2
Fraud - Impersonation	3	3
Fraud - Welfare	0	0
Fraud - Wire	1	0
Motor Vehicle Theft	7	3
Robbery	2	3
Stolen Property Offenses	0	1
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	16	22
Theft From Building	6	7
Theft From Coin Machine	0	0
Theft From Motor Vehicle	8	12
Theft of Motor Vehicle Parts	2	6
Theft - All Other Larceny	3	5
Total Group A Offenses	87	109

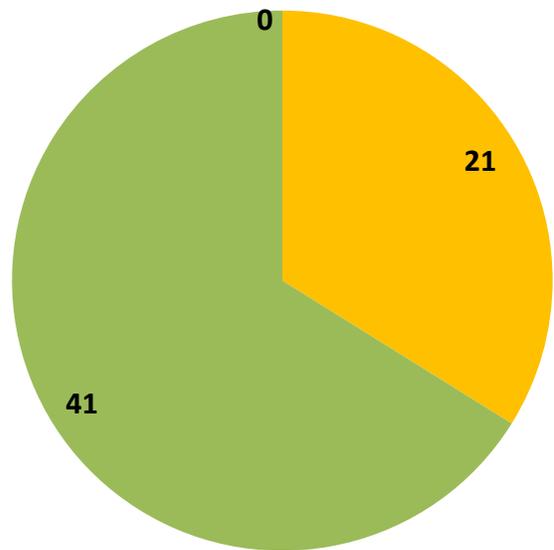
OCTOBER TRAFFIC CRASHES

■ Fatal ■ Injury ■ Property Damage

2018
79



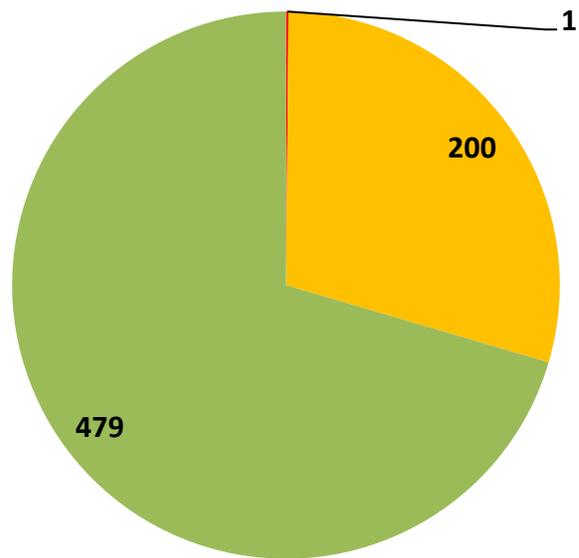
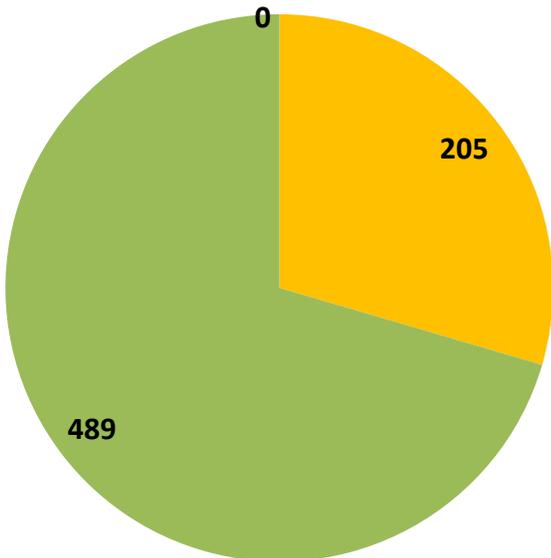
2017
62



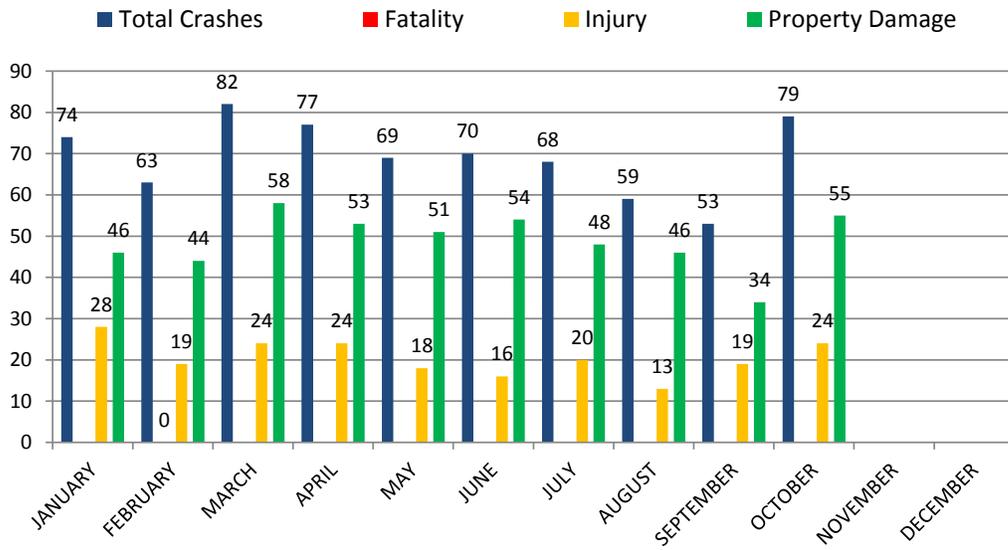
2018
694

YEAR TO DATE

2017
680



2018 YTD TITAN CRASH REPORTS



Goodlettsville Police Department
OCTOBER 2018 COMPSTAT

	WEEK 40	WEEK 41	WEEK 42	WEEK 43	TOTAL	2018 YTD		2017 YTD		% change	2017 TOTAL
						YTD	YTD	YTD	YTD		
Murders	0	0	0	0	0	0	0	0	0	NC	0
Rape	0	0	0	0	0	4	4	9	9	-55.56%	10
Robbery (Commercial)	1	0	0	1	2	6	6	7	7	-14.29%	7
Robbery (Street)	0	0	0	0	0	16	16	13	13	23.08%	18
Aggravated Assault	1	2	0	0	3	32	32	23	23	39.13%	25
Aggravated Assault - Dom Viol	0	0	0	1	1	9	9	13	13	-30.77%	15
Burglary (Commercial)	1	0	0	1	2	13	13	26	26	-50.00%	33
Burglary (Residential)	0	1	0	0	1	18	18	38	38	-52.63%	47
Auto Burglaries	1	3	0	4	8	94	94	85	85	10.59%	98
Larceny	4	1	3	6	14	110	110	113	113	-2.65%	132
Shoplifting	7	4	1	3	15	168	168	202	202	-16.83%	244
Motor Vehicle Theft	0	1	1	0	2	42	42	27	27	55.56%	32
Total Offenses	15	12	5	16	48	512	512	556	556	-7.91%	661



**October COMPSTAT
WEEKS 40 THRU 43**

	2018		2017		2018 YTD		2017 YTD		% change	2017 TOTAL
					YTD	YTD	YTD	YTD		
Murders	0	0	0	0	0	0	0	0	NC	0
Rape	0	0	0	0	4	4	9	9	-55.56%	10
Robbery (Commercial)	2	3	3	3	6	6	7	7	-14.29%	7
Robbery (Street)	0	0	0	0	16	16	13	13	23.08%	18
Aggravated Assault	3	1	1	1	32	32	23	23	39.13%	25
Aggravated Assault - Dom Viol	1	1	1	1	9	9	13	13	-30.77%	15
Burglary (Commercial)	2	3	3	3	13	13	26	26	-50.00%	33
Burglary (Residential)	1	3	3	3	18	18	38	38	-52.63%	47
Auto Burglaries	8	12	12	12	94	94	81	81	16.05%	98
Larceny	14	15	15	15	110	110	113	113	-2.65%	132
Shoplifting	15	19	19	19	168	168	202	202	-16.83%	244
Motor Vehicle Theft	2	2	2	2	42	42	27	27	55.56%	32
Total Offenses	48	59	59	59	512	512	552	552	-7.25%	661



STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
Office of Sustainable Practices

William R. Snodgrass Tennessee Tower
312 Rosa L. Parks Avenue; 2nd Floor

The improper disposal of waste pharmaceuticals has a significant impact on the environment. Our department truly appreciates your participation as local law enforcement and solid waste officials across Tennessee. We look forward to your continued support.

Police Department: **Goodlettsville Police Department**

Contact Name: **Officer Stan Hilgadiack**

Bin Location: **Goodlettsville City Hall lobby**

Reporting Period Month: **October 2018**

Pounds Received: **99.12 lbs. (Includes DEA drug take back 10/28/18)**

Comments or questions:

Change in Contact: **Officer Stan Hilgadiack**

Website: **www.goodlettsville.gov**

Officer Stan Hilgadiack
Goodlettsville Police Department
105 South Main Street
Goodlettsville, TN 37072
Email: shilgadiack@goodlettsville.gov
Office: 615-851-2210
Cell: 615-714-9126



Summary of Month's Activities October 1 – October 31, 2018

Fire Operations

The Department responded to 325 calls for service in the month of October.

Fire Administration

Chief's Month:

The month started with several of our members finishing up a week-long deployment to North and South Carolina in response to Hurricane Florence. These members served with many others from across the state to provide a fire engine with full crew as well as participate on a swift water rescue team and an incident management team to aid our neighboring states. These deployments give our members a great set of experiences with which to better make critical decisions in their service to Goodlettsville and are fully reimbursable from the Federal Disaster claim.

October is home to Fire Prevention Week in the United States and Goodlettsville Fire participated in several group activities that speak volumes to the community's recognition of the need to be Fire Safe. Goodlettsville Firefighters participated in Fire Prevention week activities at Connell Methodist Church and Goodlettsville Elementary as well as assisted emergency preparedness at Jubilee Hills and Madison Creek Elementary. A tremendous number of free smoke alarms were "sold" at the last Farmer's Market of the season at Moss Wright Park.

For training, the Firehouse Expo once again brought world-class hands-on training to Nashville and more than half our firefighters took advantage of this great opportunity this year. We also had significant training sessions on Hazardous Materials with our partners at Tyson Foods and on Emergency Vehicle Operations where each of our members drove a series of challenging courses to hone their driving skills. Individual members attended the TN Fire Academy for Pumper Driver operator and Vol State for EMT refreshers. We reviewed our portion of the Davidson County Emergency Management Plan and performed our annual required ladder testing to certify the fire service ladders.

If you have read this far, you obviously have an interest in Fire Safety so I ask most sincerely if you will please assist the fire service and your own family by sleeping with interior doors closed at night and allowing Goodlettsville Fire to install free smoke alarms in the home. If your home is well equipped, please refer a friend or family member who may not have enough. Call 615-851-2245 for Smoke Alarms.

2018 Skills and Drill Plan

January

- PPE, Turn-out gear PS001- Company Training

February

- Mayday PS002 - Company Training
- Firefighter Disorientation- Company Training
- SCBA Confidence- Company Training

March

- PS005 SCBA- Company Training
- **In-service:** TDOT March 5, 6, 7

April

- PS003 1 ¾, PS004 2 ½ - Company Training
- Attack line placement- Company Training
- **In-service:** Managing the Mayday April 9, 10, 11 (credit as Officer Training in Target Safety)
- Hot weather operations- Company Training
- Roof Construction and Truss Assemblies – Company Training

May

- PS006 Ground ladders- Company Training
- Hands-on Fire hose advancement from a ground ladder- Company Training
- **In service:** Bread and Butter May 9, 10, 11 (4 hour am)
- **In-service:** 21 century extrication May 9, 10, 11 (4 hour pm)
- **In-service:** Hands on extrication Training (8 hours)
- Hose Testing- Company Training

June

- PS007 Master Streams - Company Training
- Hydrant Testing- Company Training
- Officer Training – BIR and initial company deployment (Company Training)
- Hands-on master stream deployment and pump ops- (Company Training)
- Initial disaster management- Chief Reeves

July

- Pump test
- Officer Training – BIR and initial Company deployment at working fire with trapped occupants (one Residential and 1 commercial) Company Training
- Apartment Fire Operations- Company Training
- Gross De-con- Department Training

August

- Ladder Testing
- Officer Training – developing a difficult water supply – Company Training
- Large facility commercial fire training- Company Training

September

- PS008 Pump Ops- Company Training
- **In-service:** Vanessa K Free
- Building Construction- Company Training
- Basement fires- Company Training

October

- Truck Ops - Company Training
- **In-service:** Haz-Mat Oct 1, 2, 3
- Interior building collapse during fire, cause and warning signs- Company Training

November-

- Cold weather Ops- Company Training
- Assembly Evacuations- Company Training

December

- Radio Procedures (emergency and Non-emergency)

Total Cumulative Hours Training This Month - 381.50

Public Education Hours - 95

OCTOBER MAINTENANCE

1 Scheduled Services

14 Repairs

Special Projects

Looking at figures for Budget items

Ladder Testing

Taught a class for local EVT's

Outstanding Issues

41-7 Having issues with the mobile repeater- working with the Radio Shop

Is at EVS awaiting a head gasket due to oil leak- still under warranty

Cost Savings

In house repairs to vehicles and building to cut down on the cost.

5 Building Repairs

Fire Special

Training hours- Target Safety, Vanessa K Free and Driver training

Rode on Engine a few days to fill in



**Goodlettsville Fire Department
2018 Incident Report / Incident Totals**

Jurisdiction 19226	October 1 - October 31, 2018		
	(NFIRS Report)		
Total Calls	325	(same month last year 289)	
CATEGORY	TOTALS	CATEGORY	TOTALS
Structure Fires	0	Hazardous Calls	10
Vehicle Fires	3	Service Calls	23
Brush/Grass Fires	2	Good Intent Calls	45
		Cover Assignment, Standby, Moveup	0
Overpressure Rupture /Explosion	No fire 0		
Refuse/Rubbish Fires	0	System Malfunction, Malicious False	3
Other Fires	2	Unintentional False	19
		Other False	4
Total Fires	7	Total False	26
Rescue and EMS	213	Weather Related	1
(Vehicle Accidents with Injuries 20)	(Rescue and EMS same month last year 203)		
		(last year)	
Mutual Aid Received	6	6	Incidents with Exposures 0
Mutual Aid Given	99	79	
		(same month last yr. - loss was \$00.00)	
Fire Service Injuries	0	Fire Dollar Loss	
Non-Fire Service Injury	0	Property	0.00
Fire Service Death	0	Contents	0.00
Non-Fire Service Death	0	Other	0.00
Fire Civilian Injuries	0	Non-Fire Dollar Loss	
Non-Fire Civilian Injuries	0	Property	0.00
Fire Civilian Deaths	0	Contents	0.00
Non-Fire Civilian Deaths	0	Other	0.00
		Vehicle Property Loss	0.00
		Vehicle Content Loss	0.00
		Total Loss	0.00

Public Works Report – October 2018

SOLID WASTE:

- Solid waste tonnage collected: 399.40 tons
- Recycled materials collected: 30.68 tons
- Convenience Center solid waste collected (Pit): 22.36 tons
- PIT Construction & Debris: 90 cy
- Compactor: 19.37
- Metals: 11.881 tons
- Bulk Item Pick Ups: 50
- Cart Repairs/Replace: 32
- New Residents: 32
- Cardboard: .73 lbs.
- Used Oil Gallons 14

SEWER:

- MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS
- MONTHLY BIOXIDE TANK FILLING
- TIVING OF LINE SEGMENTS
- DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS
- CLEANED SEWER LINE SEGMENTS
- CLEANED WET WELL WALLS
- CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS
- RAINFALL FOR MONTH: 6.66"
- WORKED 182 TN ONE CALLS

TRAINING:

- [WORKPLACE SAFETY TRAINING VIDEO](#)

STREETS:

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Conducted R.O.W. mowing
- Re-established proper flow of drainage ditches on Rosehill Dr. & Dry Creek
- Culvert Line @ Rosehill Dr.
- Replaced Cross Culverts on Hitt Ln.
- Sweeping Miles 261
- Bags of Litter Picked Up 26

STORM WATER:

Commercial Inspection Conducted for Construction Projects	36
Residential Inspection Conducted for Construction Site's	38
Active Construction Sites (Commercial)	9
Active New Residential Home Sites	19
Land Disturbance Permits issued	0

- WKU continues in monitoring project (MS4 permit requirement)
- MTSO, Middle Tennessee Stormwater Group Monthly Meeting
- CAP Meeting

- TNSA Conference
- OHM Business Meeting
- WKU Business Meeting

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- Conducted Monthly Safety meeting
- Participated in Planning Commission, Board work sessions and Board of Commission meetings

ATTENDED MEETINGS:

- Planning Commission
- Board of commission work sessions and meeting
- Codes and Planning meeting
- Greater Nashville Regional Council Solid Waste Advisory Board Meeting
- Tennessee Chapter American Public Works Association
- TDEC Top Five Solid Waste Meeting
- GNRC Regional Solid Waste Meeting
- FHWA Advanced Traffic Signals Performance Measures Workshop
- TN Chapter APWA state meeting



October 2018

Administration

- Held official opening of Pleasant Green Playground
- Wrote a grant application for Rachel's Garden
- Reviewed the first draft of the Comprehensive Parks and Recreation Master Plan and sent suggestions for revisions to consultants
- Continued work on the 2016 LPRF Grant project – Splash Pad and Restroom Renovation at Peay Park
- Made website revisions
- Attended various meetings including Chamber Lunch, Staff Meetings, and Commission Meetings

Projects – Parks and Recreation

- Began working on restroom renovation at Peay Park in preparation of Splash Pad installation.
- Replaced lights on poles at soccer complex
- Filled dirt around new pavement along the main roads in Moss-Wright Park
- Installed new baby changing tables at various bathrooms in the park system
- Added Engineered Wood Fiber to playgrounds for safety surfacing
- Overseeded all quad fields and soccer goal mouths with ryegrass
- Completed fall fertilizer application on all athletic fields to replenish the plant and soil with needed nutrients. Fertilizer was a custom blend to add Sul-Po-Mag to fertilizer to help the Bermuda go into winter dormancy healthy which in turn will help product great conditions in the spring when it comes out of dormancy
- Assembled one set of 5 row bleachers for field 7. Two more sets will be assembled for fields 5 and 6.

Programs and Events

- Halloween In the Park
- Senior Adult Concert
- Family Bingo Night

Facility and Rental Information

	Resident Rentals	Non-Resident Rentals	Attendance
Community Center	4	0	1916
Goodlettsville Event Center	7	2	
Shelters	15	14	
Fields/Courts		14	
Pool			Closed for the season

OCTOBER REPORT

This monthly forum will keep you informed of ongoing and upcoming projects and provide updated information on where we are with projects as they progress from the planning phase into design and become reality. Here is a sampling of what we currently are working on to enhance our town's livability.

Peay Park Splash Pad

This six hundred thousand dollar project is 50 percent grant and will extend over the next two years. It will add a water feature at the location of the old baseball field in Peay Park. This will be the first phase in the revitalization of the City's oldest park. **Status: The site preparation building renovations are being self-performed by the city. Delivery of the equipment was completed in July. Construction is underway with the expected opening of the project in the summer of 2019.**

Main Street Enhancements

This 12 million dollar project is 80 percent grant and will extend over the next two and one half years. Its purpose is to change the look and feel of the heart of Goodlettsville and to meet the ADA requirements of TDOT. The aim of this project is to allow the center section of town a more walkable and inviting place to shop and mingle for all. **Status: Title searches are complete and appraisals for easements have begun. Utility relocation design coordination is underway. Construction is expected to be begin in the summer of 2019 with completion by the end of 2020.**

Sidewalks Additions

In conjunction with the Main Street project the city is preparing a series of projects to enhance walkability throughout Goodlettsville. Budgets are being set to add sidewalks along certain sections of the main thoroughfares in the city such as Loretta Drive, Caldwell Drive, Rivergate Parkway, North Creek Circle and Windsor Green Boulevard. These projects will seek to link residential areas with commercial and recreational areas and provide connectivity for some of the disconnected commercial developments within the city. **Status: The TDOT Transportation Alternatives Program (TAP) grant for a sidewalk connecting Moss Wright Park to North Creek Park along Caldwell Road and Long Hollow Pike has been funded. The City is procuring professional services to begin the design process. A new grant application for a sidewalk on Loretta Drive has been submitted with no results. Budgeting and preliminary design are ongoing on other projects as well. ADA accessibility deficiencies have been identified and a corrective action plan is being prepared.**

Conference Drive Improvements

The Conference Drive corridor is the southern entrance to our city. The need for this road to look and feel inviting is imperative to bringing visitors and businesses into Goodlettsville. The preliminary design documents of this half million dollar, 80 percent grant project are complete and are awaiting the start of phase two of the signalization upgrades to finish. **Status: Final design of the project is complete and has been submitted to TDOT for approval. Right of way approval has been granted. Utility coordination is approved. Construction is expected to begin in spring of 2019 with completion by the end of 2019.**

Sanitary Sewer Interceptor Improvements

These improvements funded by the city will eliminate the need for two costly pump stations in the Madison Creek drainage basin. These projects will reduce maintenance and energy costs for the City's sewer collection department. **Status: The Madison Creek sewer bypass has begun construction with completion scheduled for the end of 2018.**

Signalization Upgrades

Phase One of the signal coordination is complete and got things started to help traffic move smoother on Long Hollow Pike and Conference Drive. Phase two will provide upgrades to coordinate and improve traffic flow on Conference Drive, Long Hollow Pike and Main Street. This 2 million dollar, 100 percent grant will provide state of the art signal control for the City. **Status: Right of Way has been approved and we are awaiting TDOT approval for bid. Equipment procurement proposals have been received and await TDOT approval. Construction is expected to begin in the spring of 2019 with completion by the summer of 2020.**

Drainage Improvements

With the implementation of the storm water utility in 2013, the city is now able to address some of the drainage system problems that currently exist in Goodlettsville. Area drainage issues are being identified and earmarked for projects as funds become available. These projects such as the Gateway neighborhood and Hollywood Street will improve flow to better distribute runoff in heavy rainfall for the purpose of flood prevention. **Status: Design on the second phase of the Gateway Neighborhood drainage improvements is underway. A feasibility study for storm water detention in the area of Rivergate parkway and negotiations for drainage easements are in process. Two other culvert replacement projects on Bluebird Drive and Wren Road are also currently in the design phase. Construction for the replacement culverts is scheduled for completion in the summer of 2019.**

Bank Stabilization Moss Wright Park

The bank along Mansker Creek at Moss Wright Park is being eroded by changes in stream flow. A grant study is underway for long term remediation. **Status: A new phase of bank stabilization has been funded and is awaiting construction in the fall of 2019.**

Mansker Creek Greenway

The addition of a 2 million dollar, 50 percent grant funded half mile of trails has been laid out to connect the Windsor Green Neighborhood and Conference Drive with Moss Wright and North Creek Parks. The route will follow the banks of Mansker Creek providing a trail system to enhance Goodlettsville's already extensive outdoor walking experience. **Status: Preliminary design is complete and the project is currently in the land acquisition phase. Construction is scheduled to begin in 2019 with construction completion by the summer of 2020.**

In addition to this, there are the daily needs of supporting the city staff with engineering design and planning for the future with our 5 year Capital Improvement Plan (CIP). Please feel free to contact me if you have any comments or concerns. I can be reached at:

Greg Edrington, PE
City Engineer
105 South Main Street
Goodlettsville, TN 37072
Office Phone: 615.851.3461
gedrington@goodlettsville.gov

Planning and Community Development

Planning Commission

October 1, 2018

Turning Point Subdivision and the proposed right-of-way for a cul-de-sac was approved by the Planning Commission, containing approximately 9.17 acres along Louisville Highway US Hwy 31. Property was identified as Sumner County Tax Map 141, Parcel 47.00, 47.01, 48.00 and 50.00. (9.1 #23-18).

Final Master Development Plan of 71 single-family on 91.2-acres along Allen Road by Allen Farms Investment, LLC was deferred until the November Planning Commission meeting due to several outstanding engineering issues. (9.1 #22-18)

Thomas L. Anderson, Architect, Inc.: Requests A Site Plan was approved for 2-story mini-warehouse facility at 303 S. Main Street as requested by Thomas L. Anderson, Architect. Property is zoned Commercial Core Overlay. Property was referenced as Davidson County Parcel ID No. 02504010700, containing approx. 1.20 acres. (9.1 #18-24).

Design Review approval was granted by the Planning Commission to Parkview Preserve /Land Solutions Company and Parkview Preserve Holdings for the Parkview Preserve townhomes and single-family unit detached residential lots at Memorial Drive and French Street. Properties are zoned MDRPUD (Medium Density Residential Planned Unit Development). Properties were referenced as Davidson County Tax Map/Parcel# 02500005800 and 02508002800. (9.1#18-17)

Board of Zoning and Sign Appeals

October 2, 2018

Ponce Law Firm's request for a sign appeal within the public right-of-way was deferred by the Board to give both sides time to discuss other alternatives.

Kimberly Carroll requested a variance from the Design Review Guidelines regarding minimum percentage of natural materials and color palette for a proposed detached garage. The Board of Zoning & Sign appeals approved the request with the condition that all proposed materials must match the existing color(s) of the primary structure.

Additional Discussions

Staff reminded both the Planning Commission and Board of Zoning & Sign Appeals of the upcoming planning training scheduled for November.

Goodlettsville Codes Department Building Report October 2018

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License/Name</u>	<u>Type Str</u>	<u>County</u>
<u>New Residential</u>										
20180262	10/4/2018	358,169.00	143D	N/A	118	447 Fall Creek Circle	Meritage	Meritage/58003	New Residential	Sumner
20180263	10/4/2018	306,225.00	143D	N/A	224	468 Fall Creek Circle	Meritage	Meritage/58003	New Residential	Sumner
20180264	10/4/2018	274,510.00	143D	N/A	119	451 Fall Creek Circle	Meritage	Meritage/58003	New Residential	Sumner
20180265	10/4/2018	306,492.00	143D	N/A	228	444 Fall Creek Circle	Meritage	Meritage/58003	New Residential	Sumner
20180266	10/4/2018	328,235.00	143D	N/A	201	600 Fall Creek Circle	Meritage	Meritage/58003	New Residential	Sumner
20180274	10/30/2018	330,166.00	143D	N/A	226	103 Long Hunter Dr.	Meritage	Meritage/58003	New Residential	Sumner
20180285	10/23/2018	358,169.00	143D	N/A	121	459 Fall Creek Circle	Meritage	Meritage/58003	New Residential	Sumner
20180286	10/30/2018	274,510.00	143D	N/A	131	499 Fall Creek Circle	Meritage	Meritage/58003	New Residential	Sumner
20180288	10/30/2018	549,111.00	143D	N/A	163	115 Harpeth Court	Meritage	Meritage/58003	New Residential	Sumner
Total		3,085,587.00								

Total 3,085,587.00

New Commercial

Total 0.00

Additions & Remodeling

20180261	10/1/2018	3,000.00	25.12	81	119 Connor Drive	Cari Ann Blevins	Owner	Residential Addition	Davidson	
20180267	10/2/2018	10,000.00	18.16	86	115 Old Brick Church	Salvador Zaragoza	Owner	Residential Addition	Davidson	
20180269	10/2/2018	12,000.00	18.12A	42	347 Dorr Drive	George Minor	Murray,Russell,Assoc. 38682	Deck	Davidson	
20180271	10/6/2018	15,000.00	33.04	37	37 Rolling Meadows	Rolling Meadows HOA	Ghertner Maint./46813	Remodel Pool House	Davidson	
20180272	10/5/2018	N/A	19.14	9	235 Long Hollow Pike	Cracker Barrel	Fire Control Systems	Ansul System	Davidson	
20180273	10/8/2018	15,000.00	140P	19	862 Loretta Drive	D. Richardson	AH Design/27884	Screen Wall Patio	Sumner	
20180275	10/8/2018	20,000.00	33.4	25	107 Draper Dr.	Arturo Limon	Owner	Residential Addition	Davidson	
20180276	10/9/2018	12,000.00	25.04	1	219 S. Main Street	A. Patel	Owner	Cooler	Davidson	
20180277	10/9/2018	800.00	143J	28	616 Dorothy Drive	Volunteer Properties	Owner	Residential Remodel	Sumner	
20180278	10/10/2018	37,000.00	140	105	1213 Madison Creek Rd.	Michael Taylor	Owner	Pool	Sumner	
20180279	10/11/2018	3,000.00	25.30	15	517Moncrief Ave.	Craig Hutfliz	Owner	Carport	Davidson	
20180283	10/19/2018	1,000.00	25.04	93	201 S. Main Street	Hazel Bakery	Owner	Commercial Remodel	Davidson	
20180287	10/24/2018	3,500.00	26.13	71	Suite A 707 Rivergate Pkwy.	Green Chili Restr.	Owner	Sign	Davidson	
Total		132,300.00								

Total 132,300.00

Total New Residential 3,085,587.00

Total New Commercial 0.00

Total Add/Remodels 132,300.00

Total All Permits 3,217,887.00

Single Family Dwellings

Davidson 0

Sumner 9

TOTAL 9

Goodlettsville Codes/Building Activity Report October 2018

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio- Director- Building Official/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson/Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	35 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	2 inspections
Fire Investigations	Duties of Fire Marshal involving fires/inspections in the city limits	1 investigation
Building Inspections	Building Related	90 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	48 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	42 inspections
Signs Removed	Illegal signs removed from city limits	98 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	20 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	2 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	9
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	3 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	4 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	1 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily