

CITY MANAGER'S REPORT

An update of activities of City Manager and all departments for the Board of Commissioners and Community



MAY 2020

On May 21st the Goodlettsville Farmer's Market opened. It is open every Thursday through October from 3:00-7:00pm at the Goodlettsville Visitor's Center on Caldwell Drive.

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June 11, 2020

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the May, 2020 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis".

Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

Email: tellis@goodlettsville.gov • Phone: 615.851.2200 • Fax: 615.851.2212

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: May, 2020

Legislative Accomplishments

- **Board of Commissioners took action on the following ordinances:**
 - Approved on second reading Ordinance 20-969, an ordinance amending Ordinance 17-887, as it relates to those serving as the designated Public Record Request Coordinators for the City of Goodlettsville.
 - Approved on first reading Ordinance 20-970, an ordinance of the City of Goodlettsville, Tennessee adopting the annual budget for the fiscal year beginning July 1, 2020 through June 30, 2021.
 - Approved on first reading Ordinance 20-971, an ordinance to amend the sign regulations of the zoning ordinance to include defined criteria for increased interstate sign zone area based on location of sign.

- **The Board of Commissioners also took action on the following resolutions:**
 - Approved Resolution 20-919, a resolution requesting the members of the United States Senate and House of Representatives from the State of Tennessee to assist in the creation and funding of the Independent Restaurant Stabilization Fund.
 - Approved Resolution 20-920, a resolution requesting the members of the State of Tennessee Senate and House of Representatives not to support any reductions of state shared revenues or any other revenues provided to local governments as a part of any budget amendments associated with the State of Tennessee Fiscal Year 2020-2021 Budget.
 - Approved Resolution 20-921, a resolution of the City of Goodlettsville Board of Commissioners adopting the 2020 Davidson County, Tennessee Multi-Hazard Mitigation Plan.
 - Approved Resolution 20-922, a resolution to approve a contract between the City of Goodlettsville, Tennessee and the State of Tennessee Department of Transportation for the maintenance of certain State of Tennessee Right-of-Way.
 - Approved Resolution 20-923, a resolution amending a contract between the City of Goodlettsville and the State of Tennessee Department of Transportation as it relates to project number 120327.00-Long Hollow Pike / Conference Drive Signal Synchronization.

- Approved Resolution 20-924, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.

Legislative Matters Forthcoming

- Fiscal Year 2021 Budget.
- Zoning Ordinance amendments.
- Sumner County Urban Growth Boundary.
- Surplus property.

Commissions and Boards

- **Planning Commission**

- Approved final subdivision plat for two (2) single family lots and road right-of-way dedication on 11.78 acres on Lynn Drive and Kimberly Drive. Property is referenced as Sumner County Tax Map/Parcel #143 101.00 000 and is zoned R-15. Medium Density Residential. Property Owner: Woodwyn Hill, LLC.
- Approved with stipulations site plan for a five (5) story – 67,560 square feet hotel at 555 Rivergate Parkway. Property is referenced as Davidson County Tax Map/Parcel #02609009200 and is zoned CSL, Commercial Services Limited within the Interstate Sign District. Property Owner: Vishal A. Banker.
- Approved recommendation to the City Commission to amend the Zoning Ordinance Sections 14-305. Signs Permitted in Commercial and Industrial Districts, (2) Interchange Sign Zone (b) to include increased sign area square footage based on the sign separation distance from the property access roadway.
- Deferred request for a fenced granite slab display at 502 N. Main Street and 107 New Brick Church Pike. Properties are referenced as Davidson County Tax Map/Parcels #01816003700 and 01816020200 and are zoned CSL, Commercial Services Limited. Property Owner, Sankumba Diaoune.
- Discussed June Planning Commission meeting and Dry Creek Commons on Dry Creek Road.

- **Board of Zoning Appeals**

- The Board of Zoning Appeals did not meet during the month of May.

- **Beer Board**

- The Beer Board did not meet during the month of May.

- **Industrial Development Board**
 - The Industrial Development Board did not meet during the month of May.
- **Parks and Recreation Advisory Board**
 - The Parks and Recreation Advisory Board did not meet during the month of May.

Ongoing Work

- Overall Capital Improvements Program.
- Traffic congestion mitigation (Long Hollow and Conference).
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Main Street Stakeholders Organization.
- Streambank stabilization of Mankers and Madison Creeks Phase II.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.
- Transportation Alternative Program grant.

Most of the month of May was spent preparing and implementing action plans related to the COVID-19 virus.



Tourism Department Report for May 2020

- Co-hosted The GOOD View with daily M-F episodes until Visitor's Center opened May 18
- Hosted Tourism Talk livestream broadcasts MWF until Visitor's Center opened May 18
- Visitor's Center, Gift Shop, and Historic Mansker's Station opened to the public May 18
- Guests from 8 states took tours at Historic Mansker's Station
- Attended virtual meeting with Sumner County Tourism
- Hosted virtual meeting with Advance Tour & Travel to review digital marketing campaign
- Attended two virtual meetings for CVBs with Tennessee Department of Tourism
- Attended numerous webinars, conference calls, briefings regarding COVID-19 impact
- Attended training webinar on itinerary planning
- Attended training webinar on hotel occupancy benchmarks
- Attended Old Hickory Drive-thru Farmer's Market for planning purposes
- Hosted virtual meeting with Wilson County CVB
- Attended webinar on NCVG Good to Go program
- Distributed e-newsletter to Goodlettsville hospitality businesses and Tour Operators across the country
- Sumner County Master Gardeners worked on the grounds each Wednesday
- Opened the 2020 Farmer's Market May 21 and weekly thereafter
- Created itinerary for group scheduled for June 2
- Hosted group of 28 at Historic Mansker's Station for various demonstrations
- Attended Board of Commissioner ZOOM meeting, Budget Session and Actual Meeting
- Current advertisement in Visit Music City Visitor's Guide
- Current advertisement in Sumner County Visitor's Guide
- Current billboard advertisement on I-65 South, one-mile S of Exit 108

As of month end April 2020 comparing year over year same time period

- Year to Date Occupancy is down 20.2%
- Year to Date Revenue Per Available Room (RevPar) is down 29.9%
- Supply of rooms has no change
- Demand for rooms is down 20.2%
- Revenue generated is down 29.9%

SOURCE: STR Destination Trend Report for Goodlettsville, TN for the month of April 2020

As of month end April 2020 comparing YTD over prior YTD, occupancy tax is down 6.76%.

City of Goodlettsville Department of Tourism
 705 Caldwell Drive
 Goodlettsville, TN 37072
 615-859-3678

Finance and Administration Monthly Report

May 2020

FINANCE

- Met with City Manager, City Judge, and Court Clerk regarding new Municipal Court procedures
- Continued work on FY 2021 Budget Document and Ordinance
- Prepared Budget Public Notice
- Reviewed and analyzed sales tax collections
- Worked with programmer with Incode regarding a property tax report for the State
- Worked with Chamber President & CEO and our Economic Development Director and drafted a letter requesting Mayor Cooper to “reopen Goodlettsville” on a faster timeline. This was a product of the Economic Support and Recovery Task Force.

HUMAN RESOURCES

- May 12 Meeting & Training with State Insurance
- May 27 INCODE Training Webinar
- Attended multiple COVID-19 meetings and webinars
- Hired: None.
- Terms during the month: 2 Police Officers
- Worker’s Compensation accidents in the month: 1 poison ivy
- Full-time employees: 135; Part-time employees: 32
- Job opening: Utility Worker II at Public Works

**City of Goodlettsville
Financial Summary
April 2020 (Unaudited)**

UNRESTRICTED FUND BALANCE

Operating Fund	Current Month	Budget 6/30/2020	%
General Fund	6,604,275	3,720,884	177%
Sanitation	509,310	311,378	164%
Tourism	1,098,703	657,119	167%

CASH IN BANK

General Fund	7,328,140
Sanitation	261,158
Tourism	1,107,565
Sewer	9,351,810
Stormwater	1,624,017
Total Cash	19,672,690

SALES TAX COLLECTIONS

FY2019-2020 Month Received	Summer Current Year	Summer Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	52,831	51,931	321,978	362,184	374,809	414,115
Sep	64,720	59,489	342,341	302,784	407,061	362,273
Oct	50,491	52,750	323,072	326,403	373,563	379,153
Nov	53,754	50,411	335,715	362,316	389,469	412,727
Dec	61,882	51,879	338,361	347,600	400,243	399,479
Jan	53,794	53,368	363,739	347,095	417,533	400,463
Feb	63,452	55,998	496,337	473,951	559,789	529,949
Mar	57,427	51,743	363,806	305,836	421,233	357,579
Apr	54,153	44,554	335,297	304,830	389,450	349,384
May	64,370	47,464	344,069	361,263	408,439	408,727
Jun						0
Jul						0
YTD	576,874	519,587	3,564,715	3,494,262	4,141,589	4,013,849 3.18%

**City of Goodlettsville
Financial Summary
April 2020 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	784,899	14,386,949	14,325,538	100.43%
General Fund	Expenditures	809,203	12,994,124	16,067,180	80.87%
Net Increase/Decrease		(24,304)	1,392,825	(1,741,642)	
Sanitation Fund	Revenues	86,845	975,158	1,104,000	88.33%
Sanitation Fund	Expenditures	141,480	1,037,900	1,262,547	82.21%
Net Increase/Decrease		(54,635)	(62,742)	(158,547)	
Tourism	Revenues	22,653	780,008	881,480	88.49%
Tourism	Expenditures	49,232	691,587	1,013,059	68.27%
Net Increase/Decrease		(26,579)	88,421	(131,579)	
Sewer	Revenues	387,171	3,872,550	5,708,000	67.84%
Sewer	Expenses	435,398	5,138,998	7,303,763	70.36%
Net Increase/Decrease		(48,227)	(1,266,448)	(1,595,763)	
Stormwater Utility	Revenues	78,059	717,998	967,500	74.21%
Stormwater Utility	Expenses	119,134	1,440,478	2,265,290	63.59%
Net Increase/Decrease		(41,075)	(722,480)	(1,297,790)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	110,281	1,642,523	1,855,994	88%
Planning and Codes	39,911	460,992	564,285	82%
Police	315,087	4,871,643	5,883,853	83%
Fire	166,850	2,264,978	2,585,621	88%
Hwys & Streets	53,752	1,264,469	1,959,843	65%
Parks/Recreation	65,749	1,437,324	1,844,385	78%
COVID Exp	45,919	107,048	0	
Miscellaneous	11,655	945,147	1,373,199	69%
Total General Fund Expenditures	809,204	12,994,124	16,067,180	81%

MONTH OF MAY 2020

MONTHLY MANAGEMENT REPORT

COURT

NUMBER OF CITATIONS ISSUED IN MAY 2020 - **COURT CANCELLED COVID-19**

NUMBER OF DEFENDANTS APPEARING IN COURT - 0

MAY 12	0	9:00	A.M.
MAY 12	0	1:00	P.M.
MAY 19	0	1:00	P.M.

TOTAL FOR MONTH 0

MAY 19 0 8:30 A.M.

CONTESTED COURT SESSION

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES 0

MISDEMEANORS 0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL **0**

EIGHT HOUR SCHOOL 0



MAY 2020

NEW BUSINESS LICENSES

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
05/21/2020	PREMIUM BUILDERS	HANDYMAN	511 LONG HOLLOW PIKE GOODLETTSVILLE, TN 37072	JOHN GENTRY	615-270-1820
05/21/2020	AMANDA D. WHEELER	HAIRSTYLIST	100 NORTH MAIN STREET SUITE B GOODLETTSVILLE, TN 37072	AMANDA D. WHEELER	615-796-3992
05/22/2020	BLAIR, INC DBA BIG SHAKES	RESTURANT	720 RIVERGATE PARKWAY SUITE B GOODLETTSVILLE TN 37072	LORI BLAIR	803-240-0194
05/27/2020	MST COFFER ROASTERS OF NASHVILLE, LLC	COFFEE SHOP	311 OLD STONE BRIDGE ROAD	KORTNEY KROHN	615-945-4711

BEER PERMITS

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number

**PEDDLER PERMITS
NONE**

Goodlettsville Police Department

Chief Goodwin's Monthly Report

May 2020

Due to the COVID-19 pandemic there were no outside meetings attended this month. Chief Goodwin recorded a portion of the National Day of Prayer. He and Officer Gistarb helped the walking group for the National Day of Prayer across the street. During the pandemic we will continue to have officers respond to all emergency calls that require an officer to be present. We try to maintain the 6 feet distancing unless circumstances dictate otherwise. For all non-emergency calls that do not require an officers' presence we will answer those calls by telephone if possible. If we must respond we are asking the complainant to meet us outside for both their and our protection. We will then observe the 6 feet distancing for everyone's protection. The Police Department headquarters opened to limited public access 5/11 and marginal public access 5/25. If anyone comes to the Police Department and requires assistance they should call dispatch at the non-emergency number 615 851-5111 or utilize the red phone inside the exterior door to the Police department's side of City Hall. An officer will either respond or call as the situation dictates. As always the appropriate numbers to utilize are 911 for all life threatening emergencies. Direct emergency line to GPD dispatch is 615 859-3405. All non-emergency situations please call 615 851-5111.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of May and 34.8 pounds of unwanted pharmaceuticals were deposited that were turned in to officers. Since its use 2996.36 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing May 2020 to May 2019 Crime Against Person increased from 10 to 15 incidents a 50% increase, and Crime Against Property decreased from 55 to 47 incidents a 14.55% decrease and overall we had a decrease of 65 to 62 incidents. Our UCR total for the month was a 15.56% decrease from 45 to 38 incidents.

Our proactive efforts were down for the month of May due to pandemic. Our officers made 49 Traffic Stops and 0 Terry Stops. They made 22 Traffic Arrests and 6 DUI Arrests. From these Traffic Stops resulted 5 Felony charges, 38 Misdemeanor charges, and 2 warrants were served. They had 18 drug confiscations (4 from traffic stops). They issued 7 Misdemeanor Citations, made 23 Physical Arrests with 19 Misdemeanor charges and 22 Felony charges. They made 1 Juvenile Misdemeanor Arrest.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 0 Warrant Service Attempts. They served 6 Felony Warrants and 9 Misdemeanor Warrants.

Our officers are heavily focusing on continuing to check our apartments, neighborhoods, businesses and parks during the pandemic. They conducted 112 apartment checks, 305 checks of neighborhoods, 946 business checks and 189 park checks. They had 70 Community Contacts.



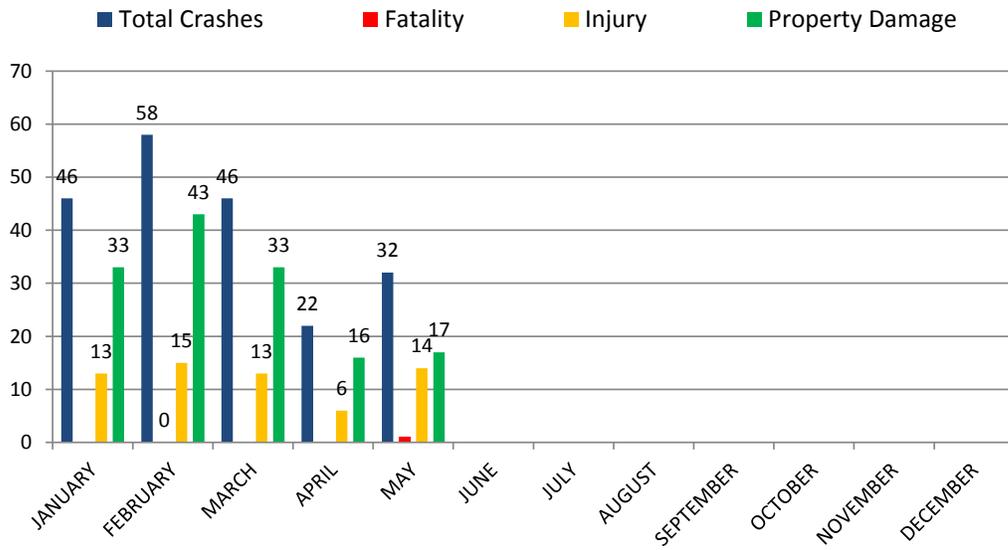
**MAY COMPSTAT
WEEKS 19 THRU 22**

	2020		2019		2020 YTD		2019 YTD		% change	2019 TOTAL
					YTD		YTD			
Murders	0	0	0	0	0	0	0	0	NC	0
Rape	0	0	0	0	0	0	1	1	-100.00%	2
Robbery (Commercial)	0	0	0	0	1	1	1	1	0.00%	4
Robbery (Street)	3	1	1	1	8	8	9	9	-11.11%	15
Aggravated Assault	0	1	1	1	8	8	10	10	-20.00%	17
Aggravated Assault - Dom Viol	0	1	1	1	4	4	4	4	0.00%	17
Burglary (Commercial)	3	1	1	1	15	15	3	3	400.00%	9
Burglary (Residential)	2	1	1	1	8	8	5	5	60.00%	23
Auto Burglaries	1	10	10	10	26	26	34	34	-23.53%	88
Larceny	13	11	11	11	43	43	44	44	-2.27%	108
Shoplifting	13	13	13	13	64	64	90	90	-28.89%	229
Motor Vehicle Theft	3	6	6	6	15	15	23	23	-34.78%	52
Total Offenses	38	45	45	45	192	192	TOTAL YTD	224	-14.29%	564

Goodlettsville Police Department
MAY 2020 COMPSTAT

	WEEK 19	WEEK 20	WEEK 21	WEEK 22		TOTAL	2020 YTD		2019 YTD		% change	2019 TOTAL
Murders	0	0	0	0		0	YTD	0	YTD	0	NC	0
Rape	0	0	0	0		0	YTD	0	YTD	1	-100.00%	2
Robbery (Commercial)	0	0	0	0		0	YTD	1	YTD	1	0.00%	4
Robbery (Street)	0	0	0	3		3	YTD	8	YTD	9	-11.11%	15
Aggravated Assault	0	0	0	0		0	YTD	8	YTD	10	-20.00%	17
Aggravated Assault - Dom Viol	0	0	0	0		0	YTD	4	YTD	4	0.00%	17
Burglary (Commercial)	0	0	3	0		3	YTD	15	YTD	3	400.00%	9
Burglary (Residential)	1	0	0	1		2	YTD	8	YTD	5	60.00%	23
Auto Burglaries	0	0	1	0		1	YTD	26	YTD	34	-23.53%	88
Larceny	4	3	4	2		13	YTD	43	YTD	44	-2.27%	108
Shoplifting	0	1	3	9		13	YTD	64	YTD	90	-28.89%	229
Motor Vehicle Theft	1	0	1	1		3	YTD	15	YTD	23	-34.78%	52
Total Offenses	6	4	12	16	0	38	YTD TOTAL	192	YTD TOTAL	224	-14.29%	564

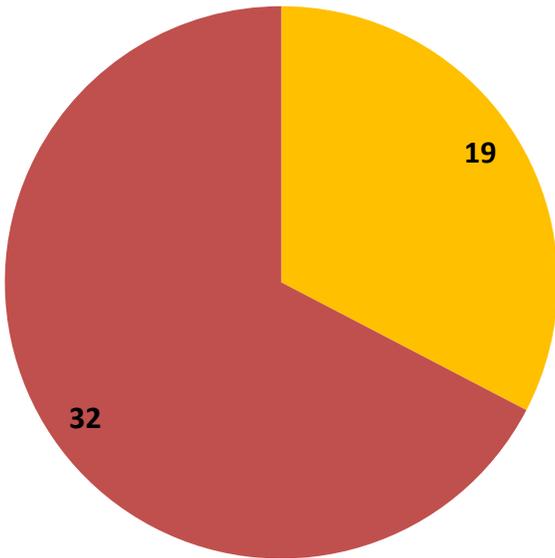
2020 YTD TITAN CRASH REPORTS



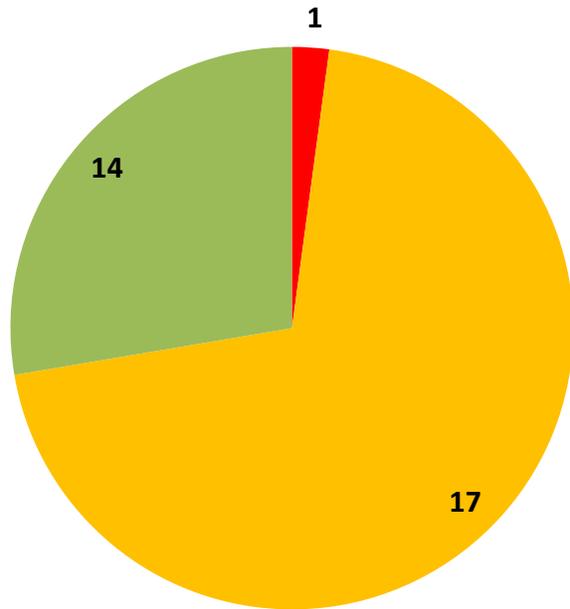
May TRAFFIC CRASHES

■ Fatal ■ Injury ■ Property Damage

2019
51



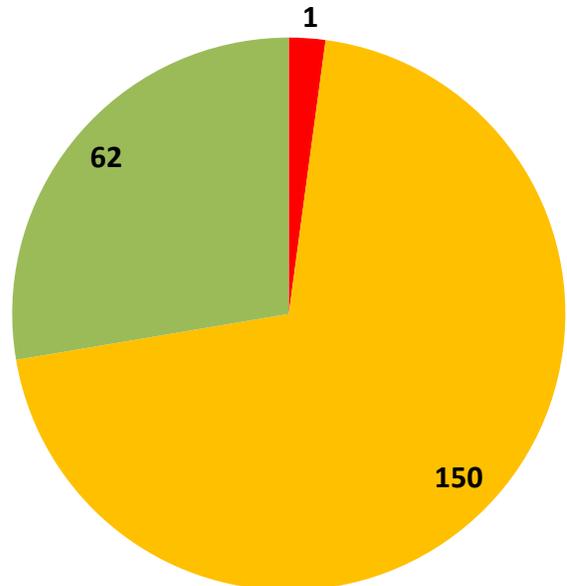
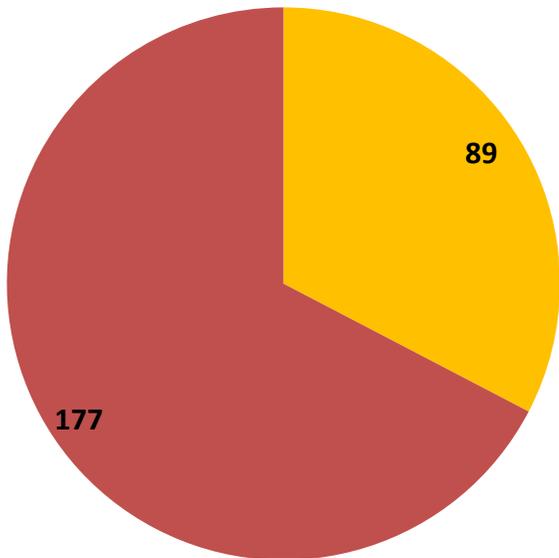
2020
32



2019
266

YEAR TO DATE

2020
213





YTD TIBRS - 2020 VS 2019

	2020	Jan-20	Jan-19	Feb-20	Feb-19	Mar-20	Mar-19	Apr-20	Apr-19	May-20	May-19	Jun-20	Jun-19	2019 Offenses TOTAL	% CHANGE
TIBRS Group A Offenses															
Crimes Against Persons	77	19	21	15	17	15	15	13	9	15	10	0	16	88	-12.50%
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Kidnaping/Abduction	0	0	0	0	1	0	1	0	0	0	0	0	0	2	-100.00%
Forcible Rape	0	0	1	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Forcible Sodomy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Sexual Assault W/Object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Forcible Fondling	1	1	0	0	0	0	2	0	0	0	0	0	1	3	-66.67%
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Aggravated Assault	11	2	2	4	4	2	2	3	0	0	7	1	1	16	-31.25%
Simple Assault	62	14	17	11	11	13	9	9	5	15	2	0	12	56	10.71%
Intimidation	3	2	1	0	1	0	1	1	4	0	1	0	2	10	-70.00%
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Crimes Against Property	233	62	64	52	51	45	49	27	60	47	55	0	79	358	-34.92%
Arson	1	1	0	0	0	0	0	0	0	0	0	0	0	0	NC
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Burglary	18	5	4	6	1	3	0	1	2	3	2	0	3	12	50.00%
Counterfeiting/Forgery	8	2	0	2	1	2	1	1	2	1	1	0	1	6	33.33%
Destruction/Damage/ Vandalism	36	7	11	7	8	10	4	3	8	9	7	0	7	45	-20.00%
Embezzlement	2	2	2	0	2	0	1	0	2	0	1	0	2	10	-80.00%
Extortion/Blackmail	1	0	0	0	0	0	0	1	0	0	0	0	0	0	NC
Fraud - False Pretenses	12	4	2	2	4	4	6	1	1	1	2	0	6	21	-42.86%
Fraud - Credit Card/ATM	1	0	0	0	0	0	0	0	1	1	0	0	0	1	0.00%
Fraud - Impersonation	6	4	2	1	1	0	1	0	3	1	4	0	5	16	-62.50%
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - Wire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Motor Vehicle Theft	13	4	7	3	3	2	5	1	1	3	5	0	11	32	-59.38%
Robbery	6	2	2	2	2	0	1	0	1	2	1	0	1	8	-25.00%
Stolen Property Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Pocket-picking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Purse Snatching	1	0	0	0	0	0	0	0	0	1	0	0	0	0	NC
Theft - Shoplifting	58	19	11	13	13	9	23	5	19	12	13	0	18	97	-40.21%
Theft From Building	16	3	6	5	4	3	1	1	6	4	5	0	3	25	-36.00%
Theft From Coin Machine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft From Motor Vehicle	32	7	12	8	5	7	3	8	11	2	6	0	8	45	-28.89%
Theft of Motor Vehicle Parts	9	1	3	2	3	3	2	1	0	2	2	0	1	11	-18.18%
Theft - All Other Larceny	13	1	2	1	4	2	1	4	3	5	6	0	13	29	-55.17%
Total Group A Offenses	310	81	85	67	68	60	64	40	69	62	65	0	95	446	-30.49%



MAY TIBRS

TIBRS Group A Offenses

	2020 Offenses Reported	2019 Offenses Reported
Crimes Against Persons	15	10
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	0	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	0	2
Simple Assault	15	7
Intimidation	0	1
Stalking	0	0
Crimes Against Property	47	55
Arson	0	0
Bribery	0	0
Burglary	3	2
Counterfeiting/Forgery	1	1
Destruction/Damage/ Vandalism	9	7
Embezzlement	0	1
Extortion/Blackmail	0	0
Fraud - False Pretenses	1	2
Fraud - Credit Card/ATM	1	0
Fraud - Impersonation	1	4
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	3	5
Robbery	2	1
Stolen Property Offenses	0	0
Theft - Pocket-picking	0	0
Theft - Purse Snatching	1	0
Theft - Shoplifting	12	13
Theft From Building	4	5
Theft From Coin Machine	0	0
Theft From Motor Vehicle	2	6
Theft of Motor Vehicle Parts	2	2
Theft - All Other Larceny	5	6
Total Group A Offenses	62	65



STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
Office of Sustainable Practices
William R. Snodgrass Tennessee Tower
312 Rosa L. Parks Avenue; 2nd Floor

The improper disposal of waste pharmaceuticals has a significant impact on the environment. Our department truly appreciates your participation as local law enforcement and solid waste officials across Tennessee. We look forward to your continued support.

Police Department: **Goodlettsville Police Department**

Contact Name: **Officer Stan Hilgadiack**

Bin Location: **Goodlettsville City Hall lobby**

Reporting Period Month: **May 2020**

Pounds Received: **34.8 lbs.**

Comments or questions:

Change in Contact: **Officer Stan Hilgadiack**

Website: **www.goodlettsville.gov**

Officer Stan Hilgadiack
Goodlettsville Police Department
105 South Main Street
Goodlettsville, TN 37072
Email: shilgadiack@goodlettsville.gov
Office: 615-851-2210
Cell: 615-714-9126



Summary of Month's Activities May 1 – May 31, 2020

Fire Operations

The Department responded to 340 calls for service in the month of May.

Fire Administration

Chief's Month:

- The Department worked on coordination of Fire mutual aid resources for cities across Middle Tennessee during the protest activities that have been on-going. Thankfully, no fire or EMS related needs have exceeded the local resources.
- Preparations are underway for the BBQ sales benefiting Rachel's Garden.
- We do appreciate the kindness shown to us by so many citizens during this time.
- We encourage you to have working smoke alarms. Please call 615-347-3699 for more information on the Department's Free Smoke Alarm program.

All of the month's training courses and department meetings were cancelled due to COVID-19 distancing requirements.

Fire Chief Kenneth Reeves asks that you all take this time of awareness and focus on safety to take stock of your personal preparedness to all hazards inside your home. Fire, tornado, and flood are realistic hazards we all face and a little planning and preparation can make recovery much smoother than no planning at all. Visit <https://www.ready.gov/> for incremental steps we can take to be more prepared.

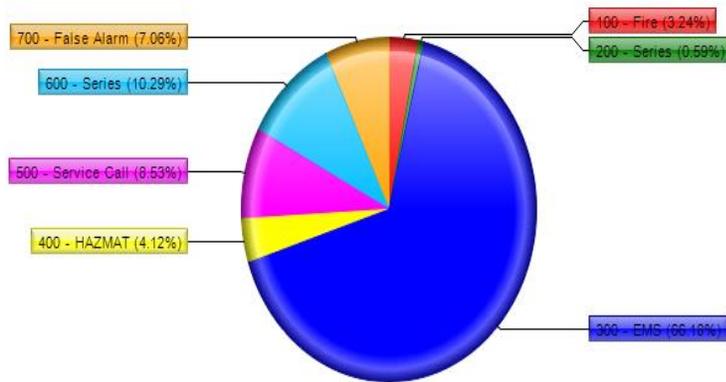
This period in our lives will pass. When it does, let us be a stronger and more resilient Goodlettsville for the future.

Fire - Incident Types **May 2020**

Incident Date between 2020-05-01 and 2020-05-31

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	11
200 - Overpressure Rupture, Explosion, Overheat (No Fire)	2
300 - EMS	225
400 - HAZMAT	14
500 - Service Calls	29
600 - Good Intent Calls	35
700 - False Alarm	24
Total Incident Calls for Month	
	340



Public Works Report – May 2020

SOLID WASTE:

- Solid waste tonnage collected: 404.34 tons
- Recycled materials collected: 18.32 tons
- Convenience Center solid waste collected (Pit): 24.5
- PIT Construction & Debris: 0.00 tons (WM delayed pick up- COVID)
- Compactor: 27.79
- Metals: 17.57 tons
- Bulk Item Pick Ups: 0 (COVID)
- Cart Repairs/Replace: 124
- New Residents: 29
- Cardboard: 2.92 tons
- Used Oil Gallons 29.5

SEWER:

- Monthly equipment and daily pump station inspection, maintenance and repairs
- Monthly Bioxide tank filling
- TV-ing of line segments
- Daily pump station, service connection, and manhole inspections
- Cleaned sewer line segments
- Cleaned wet well walls
- Sewer rehab work in various areas of the City
- Construction and new segment inspections, maintenance and repairs
- Rainfall for month: 4.88"
- Worked 2714 TN One Calls and 7 Emergency calls

STREETS:

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Sweeping Miles: 81
- Cans of Litter Picked Up: 6.5
- Traffic Signals Repaired: 1
- Street Signs Repaired/Replaced: 3
- Re-established proper flow of drainage ditch at 203,205,207,209,211 AND 213 Dry Creek

INSPECTIONS:

Stormwater Inspections Commercial Construction Projects	18
Best Management Practices	1
Stormwater Inspections Residential Construction Projects	7
Utility Cut Inspections	0
Driveway Inspections	1
Driveway Permits	0
Street/Sidewalk Inspections	3
Development Sewer Inspections	8
Good Housekeeping Reports	4

STORMWATER:

Active Construction Sites (Commercial)	9
--	---

Active New Residential Home Sites	7
Land Disturbance Permits issued	0

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- Conducted Monthly Safety meeting

ATTENDED MEETINGS:

- Codes and Planning Meeting
- City Commission
- TTAP Traffic Signal Maintenance Class
- TDOT / CSX Meeting

PARKS DIVISION UPDATE

Brooks Park, 302 Mason Lane

- ◆ Repaired split rail fencing

Delmas Long Community Center, 200 Memorial Drive

- ◆ Facility thoroughly cleaned and prepped for re-opening
- ◆ Facility re-opened with partial amenities

Gateway Park, 425 Janette Avenue

- ◆ Routine maintenance

Moss-Wright Park, 745 Caldwell Drive

- ◆ Installed flags for Memorial Day
- ◆ Pressure washed various areas of the park
- ◆ Pre-pared restrooms for partial re-opening
- ◆ Re-opened dog park, volleyball court, and some restrooms

Peay Park, 200 Memorial Drive

- ◆ Amenities such as playground and basketball courts remained due to COVID-19
- ◆ Re-opened tennis courts and restrooms
- ◆ Routine maintenance

Pleasant Green Park, 360 Pleasant Green Drive

- ◆ Trimmed grass to close to wood line that was partially cleared out by Public Works for visibility
- ◆ Re-opened restrooms
- ◆ Amenities such as shelters and playground remained due to COVID-19

Splash Pad @ Peay Park, 111 Memorial Drive

- ◆ Pressure washed and prepared for upcoming season

Athletic Field Maintenance

- ◆ Prepared Quad for re-opening to adhere to the Athletic League Guidelines for Returning to Play by removing bleachers and benches, adding signage, and installing plexiglass
- ◆ Edged Quad infields
- ◆ De-winterized irrigation systems and repaired leaks
- ◆ Removed soccer goals

Rental Information May 2020	Resident Rentals	Non-Resident Rentals
Community Center	0	0
Shelters	0	0
Fields/Courts	0	0



(Goodlettsville Parks & Recreation guessing game on Facebook)

RECREATION DIVISION UPDATE

Programming

- ◆ Created guidelines for facility use as it pertains to COVID-19 and established social distancing areas within the facility to allow multiple users to use the facility at a time
- ◆ Community Center re-opened for use of the Walking Track
- ◆ Fitness Classes resumed in the gym with social distancing guidelines

Athletics

- ◆ Worked with leagues to establish an Athletic League Restriction document to allow organizations to return to play safely
- ◆ Baseball and Softball resumed Spring season with social distancing guidelines
- ◆ TUSC and Quest resumed practices/training with social distancing guidelines

Marketing

- ◆ Updates to content on City Website
- ◆ Assisted COVID-19 communications team with press releases and website updates
- ◆ Guess How Many Butterflies contest on Facebook to increase site traffic

Volunteer Hours

- ◆ No volunteer hours to report



(Baseball field at Moss-Wright Park)



(Flags at Moss-Wright Park)



Planning and Development Services Department

May 2020

Summary of Month Activities:

Site Development Meetings Attended:

- Dry Creek Commons- Site Improvement Inspections
- Preliminary Interstate Project Development Proposal- 834 Hwy 31W
- Preliminary Residential Development- Twenty-four (24) Acres- Hasty Drive and Tabor Drive
- Cobblestone-Alta Loma Drive- Site Landscaping Progress

Administration Meetings Attended:

- COVID-19 Briefing Meetings-Online

Organizational Meetings Attended:

- Goodlettsville Regional Planning Commission – Online
- Goodlettsville City Commission
- Nashville Greater Regional Council (GNRC) Transportation Coordinating Committee-Online
- Certified Public Manager Training Session- UT Institute for Public Service- Online

Stormwater Updates:

Administration Meetings Attended:

5/4/2020	SCM inspections CEC	Goodlettsville
5/5/2020	Debar Inspection	Copper Creek
5/6/2020	Dollar General Meeting	Onsite
5/7/2020	CEC Phone Conference	Steve Casey
5/12/2020	TNSA Phone Conference	Charlene Desha
5/13/2020	Mr. Jones Meeting	114 Marshall Green Circle
5/13/2020	MTSG Monthly Meeting	CANCELLED COVID-19
5/14/2020	Parkview Preserve Inspection	Goodlettsville
5/21/2020	CAP Meeting	ZOOM
5/22/2020	TNSA Talk	ZOOM

Land Disturbance Permits Issued: 0



Economic Development Monthly Report for May 2020

- Virtually attended the “Next Normal Series: Phased Reopening Explained”, hosted by Metro Nashville
- Worked with the Goodlettsville Economic Support & Recovery Task Force to assess immediate needs from the business community
- Interviewed with Stephanie Langston with WKRN News 2 regarding the City of Goodlettsville’s request to the Davidson County Board of Health and Mayor Cooper to allow Goodlettsville’s Davidson County business to move into Phase 2 earlier than the rest of Nashville to catch up to the Sumner County side of the city’s business reopenings. The city’s request did not receive a response.
- Virtually attended “Preparing for a Virtual Site Visit” hosted by TVA
- Virtually attended “What Does the CARES Act & Paycheck Protection Program Mean for Business Re-entry?” hosted by the Nashville Chamber of Commerce
- Virtually attended “Workforce Planning for the Next Normal – Designing the Workforce You Need for a Changing World” hosted by the Nashville Chamber of Commerce
- Virtually attended the “Next Normal Series: State and Local Responses to COVID-19”
- Met with Keith Zust, one of the owners of Pitchfork Pizza, to create a photo tour for the Goodlettsville Business facebook page and talk about their grand opening plans
- Worked on site selection for a new project. The site will be selected by June 15, and Goodlettsville is on the short list.
- City board meetings attended: Goodlettsville Planning and Zoning Board Meeting via Zoom, City of Goodlettsville Board of Commissioners meeting in person

Confidentiality Disclaimer

We respect the confidentiality that new projects require.

This report will not contain specifics surrounding site selection / new development until the appropriate parties agree that it is time to share project information.

MAY REPORT

This monthly forum will keep you informed of ongoing and upcoming projects and provide updated information on where we are with projects as they progress from the planning phase into design and become reality. Here is a sampling of what we currently are working on to enhance our town's livability.

Main Street Enhancements

This 12 million dollar project is 80 percent grant and will extend over the next two and one half years. Its purpose is to change the look and feel of the heart of Goodlettsville and to meet the ADA requirements of TDOT. The aim of this project is to allow the center section of town a more walkable and inviting place to shop and mingle for all. **Status: Negotiations for easements are progressing. Utility relocation design coordination is underway. Construction is expected to begin in the summer of 2022 with completion by the end of 2024.**

Sidewalks Additions

In conjunction with the Main Street project the city is preparing a series of projects to enhance walkability throughout Goodlettsville. Budgets are being set to add sidewalks along certain sections of the main thoroughfares in the city such as Loretta Drive, Caldwell Drive, Rivergate Parkway, North Creek Circle and Windsor Green Boulevard. These projects will seek to link residential areas with commercial and recreational areas and provide connectivity for some of the disconnected commercial developments within the city. **Status: The TDOT Transportation Alternatives Program (TAP) grant for a sidewalk connecting Moss Wright Park to North Creek Park along Caldwell Road and Long Hollow Pike has been funded. Application for environmental clearance is underway. Preliminary design has begun with construction scheduled to begin in 2021. Budgeting and preliminary design are ongoing on other projects as well. ADA accessibility deficiencies have been identified and a corrective action plan has been prepared for execution.**

Conference Drive Improvements

The Conference Drive corridor is the southern entrance to our city. The need for this road to look and feel inviting is imperative to bringing visitors and businesses into Goodlettsville. The preliminary design documents of this half million dollar, 80 percent grant project are complete and are awaiting the start of phase two of the signalization upgrades to finish. **Status: Final design of the project is complete. The city has received a Notice to Proceed to Construction from TDOT. Construction is expected to begin in the fall of 2020 with completion by the end of 2021.**

Signalization Upgrades

Phase One of the signal coordination is complete and got things started to help traffic move smoother on Long Hollow Pike and Conference Drive. Phase two will provide upgrades to coordinate and improve traffic flow on Conference Drive, Long Hollow Pike and Main Street. This 2 million dollar, 100 percent grant will provide state of the art signal control for the City. The City is in the process of applying for a third phase of 100 percent grant money to provide centralized monitoring of the signals for specialized control during unusual traffic flow. **Status: Final design of the project is complete. The city received bids for construction which were over budget. TDOT has agreed to provide additional funds to cover the shortfall and the project is to be rebid. Construction inspection services have been awarded. Construction is expected to begin in the fall of 2020 with completion by the end of 2021.**

Drainage Improvements

With the implementation of the storm water utility in 2013, the city is now able to address some of the drainage system problems that currently exist in Goodlettsville. Area drainage issues are being identified and earmarked for projects as funds become available. These projects such as the Gateway neighborhood and Hollywood Street will improve flow to better distribute runoff in heavy rainfall for the purpose of flood prevention. **Status: Construction of phase two of the Gateway neighborhood drainage improvements is scheduled for construction in the fall of 2020. Design on the third phase of the Gateway neighborhood drainage improvements has begun. A culvert replacement on Bluebird Drive has been awarded. Construction for the replacement culvert at Bluebird Drive is scheduled for completion in the by the end of 2020. A feasibility study for storm water control in the area of city hall was deferred to 2021 budget.**

Bank Stabilization Moss Wright Park

The bank along Mansker Creek at Moss Wright Park is being eroded by changes in stream flow. A grant study is underway for long term remediation. **Status: A new phase of bank stabilization has been funded and is awaiting construction by the end of 2020.**

In addition to this, there are the daily needs of supporting the city staff with engineering design and planning for the future with our 5 year Capital Improvement Plan (CIP). Please feel free to contact me if you have any comments or concerns. I can be reached at:

Greg Edrington, PE
City Engineer
105 South Main Street
Goodlettsville, TN 37072
Office Phone: 615.851.3461
gedrington@goodlettsville.gov

Goodlettsville Codes Department Building Report May 2020

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>License</u>	<u>Type Str</u>	<u>County</u>
<u>New Residential</u>										
20190264	5/3/2020	256,373.00	143		67	445 Old Stone Rd.	Meritage Homes	58003	New Residential	Summer
20200151	5/27/2020	318,773.00	143D	5	58	142 Allen Drive	DalaMar Homes	58679	New Residential	Summer
20200154	5/28/2020	716,004.00	25.08	58-60	58-60	211,215,219 S. Downs Circle	Ryan Homes	65321	3 Unit/New Residential	Davidson
20200155	5/28/2020	279,987.00	25.08	42	42	106 Wicklow Dr.	Ryan Homes	65321	New Residential	Davidson
202000148	5/22/2020	265,000.00	140	126.05	1	143 Maddison Court	Michael Chastain	Homeowner	New Residential	Summer
Total		1,836,137.00								
<u>New Commercial</u>										
Total		0.00								
<u>Additions & Remodeling</u>										
20200124	5/4/2020	2,000.00	25.03	14		515 Moncrief Ave.	Tanya Holman	Homeowner	Patio Roof	Davidson
20200126	5/4/2020	20,000.00			Suite 104	322 Long Hollow Pike	Benchmark Physical Therapy	Allison Signs	Sign	Davidson
20200127	5/5/2020	68,000.00	143B	25		701 Emily Dr.	Mary Deering	Homeowner	Garage addition	Summer
20200128	5/5/2020	31,000.00				114 Glancy St.	Brian Good	Homeowner	Garage/Shed	Davidson
20200129	5/6/2020	0.00				129 Twelve Stones Crossing	Bellefant	Homeowner	Mechanical permit	Summer
20200130	5/6/2020	54,000.00	25.11	31	30	407 Highland Heights	David Jones	H & H design/71339	Sunroom Addit.	Davidson
20200134	5/11/2020	1,000.00	33.12	96		202 Friendship Dr.	Mijango Garcia	Homeowner	Enclose Carport	Davidson
20200136	5/12/2020	3,000.00	143J	16		508 Wallace Dr.	Tim Pike	Homeowner	Acces. Sturcture/Shed	Summer
20200137	5/12/2020	500.00	26.07	93		126 Corbridge Ct.	Elizabeth Simpson	Homeowner	Deck	Davidson
20200138	5/15/2020	4,000.00	143J	15	1 & 2	500 Elba Drive	Fernando Martinez	Homeowner	Residential Remodel	Summer
20200139	5/15/2020	0.00	141	49		977 Louisville Hwy.	B & B Fireworks	Owner	Firework Stand/Tent	Summer
20200140	5/14/2020	1,000.00	33.8	111		155 Hardaway Dr.	Ray Cutshaw	Owner	Roof/Deck	Summer
20200141	5/15/2020	0.00			Suite D	601 S. Main Street	Kelley Nelson	Owner	Fire Life Safety	Davidson
20200142	5/22/2020	45,000.00	143	73		363 Caldwell Dr.	New Heights Church	Owner	Acces. Sturcture/Pavillion	Summer
20200143	5/15/2020	0.00	34.01	32		820 Wren Rd.	Jeri Thompson	Owner	Carport	Davidson
20200144	5/18/2020	35,000.00	143C	4	4	2043 Crencor Dr.	Joseph Spicer	Dawkins Cont./50971	Pool House	Summer
20200145	5/18/2020	70,000.00	25.12	10		120 Connor Dr.	Ryan Munding	Ascension Cont./64356	Basement remodel	Davidson
20200146	5/19/2020	200,000.00	143	601	1	621 Carol Ann Dr.	Mark Kroll	Scooter J. Cont./41287	Residential Remodel	Summer
20200149	5/22/2020	0.00	112	6.02		844 Louisville Hwy.	B & B Fireworks	Owner	Firework Stand/Tent	Summer
20200150	5/27/2020	80,000.00	140	22.07		1325 Madison Creek Rd.	Gary Yandell	Jim Bale Cont./27294	Porch Addt/Driveway Conne	Summer
20200152	5/27/2020	90,000.00	19.13	111		215 Cartwright St.	Vertical Bridge	Verticle Bridg/37060	Cell Tower	Davidson
20200153	5/28/2020	0.00	26.09	22	Bldg.1	452 Moss Trail	Summerfield Apts.	Branch Bldg. Group	Demolition/fire damage	Davidson
Total		704,500.00								
Total New Residential		1,836,137.00								
Total New Commercial		0.00								
Total Add/Remodels		704,500.00								
Total All Permits		2,540,637.00								

Single Family Dwellings
 Davidson 4
 Summer 3
TOTAL 7

Goodlettsville Codes/Building Activity Report May 2020

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio- Director- Building Official/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson/Inspector-Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	57 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	2 inspection
Fire Investigations	Duties of Fire Marshal involving fires/inspections in the city limits	0 investigations
Building Inspections	Building Related	88 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	62 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	35 inspections
Signs Removed	Illegal signs removed from city limits	30 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	0 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	0 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	3
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	4 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	6 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	3 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily