

CITY MANAGER'S REPORT

An update of activities of City Manager and all departments for the Board of Commissioners and Community



AUGUST 2020

Rachel's Garden Playground was the recipient of a Walmart Giving grant in the amount of \$5,000.00. Since its inception, the Goodlettsville Fire Department has helmed the fundraising efforts for this all-inclusive playground project to be built at Peay Park and has raised over \$100,000.00.

Monthly Reports by Division

Message from the City Manager.....1

Management

- City Manager.....2-4
- Tourism.....5

Finance & Administration Division

- Finance, HR.....6-8
- Municipal Court.....9
- City Clerk.....10-12

Public Safety

- Police.....13-21
- Fire.....22-23

Public Services

- Public Works.....24-26
- Parks & Recreation.....27

Community Development Services

- Planning and Development Services.....28-29
- Economic Development & Marketing.....30
- Codes.....31-32



September 15, 2020

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the August, 2020 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis".

Tim Ellis, City Manager

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A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: August, 2020

Legislative Accomplishments

- **Board of Commissioners took action on the following ordinances:**
 - Approved on second reading Ordinance 20-972, an ordinance to amend the City of Goodlettsville Municipal Code Title 7, Chapter 7 by deleting subsection 5 of section 703 in its entirety; by deleting section 708 in its entirety and replacing it with a new section 708; and creating a new section 709 as it relates to Fire Prevention Rapid Entry.
 - Approved on second reading Ordinance 20-973, an ordinance to establish an updated occupational safety and health program plan, devise rules and regulations, and to provide a safety director and the implantation of such program plan.
 - Approved on first reading Ordinance 20-975, an ordinance to amend Ordinance 06-674 as amended, the zoning ordinance of the City of Goodlettsville, to remove the Auto Servicing and Vehicular Craft and Related Equipment Sales Uses from the permitted uses of the Commercial Services Limited and Commercial Planned Unit Development Zoning Districts
 - Approved on second reading Ordinance 20-976, an ordinance to amend the Goodlettsville Municipal Code Title 13, Chapter 5, Section 502, Subsection 2 by deleting Subsection 2 in its entirety and replacing it with a new Subsection 2 as it relates to commercial vehicle parking.

- **The Board of Commissioners also took action on the following resolutions:**
 - Approved Resolution 20-933, a resolution authorizing an application for the BlueCross BlueShield of Tennessee Health Foundation Grant as it relates to the construction of a new playground.
 - Approved Resolution 20-934, a resolution authorizing the City of Goodlettsville's participation in the State of Tennessee Local Government COVID-19 Assistance Program and authorizing City Manager to execute any needed documents associated with such participation.
 - Approved Resolution 20-935, a resolution authorizing the application for a Local Parks and Recreation Fund Grant and further authorizing the city manager to procure professional assistance for preparing the grant application and for project administration if awarded, as it relates to the construction of an ADA Accessible Playground.
 - Approved Resolution 20-936, a resolution adopting the COVID-19 Public Safety Hazard Pay Plan and authorizing funds from the State of Tennessee Local Government COVID-19

Assistance Program be utilized to fund said plan.

- Approved Resolution 20-937, a resolution acknowledging the acceptance of a grant from the Tennessee Highway Safety Office for High Visibility Enforcement of Traffic Laws and certain Information Technology items.
- Approved Resolution 20-938, a resolution authorizing the City of Goodlettsville's participation in the State of Tennessee COVID-19 CARES Marketing Program and authorizing the City Manager to execute any needed documents associated with such participation.
- Approved Resolution 20-939, a resolution amending a contract between the City of Goodlettsville and the State of Tennessee Department of Transportation, by extending the expiration date of the contract, as it relates to project number 120327.00.
- Approved Resolution 20-940, a resolution amending a contract between the City of Goodlettsville and the State of Tennessee Department of Transportation, by extending expiration date of the contract, as it relates to project number 120327.01.
- Approved Resolution 20-941, a resolution authorizing the issuance of not to exceed \$6,100,000 in aggregate principal amount of General Obligation Bonds of the City of Goodlettsville, Tennessee.
- Approved Resolution 20-942, a resolution authorizing the issuance of General Obligation Refunding and Improvement Bonds of the City of Goodlettsville, Tennessee in the aggregate principal amount of not to exceed \$6,100,000.00, in one or more series; making provision for the issuance, sale and payment of said bonds, establishing the terms thereof and the disposition of proceeds therefrom; and providing for the levy of taxes for the payment of principal of, premium, if any, and interest on the bonds.

Legislative Matters Forthcoming

- Zoning Ordinance amendments.
- Budget amendment.

Commissions and Boards

- **Planning Commission**
 - Denied a final master plan amendment regarding retaining wall design for a residential development on 2.4 acres on Dry Creek Road. Property referenced as Davidson County Tax Map/Parcel #03300020800 and zoned HDRPUD, High Density Residential Planned Unit Development. Property Owner: CDS Capital, LLC. Dry Creek Cottage.
 - Approved recommendation to the City Commission to amend the Zoning Ordinance 14-206 Commercial District Regulations, (a)(1), (c), (Table 1) (Appendix A) to remove the Auto Repair and Cleaning and Automobile Servicing Use Activities from the permitted uses in the CSL, Commercial Services Limited and CPUD, Commercial Planned Unit

Development Zoning Districts and the Vehicular Craft, Related Equipment Sales Activity Use from the permitted uses in the CPUD, Commercial Planned Unit Development Zoning District.

- Discussed Dry Creek Farms Residential Project and Rivergate Comprehensive Plan Amendment.
- **Board of Zoning Appeals**
 - Denied request for a building setback variance from the minimum front yard requirement per Zoning Ordinance Section 14-210 (4)(f)(i) for a residential one-family detached dwelling under construction at 121 Copper Creek Drive. Property is referenced as Sumner County Tax Map/Parcel #143D A 011.00 000/Lot 11 of the Copper Creek-Phase One Section One Final Subdivision Plat and is zoned LDRPUD, Low Density Residential Planned Unit Development. Dalamar Homes LLC.
- **Beer Board**
 - The Beer Board did not meet during the month of August.
- **Industrial Development Board**
 - The Industrial Development Board did not meet during the month of August.
- **Parks and Recreation Advisory Board**
 - The Parks and Recreation Advisory Board did not meet during the month of August.

Ongoing Work

- Overall Capital Improvements Program.
- Traffic congestion mitigation (Long Hollow and Conference) Phase II & III
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Streambank stabilization of Manskers and Madison Creeks Phase II.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.
- Transportation Alternative Program grant.
- LPRF Grant – Rachel’s Garden Playground.
- CARES Act funds: Hazard Pay, Tourism Marketing Grant.



Tourism Department Report for August 2020

- Thank you to Bill Maddox (17 years) and Jennifer Kirk (6 years) on their work anniversaries
- Hosted Farmer's Market each of the four Thursdays
- Hosted 2 Homeschool Classes for school age students
- Hosted 1 Literature Based Class for school age students
- Implemented student internship opportunity with JPPII
- Guests from 16 states took tours at Historic Mansker's Station
- Volunteered at the VSCC Golf Tournament
- Attended NCVC virtual meeting
- Attended virtual meeting with Tourism Commissioner Ezell and Department of Revenue Commission Gerregano re: Tennessee Business Relief Program
- Distributed info to Goodlettsville Tourism partners re: TN Business Relief Program
- Attended Domestic Travel Trade virtual meeting with Tennessee Department of Tourist Development and other tourism partners across the state
- Attended Journal Communications virtual meeting re: TN Vacation Guide 2021
- Attended White House Farmer's Market to talk with vendors about joining Goodlettsville Farmers Market after WHFM ends this month
- Hosted virtual meeting with Advance Tour & Travel to discuss future opportunities
- Worked with TN Department of Tourism Development on CARES Tourism Marketing Program
- Sumner County Master Gardeners worked on the grounds each Wednesday
- Current advertisement in Southern Travel & Lifestyles Magazine
- Current advertisement in Visit Music City Visitor's Guide
- Current advertisement in Sumner County Visitor's Guide
- Current billboard advertisement on I-65 South, one-mile S of Exit 108

As of month end July 2020 comparing year over year same time period

- Year to Date Occupancy is down 30.3%
- Year to Date Average Daily Rate (ADR) is down 16.8%
- Demand for rooms is down 30.4%
- Revenue generated is down 42.0%

SOURCE: STR Destination Trend Report for Goodlettsville, TN for the month of July 2020

As of month end July 2020 comparing MTD over prior year MTD, occupancy tax is down 49.17%.

Finance and Administration Monthly Report

August 2020

FINANCE

- Attended various meetings (via Zoom) throughout the month regarding the upcoming LED streetlight project
- Worked with the various agencies and staff regarding our CARES Act funding and FEMA claims
- Attended the TCMA quarterly luncheon
- Attended the MTAS Legislative update webinar
- Recorded all adjusting entries for the Year End Close
- Began preparing for upcoming financial audit
- Worked with Financial Advisor regarding Bond refunding

HUMAN RESOURCES

- August 13 State insurance training session 1
- August 18 State insurance training session 2
- August 27 State insurance training session 3
- Hired: 0
- Terms during the month: 0
- Worker's Compensation accidents in the month: Knee injury and spider bite
- Full-time employees: 134; Part-time employees: 23
- Job opening: Utility Worker II at Public

**City of Goodlettsville
Financial Summary
July 2020 (Unaudited)**

UNRESTRICTED FUND BALANCE

Operating Fund	Current Month	Budget 6/30/2021	%
General Fund	6,911,864	4,391,973	157%
Sanitation	538,796	147,642	365%
Tourism	1,026,010	656,360	156%

CASH IN BANK

General Fund	7,273,052
Sanitation	399,566
Tourism	1,028,034
Sewer	10,223,668
Stormwater	1,274,059
Total Cash	20,198,379

SALES TAX COLLECTIONS

FY2020-2021 Month Received	Summer Current Year	Summer Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	67,364	52,831	402,673	321,978	470,037	374,809
Sep					0	0
Oct					0	0
Nov					0	0
Dec					0	0
Jan					0	0
Feb					0	0
Mar					0	0
Apr					0	0
May					0	0
Jun					0	0
Jul					0	0
YTD	67,364	52,831	402,673	321,978	470,037	374,809 25.41%

**City of Goodlettsville
Financial Summary
July 2020 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	1,438,104	1,438,104	13,960,833	10.30%
General Fund	Expenditures	1,511,475	1,511,475	13,927,517	10.85%
Net Increase/Decrease		(73,371)	(73,371)	33,316	
Sanitation Fund	Revenues	26,437	26,437	985,500	2.68%
Sanitation Fund	Expenditures	100,409	100,409	1,131,617	8.87%
Net Increase/Decrease		(73,972)	(73,972)	(146,117)	
Tourism	Revenues	91,643	91,643	529,900	17.29%
Tourism	Expenditures	105,952	105,952	757,823	13.98%
Net Increase/Decrease		(14,309)	(14,309)	(227,923)	
Sewer	Revenues	63,792	63,792	5,048,650	1.26%
Sewer	Expenses	170,605	170,605	6,672,173	2.56%
Net Increase/Decrease		(106,813)	(106,813)	(1,623,523)	
Stormwater Utility	Revenues	7,148	7,148	967,500	0.74%
Stormwater Utility	Expenses	220,919	220,919	2,246,705	9.83%
Net Increase/Decrease		(213,771)	(213,771)	(1,279,205)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	201,084	201,084	1,647,519	12%
Planning and Codes	69,872	69,872	530,334	13%
Police	658,897	658,897	5,360,138	12%
Fire	328,520	328,520	2,493,323	13%
Hwys & Streets	73,921	73,921	1,412,552	5%
Parks/Recreation	128,960	128,960	1,537,641	8%
COVID Exp	17,642	17,642	0	0%
Miscellaneous	32,579	32,579	946,010	3%
Total General Fund Expenditures	1,511,475	1,511,475	13,927,517	11%

MONTH OF AUGUST 2020

MONTHLY MANAGEMENT REPORT

COURT

NUMBER OF CITATIONS ISSUED IN AUGUST 2020 - LIMITED COURT/IN-
PERSON AND VIRTUAL

COVID-19

NUMBER OF DEFENDANTS APPEARING IN COURT 11

AUGUST 11	2	9:00	A.M.
AUGUST 11	1	1:00	P.M.
AUGUST 18	4	1:00	P.M.

TOTAL FOR MONTH

AUGUST 18	4	8:30	A.M.
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CONTESTED COURT SESSIONNUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	2
MISDEMEANORS	0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	5
EIGHT HOUR SCHOOL	5



AUGUST 2020

NEW BUSINESS LICENSES

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
08/04/2020	ALL TIME FITNESS	PERSONAL TRAINER	458 MOSS TRAIL GOODLETTSVILLE, TN 37072	JONATHAN ALEXANDER	520-685- 0384
08/04/2020	SMART CHOICES INC.	BOOK KEEPING	210 NORTH MAIN STREET GOODLETTSVILLE, TN 37072	ALLISON JOHNSON	615-382- 0930
08/04/2020	STREET & DAVID ELECTRICAL SERVICES	ELECTRICAL REPAIRS	210 NORTH MAIN STREET STE. 101 GOODLETTSVILLE, TN 37072	MICHAEL STREET	615-382- 0930
08/05/2020	SUMMIT AUTO SALES	CAR SALES	655 NORTH MAIN STREET GOODLETTSVILLE, TN 37072	NORMAN CARNEY	615-596- 2251
08/05/2020	VOLUNTEER PROPERTY DESIGNS	CONSTRUCTION COMPANY	904 IROQUOIS TRAIL GOODLETTSVILLE, TN 37072	GREGORY BOWSER	615-559- 3196
08/12/2020	TENNESSEE WHEEL REPAIR	TIRE SHOP	610 NORTH MAIN STREET GOODLETTSVILLE, TN 37072	KENNETH HIGDON	615-979- 7792
08/13/2020	GRAVITY COMPLEX	MOTORSPORT SALES	620 NORTH MAIN STREET GOODLETTSVILLE, TN 37072	CEDRIC JONES	615-485- 3926
08/17/2020	FAIR FOOD	RESTAURANT	1000 RIVERGATE PARKWAY SUITE 3001 GOODLETTSVILLE TN 37072	JAMES BROWNING	615-300- 8853
08/17/2020	COOPER'S STEELE FABRICATORS, INC.	STRUCTURAL STEEL ERECTION	500 SOUTH CARTWRIGHT STREET GOODLETTSVILLE TN 37072	KIM HILLARD	931-684- 7962
08/21/2020	BWS MARKET	ONLINE RETAILER	110 SOUTH WYNDRIDGE WAY GOODLETTSVILLE, TN 37072	JACOB CALLOWAY	615-496- 5454
08/26/2020	FOOD FROM THE HEART	FEEDING THE HOMELESS	100 ROBERT CARTWRIGHT DRIVE APT. 1108 GOODLETTSVILLE, TN 37072	BONITA HAYNIE	615-425- 1967
08/31/2020	ACCOUNTING SOLUTIONS LLC	ACCOUNTING CONSULTANT	514 DOROTHY DRIVE GOODLETTSVILLE, TN 37072	DANIEL YOUNG	615-604- 4712

BEER PERMITS

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number



GOODLETTSVILLE
TENNESSEE

PEDDLER PERMITS

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number

RENEWED BUSINESS LICENSE

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
08/03/2020	CIVIL CONSTRUCTORS, LLC	CONSTRUCTION COMPANY	425 DOWNS BLVD FRANKLIN, TN 37064	TAMI O'HARA	615-236-9036
08/03/2020	SMOKEY MOUNTAIN TOPS		7216 BALL CAMP PIKE KNOXVILLE, TN 37931	MORGAN WILLIAMS	661-309-6101
08/05/2020	BUSFORSALE	BUSES	813 LOUISVILLE HIGHWAY GOODLETTSVILLE, TN 37072	SHERRI	615-859-1998
08/12/2020	RUTH'S FLOWERS	FLOWER/GIFT SHOP	1203 SOUTH DICKERSON ROAD GOODLETTSVILLE, TN 37072	DEBBIE M COBB	615-822-0231
08/17/2020	ALLISON COMPANIES	CONSTRUCTION	603 NORTH MAIN STREET GOODLETTSVILLE TN 37072	MARK ALLISON	615-456-6621
08/20/2020	SUN TAN CITY	TANNING SALON	440 LONG HOLLOW PIKE GOODLETTSVILLE, TN 37072	JENNIIE	270-300-1819
08/21/2020	ADDUS HOMECARE	HOME HEALTH	841 WREN ROAD SUITE 5 GOODLETTSVILLE, TN 37072	CAROLYN HUMBERTSON	312-208-8035
08/21/2020	BARNES REAL ESTATE SERVICES, INC.	REAL ESTATE	885 CONFERENCE DRIVE GOODLETTSVILLE, TN 37072	TRACY BRUMBLEY	615-347-8018
08/21/2020	STILLWATERS CONSTRUCTION, LLC	CONSTRUCTION	311 BLUEBIRD DRIVE GOODLETTSVILLE, TN 37072	---	615-642-0658
08/21/2020	ACT SECURITY	SECURITY SYSTEM	511 FAIRGROUND CT NASHVILLE, TN 37211	---	615-333-6300
08/24/2020	V & V CONSTRUCTION	CONSTRUCTION COMPANY	2227 LOVELL ROAD KNOXVILLE, TN 37932	TANA CHURYUK	865-693-4722
08/24/2020	MADISON STEEL & IRON WORKS OF TN INC	STEEL/ IRON WORKS	312 WOODRUFF STREET MADISON, TN 37115	MICHELLE LAHUE	615-865-8214
08/24/2020	MCCARROLL BUILDERS, INC	CONSTRUCTION	855 SPRINGFIELD HWY STE 112 GOODLETTSVILLE, TN 37072	SHANNON MCCARROLL	615-448-6907



08/26/2020	HEALTHY BODY BAKERY	NUTRITION SHOP	913 CONFERENCE DRIVE GOODLETTSVILLE, TN 37072	M. NICKLES	615-525- 3763
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Goodlettsville Police Department

Chief Goodwin's Monthly Report

August 2020

Chief Goodwin attended the Drug Task Force meeting August 19th. During the pandemic we will continue to have officers respond to all emergency calls that require an officer to be present. We try to maintain the 6 feet distancing unless circumstances dictate otherwise. For all non-emergency calls that do not require an officers' presence we will answer those calls by telephone if possible. If we must respond we are asking the complainant to meet us outside for both their and our protection. We will then observe the 6 feet distancing for everyone's protection. If anyone comes to the Police Department and requires assistance they should call dispatch at the non-emergency number 615 851-5111 or utilize the red phone inside the exterior door to the Police department's side of City Hall. An officer will either respond or call as the situation dictates. As always the appropriate numbers to utilize are 911 for all life threatening emergencies. Direct emergency line to GPD dispatch is 615 859-3405. All non-emergency situations please call 615 851-5111.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of August and 73.10 pounds of unwanted pharmaceuticals were deposited that were turned in to officers. Since its use 3128.38 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing August 2020 to August 2019 Crime Against Person decreased from 22 to 16 incidents a 26.28% decrease, and Crime Against Property increased from 59 to 69 incidents a 16.95% increase and overall we had an increase of 81 to 85 incidents. Our UCR total for the month was even at 54 incidents.

Our proactive efforts were down for the month of August due to pandemic. Our officers made 211 Traffic Stops. They made 50 Traffic Arrests and 6 DUI Arrests. From these Traffic Stops resulted 27 Felony charge, 60 Misdemeanor charges, and

15 warrants were served. They had 29 drug confiscations (12 from traffic stops). They issued 15 Misdemeanor Citations, made 44 Physical Arrests with 45 Misdemeanor charges and 13 Felony charges. They made 1 Juvenile Felony Arrest and 1 Juvenile Misdemeanor Arrest.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 2 Warrant Service Attempts. They served 7 Felony Warrants and 30 Misdemeanor Warrants.

Our officers are heavily focusing on continuing to check our apartments, neighborhoods, businesses and parks during the pandemic. They conducted 174 apartment checks, 256 checks of neighborhoods, 1131 business checks and 254 park checks. They had 83 Community Contacts.



**AUGUST COMPSTAT
WEEKS 31 THRU 35**

	2020		2019		2020 YTD		2019 YTD		% change	2019 TOTAL
	2020	2019	YTD	YTD	YTD	YTD	YTD	YTD		
Murders	0	0	0	0			0		NC	0
Rape	1	0	1	1			1		0.00%	2
Robbery (Commercial)	0	0	2	2			2		0.00%	4
Robbery (Street)	1	1	12	12			12		0.00%	15
Aggravated Assault	1	2	12	12			14		-14.29%	17
Aggravated Assault - Dom Viol	0	3	4	4			9		-55.56%	17
Burglary (Commercial)	4	0	23	23			5		360.00%	9
Burglary (Residential)	2	3	16	16			11		45.45%	23
Auto Burglaries	9	9	47	47			52		-9.62%	88
Larceny	9	11	86	86			79		8.86%	108
Shoplifting	19	18	112	112			147		-23.81%	229
Motor Vehicle Theft	8	7	31	31			41		-24.39%	52
Total Offenses	54	54	346	346	TOTAL YTD	TOTAL YTD	373	TOTAL YTD	-7.24%	564

Goodlettsville Police Department
AUGUST 2020 COMPSTAT

	WEEK 31	WEEK 32	WEEK 33	WEEK 34	WEEK 35	TOTAL	2020 YTD	2019 YTD	% change	2019 TOTAL
Murders	0	0	0	0	0	0	0	0	NC	0
Rape	0	0	0	1	0	1	1	1	0.00%	2
Robbery (Commercial)	0	0	0	0	0	0	2	2	0.00%	4
Robbery (Street)	0	0	0	0	1	1	12	12	0.00%	15
Aggravated Assault	1	0	0	0	0	1	12	14	-14.29%	17
Aggravated Assault - Dom Viol	0	0	0	0	0	0	4	9	-55.56%	17
Burglary (Commercial)	0	2	0	0	2	4	23	5	360.00%	9
Burglary (Residential)	0	0	0	1	1	2	16	11	45.45%	23
Auto Burglarries	2	2	1	0	4	9	47	52	-9.62%	88
Larceny	2	0	2	4	1	9	86	79	8.86%	108
Shoplifting	3	4	6	6	0	19	112	147	-23.81%	229
Motor Vehicle Theft	1	1	0	4	2	8	31	41	-24.39%	52
Total Offenses	9	9	9	16	11	54	346	373	-7.24%	564



AUGUST TIBRS

TIBRS Group A Offenses

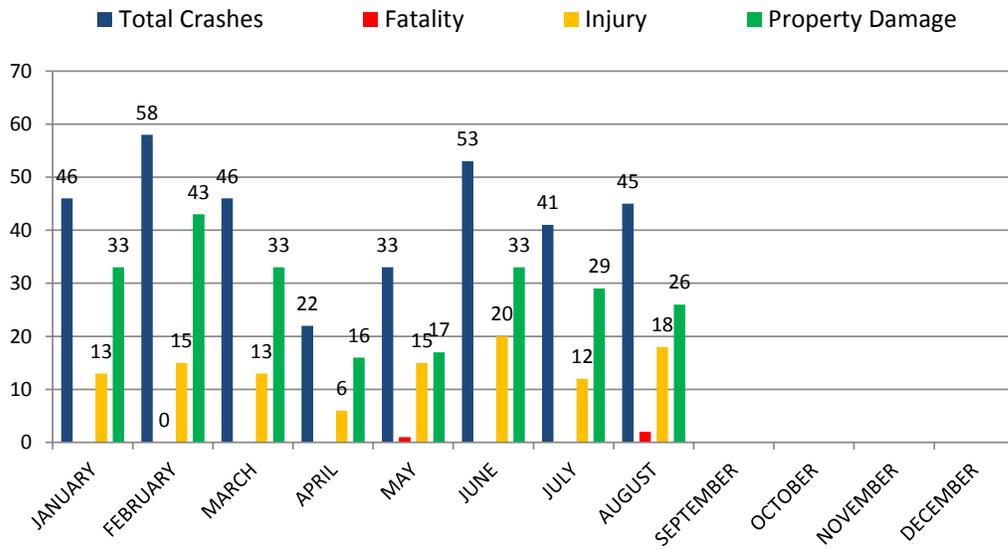
	2020 Offenses Reported	2019 Offenses Reported
Crimes Against Persons	16	22
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	1	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	0	5
Simple Assault	14	15
Intimidation	1	2
Stalking	0	0
Crimes Against Property	69	59
Arson	0	0
Bribery	0	0
Burglary	5	3
Counterfeiting/Forgery	0	1
Destruction/Damage/ Vandalism	11	9
Embezzlement	3	2
Extortion/Blackmail	0	0
Fraud - False Pretenses	4	4
Fraud - Credit Card/ATM	1	2
Fraud - Impersonation	2	4
Fraud - Welfare	0	0
Fraud - Wire	0	1
Motor Vehicle Theft	6	5
Robbery	2	1
Stolen Property Offenses	0	0
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	20	14
Theft From Building	2	1
Theft From Coin Machine	0	0
Theft From Motor Vehicle	8	4
Theft of Motor Vehicle Parts	2	2
Theft - All Other Larceny	3	6
Total Group A Offenses	85	81



YTD TIBRS - 2020 VS 2019

	2020	Jul-20	Jul-19	Aug-20	Aug-19	Sep-20	Sep-19	Oct-20	Oct-19	Nov-20	Nov-19	Dec-20	Dec-19	2019 Offenses TOTAL	% CHANGE
TIBRS Group A Offenses															
Crimes Against Persons	29	13	10	16	22	0	14	0	20	0	12	0	9	87	-66.67%
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Kidnaping/Abduction	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Forcible Rape	0	0	0	0	0	0	0	0	1	0	1	0	0	2	-100.00%
Forcible Sodomy	0	0	0	0	0	0	1	0	0	0	0	0	0	1	-100.00%
Sexual Assault W/Object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Forcible Fondling	1	0	0	1	0	0	0	0	0	0	0	0	0	0	NC
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Statutory Rape	0	0	0	0	0	0	1	0	0	0	0	0	0	1	-100.00%
Aggravated Assault	0	0	2	0	5	0	2	0	6	0	2	0	1	18	-100.00%
Simple Assault	16	2	6	14	15	9	9	11	11	7	7	0	7	55	-70.91%
Intimidation	12	11	2	1	2	1	1	2	2	0	2	0	1	10	20.00%
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Crimes Against Property	126	57	68	69	59	0	47	0	61	0	58	0	77	370	-65.95%
Arson	0	0	0	0	0	0	0	0	0	0	0	0	1	1	-100.00%
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	4	4	-100.00%
Burglary	10	5	2	5	3	2	2	3	3	4	4	6	6	20	-50.00%
Counterfeiting/Forgery	0	0	4	0	1	1	1	3	3	0	1	4	4	14	-100.00%
Destruction/Damage/ Vandalism	21	10	10	11	9	11	11	10	10	0	1	7	7	48	-56.25%
Embezzlement	4	1	1	3	2	1	1	3	3	0	1	0	0	8	-50.00%
Extortion/Blackmail	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - False Pretenses	5	1	5	4	4	2	2	3	3	0	1	2	2	17	-70.59%
Fraud - Credit Card/ATM	1	0	0	1	2	1	1	0	0	0	2	0	1	6	-83.33%
Fraud - Impersonation	4	2	1	2	4	1	1	1	1	0	1	0	1	9	-55.56%
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - Wire	0	0	0	0	1	0	0	0	0	0	0	0	0	1	-100.00%
Motor Vehicle Theft	10	4	5	6	5	4	4	3	3	5	5	2	2	24	-58.33%
Robbery	5	3	1	2	1	3	3	1	1	0	0	1	1	7	-28.57%
Stolen Property Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Pocket-picking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Purse Snatching	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Shoplifting	33	13	24	20	14	10	10	19	19	29	29	29	29	125	-73.60%
Theft From Building	5	3	5	2	1	3	3	4	4	0	4	2	2	19	-73.68%
Theft From Coin Machine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft From Motor Vehicle	17	9	6	8	4	7	7	9	9	7	7	7	7	40	-57.50%
Theft of Motor Vehicle Parts	5	3	0	2	2	1	1	1	1	0	1	2	2	7	-28.57%
Theft - All Other Larceny	6	3	4	3	6	0	0	1	1	0	1	8	8	20	-70.00%
Total Group A Offenses	155	70	78	85	81	0	61	0	81	0	70	0	86	457	-66.08%

2020 YTD TITAN CRASH REPORTS

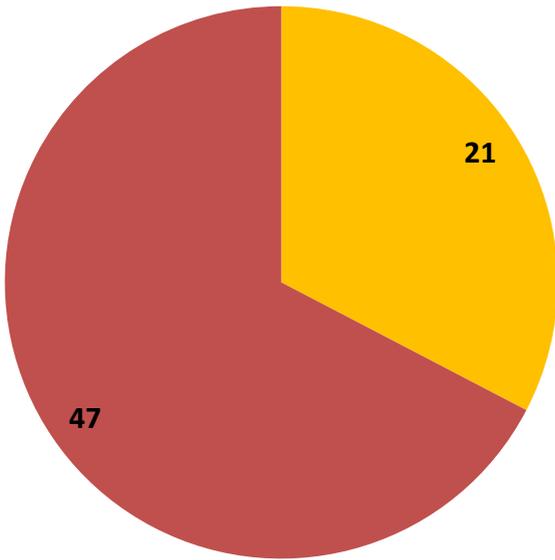




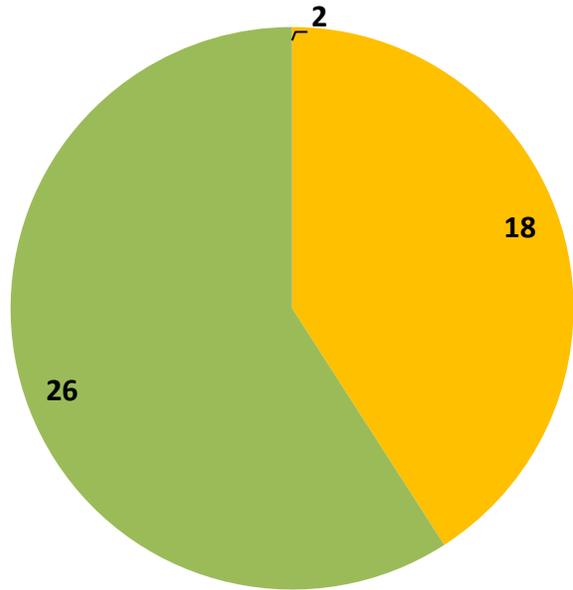
August TRAFFIC CRASHES

■ Fatal ■ Injury ■ Property Damage

2019
68



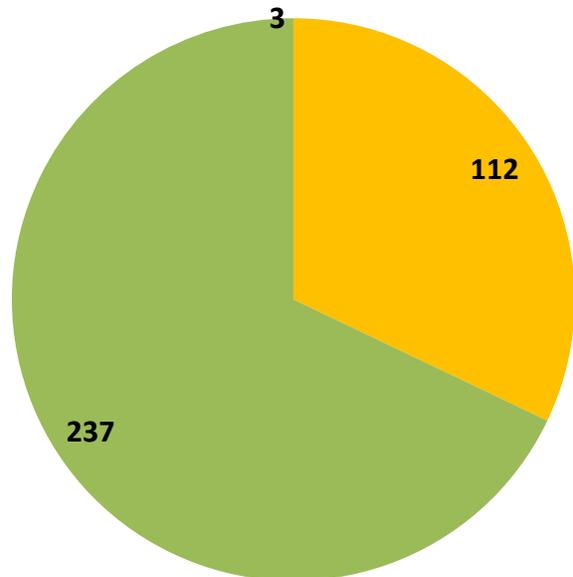
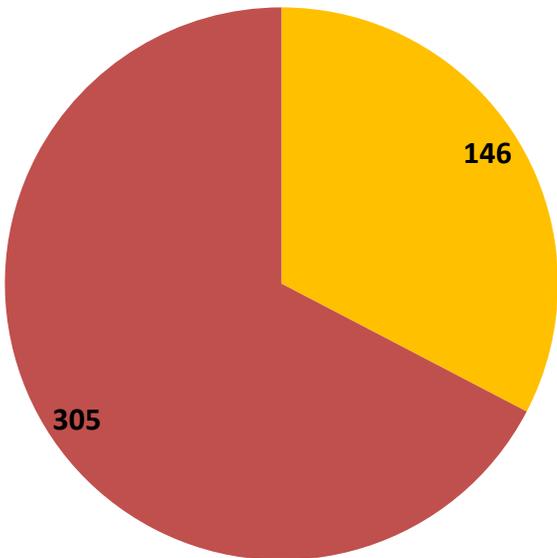
2020
46



2019
451

YEAR TO DATE

2020
352





STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
Office of Sustainable Practices
William R. Snodgrass Tennessee Tower
312 Rosa L. Parks Avenue; 2nd Floor

The improper disposal of waste pharmaceuticals has a significant impact on the environment. Our department truly appreciates your participation as local law enforcement and solid waste officials across Tennessee. We look forward to your continued support.

Police Department: **Goodlettsville Police Department**

Contact Name: **Officer Stan Hilgadiack**

Bin Location: **Goodlettsville City Hall lobby**

Reporting Period Month: **August 2020**

Pounds Received: **73.10 lbs.**

Comments or questions:

Change in Contact: **Officer Stan Hilgadiack**

Website: **www.goodlettsville.gov**

Officer Stan Hilgadiack
Goodlettsville Police Department
105 South Main Street
Goodlettsville, TN 37072
Email: shilgadiack@goodlettsville.gov
Office: 615-851-2210
Cell: 615-714-9126



Summary of Month's Activities August 1 - August 31, 2020

Fire Operations

The Department responded to 323 calls for service in the month of August. Our monthly run volume usually places us in the top 6 busiest fire halls in Davidson County.

Roughly 30% were Fire related and 70% were Emergency Medical.

All 24 Department's members are Firefighter II and EMT as a minimum with 8 holding certifications as Fire Officers, 3 as paramedics, 2 as Fire Investigators and 1 as Emergency Vehicle Technician. 2 more Fire Investigators work through the Fire Marshall's office.

We operate 1 full time Fire Engine (E41) with a Captain, Driver and 2 firefighter / EMTs.

1 Fast Car (Fast 41) which is a pick up chassis with small water tank and pump, hydraulic rescue tools, and medical gear. Its crew of 2 respond first out for medical calls

Our partnership with the Nashville Fire Department provides for their response with us throughout the City limits of Goodlettsville. They house an ambulance with us (Medic 41) and respond on their own inside the City when we are committed on other calls and with us for all fire calls.

Fire Administration

Chief's Month:

August was a month focused on training for the Fire Department. Firefighters attended out of the City training for Swiftwater rescue, two went to the TN Fire and Codes Academy (TFACA) for Pumper Driver / Operator and TFACA instructors came to us for a course on tactical decision making designed to challenge our deeper analytical skills around personnel and emergency incidents. We did three days of Stop the Bleed training from Skyline hospital which handed off to us the ability to teach civilians, life live saving skills for the lay person. We renewed CPR certification for several City employees and worked with Tyson to assist their upcoming fire suppression training at the plant.

Meetings were held with The TN Fire Chiefs Board of Directors, and Chief Reeves assisted the City of LaVergne with a promotional board for their Deputy Chief position.

Under the heading of annual required maintenance, all the firefighters were run through pressure testing to verify proper fit and function of their breathing apparatus.

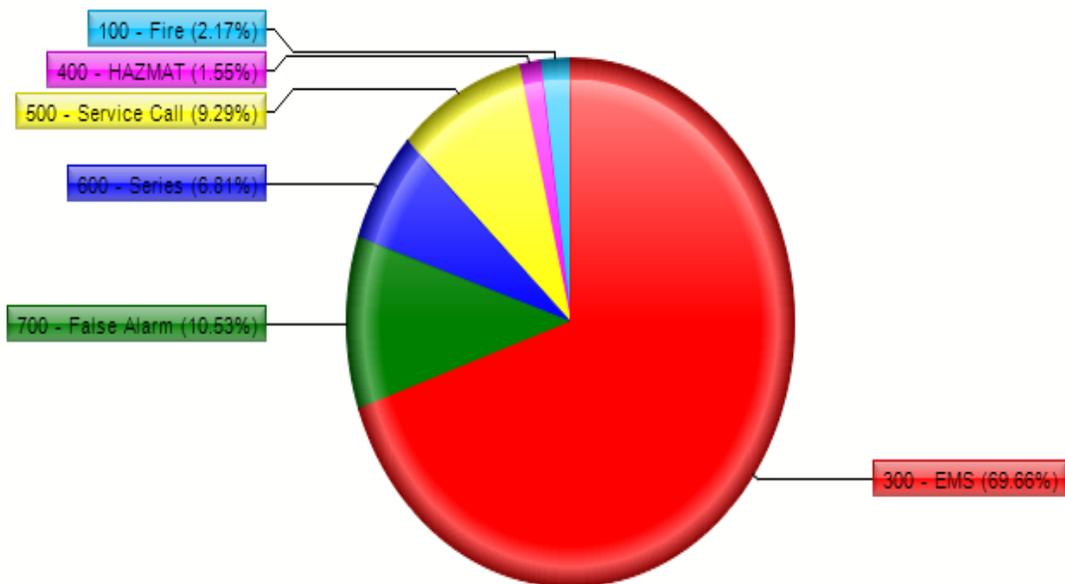
To request free smoke alarms at no cost for any city resident, please call 615-851-2245 or email jlanius@goodlettsville.gov.

Fire - Incident Types with Monthly Breakdown

Alarm Date between 2020-08-01 and 2020-09-01

Incident Type Group	Incident Type quantity	Details
100 Series - Fire related	7	7 Rows
300 Series - EMS related	225	225 Rows
400 Series - Hazardous Materials	5	5 Rows
500 Series - Service Call	30	30 Rows
600 Series - Hazard condition investigate	22	22 Rows
700 Series - False Alarm	34	34 Rows

Total	323
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Public Works Report – August 2020

SOLID WASTE:

- Solid waste tonnage collected: 413.75 tons
- Recycled materials collected: 9.62 tons
- Convenience Center solid waste collected (Pit): 19.40
- PIT Construction & Debris: 0.00 tons (WM delayed pick up-COVID)
- Compactor: 18.85
- Metals: 8.26 tons
- Bulk Item Pick Ups: 30
- Cart Repairs/Replace: 48
- New Residents: 37
- Cardboard: 3.93 tons
- Used Oil Gallons: 0

SEWER:

- Monthly equipment and daily pump station inspection, maintenance and repairs
- Monthly Bioxide tank filling
- TV-ing of line segments
- Daily pump station, service connection, and manhole inspections
- Cleaned sewer line segments
- Cleaned wet well walls
- Sewer rehab work in various areas of the City
- Construction and new segment inspections, maintenance and repairs
- Rainfall for month: 4.11"
- Worked 266 TN One Calls and 14 Emergency calls

STREETS:

- Conducted scheduled preventative maintenance on equipment.
- Repaired various traffic signals and replaced road signs.
- Loads of brush collected throughout City: 35.50
- Sweeping Miles: 12.5
- Cans of Litter Collected: 8.5
- Traffic Signals Repaired: 3
- Street Signs Repaired/Replaced: 2
- Cubic yards of ground wood waste disposed (mulch hauled): 594
- Culvert Maintenance at 1223 Dickerson Pk.
- Culvert Maintenance at 405 Two Mile Pk.

INSPECTIONS:

Stormwater Inspections Commercial Construction Projects	18
Best Management Practices	0
Stormwater Inspections Residential Construction Projects	12
Utility Cut Inspections	0
Driveway Inspections	0
Driveway Permits	0
Street/Sidewalk Inspections	6
Development Sewer Inspections	0
Good Housekeeping Reports	3

STORMWATER:

Active New Residential Home Sites	6
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PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- Conducted Monthly Safety meeting

ATTENDED MEETINGS:

PARKS DIVISION UPDATE

Brooks Park, 302 Mason Lane

- ◆ Mapped out outline for BCBS healthy space

Delmas Long Community Center, 200 Memorial Drive

- ◆ Installed water filters for water fountains
- ◆ Maintenance on heating and air unit
- ◆ Trimmed shrubs

Gateway Park, 425 Janette Avenue

- ◆ Routine maintenance

North Creek Park, Jackson Road

- ◆ Routine maintenance
- ◆ Cleared small areas to determine connection path to Brooks Park

Moss-Wright Park, 745 Caldwell Drive

- ◆ Reinstalled 2 light poles at trail
- ◆ Coordinated with KCI on streambank project
- ◆ Poured concrete pad at soccer
- ◆ Hauled off stumps from streambank project
- ◆ Added EWF to playground
- ◆ Received new tractor
- ◆ Prepped bridges for painting
- ◆ Ordered crush and run and asphalt millings to finish grade on trail

Peay Park, 200 Memorial Drive

- ◆ Playground inspection complete

Pleasant Green Park, 360 Pleasant Green Drive

- ◆ Playground inspection complete

Splash Pad @ Peay Park, 111 Memorial Drive

- ◆ Installed new rain diverter and inverter

Athletic Field Maintenance

- ◆ Installed referee stand and boundary lines for Fall volleyball
- ◆ Edged/reshaped baseball infields
- ◆ Verti-cut baseball infields and outfields to reduce lips on edges
- ◆ Adjusted light timers in all parks



(Streambank Stabilization)

RECREATION DIVISION UPDATE

Programming

- ◆ Community Center remained open for use of the Walking Track
- ◆ Fitness Classes continued in the gym with social distancing guidelines
- ◆ Developed Monday Morning Report to communicate new and upcoming events with Customer Service Center

Athletics

- ◆ Adult Sand Volleyball began with six teams
- ◆ Fall T-ball began with four teams
- ◆ MTFC Rec Soccer began with 34 teams
- ◆ TUSC Travel Soccer began Fall Season
- ◆ Baseball began Fall Season
- ◆ Flag Football made the announcement of the cancellation of the season for 2020

Marketing

- ◆ Updates to content on City Website
- ◆ Developed a social media plan to include weekly athletic and senior updates

Volunteer Hours

- ◆ 6 volunteer hours



ADMINISTRATIVE DIVISION UPDATE

Staff Updates, Development, & Education

- ◆ Sarah Jennings named Director of Parks and Recreation
- ◆ Facilities & Horticulture Division added to Parks and Recreation Department
- ◆ Select staff took part in a CPR Re-Certification Class at the Fire Department
- ◆ Attended Leadership Forum through TRPA
- ◆ Attended Programming Branch Meeting through TRPA
- ◆ Attended virtual aquatics training through NRPA
- ◆ Attended CAPRA Webinar series as part of the requirement for National Accreditation

Projects

- ◆ Streambank project came to a close, planting will occur this fall
- ◆ Staff brainstormed to determine the placement for the BCBS Healthy Places playground that would best fit the needs of the community, and submitted an application
- ◆ Staff ordered and received Arboretum tags and checked them for accuracy, preparing to install
- ◆ Collaborated with Fire Department and Rachel's Garden Committee to develop a visibility plan for the playground site

August Rentals	Resident	Non-Resident
Community Center	0	0
Shelters	10	20
Fields/Courts	0	5

Planning and Development Services and Storm Water Administration Department

August 2020

Summary of Month Activities:

Site Development Meetings Attended:

- Preliminary Development – 406 Two Mile Pike
- Preliminary Development- Hill Place- Brick Church Pike- Additional Residential Units
- Preliminary Development- 619 N. Main Street- Commercial and Residential
- Preliminary Development- Interstate Fuel Center Project- Louisville Highway 31W
- Dry Creek Commons- Dry Creek Road- Sidewalk Inspections
- Accessory -Building Preliminary Location– 303 Hitt Lane

Administration Meetings Attended:

- Department Staff Meetings- Online
- Storm Water Detention Options- with CEC Engineering Consultants-Online
- City Engineering Service and Needs- SCS Engineering Consultant

Organizational Meetings Attended:

- Goodlettsville Regional Planning Commission
- Goodlettsville Board of Zoning Appeals
- Cumberland Region Tomorrow Power of Ten Seminar- Online
- Goodlettsville City Commission
- Certified Public Manager Training Session- UT Institute for Public Service- Online
- Certified Public Manager- UT Institute for Public Service- Project Preliminary Review Session
- Nashville Greater Regional Council (GNRC) – Technical Coordinating Committee -2045 Long Range Project Development Review – Online

Stormwater Good Housekeeping

Sweeping August 2020 Files					
Date	Operator	Lane Miles	Total CY	Hours	Area/County
8/25/2020	Marty	21	3.00	4	Davidson
8/26/2020	Marty	23	5.00	6	Davidson
8/27/2020	Marty	10	2.50	4	Davidson
TOTALS		54	10.50	14	

Stormwater Meetings

8/11/2020	CIP Tracking Meeting	ZOOM 3pm
8/12/2020	Webinar NMSA	12pm
8/14/2020	TNSA Executive Committee Meeting	ZOOM 11am
8/17/2020	Submit Annual Report	Email TDEC
8/17/2020	CEC Planning Commission	ZOOM 11am-11:30
8/18/2020	CIP Tracking Meeting	City Hall 3pm

8/20/2020	CAP Meeting	ZOOM 9am-10am
8/20/2020	TNSA Board Meeting	ZOOM 10-2pm
8/21/2020	TNSA Conference Committee	ZOOM 12pm
8/25/2020	Conference Call CEC (Bluebird)	January-00
8/27/2020	OHM Conference (Gateway)	ZOOM 9 am
8/27/2020	EPSC Design and Installation (CEC)	ZOOM 1 pm

Stormwater Litter Removal

Location	Cans	Participants
Long Hollow Loretta/I65	3.00	Twelve Stones HOA AAS
E. Cedar/Church/Jackson St./Bass St./Dry Creek	3.00	PW Crews
Williamson Rd./Old Springfield/Hitt Ln.	2.00	PW Crews

Stormwater Drainage Projects Completed

-1223 Dickerson Pike – 12 Man Hrs. – Flush Culverts

Land Disturbance Activities

-Total active sites – (9)

- Land Disturbance Permits Issued – (1) Associated Wholesale Grocers



Economic Development Monthly Report for August 2020

- Zoom meeting with Partnership 2030 Economic Development Council
- Middle TN Grand Division update with TNECD Commissioner Rolfe
- Represented the City of Goodlettsville at the Sumner County Joint Economic & Community Development Board Meeting – gave update for the last quarter
- Zoom meeting with developers looking at Main Street for a residential project
- Zoom Regional Partners Workforce Study Presentation by the Nashville Chamber
- Bi-weekly TN Chamber Economic Recovery Meetings
- Zoom meet and greet with SCS Engineers
- Webex Main Street Project update with Gresham and Smith
- Updated the Goodlettsville online business directory located on the City of Goodlettsville website ECD section. We take current business license information to overlay business listings onto a zoning use map of the city.
- Posted the new and renewed business licenses and beer permits issued, to the Goodlettsville Business Facebook page
- Goodlettsville Planning and Zoning Board Meeting

Confidentiality Disclaimer

We respect the confidentiality that new projects require.

This report will not contain specifics surrounding site selection / new development until the appropriate parties agree that it is time to share project information.

Goodlettsville Codes/Building Activity Report August 2020

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio- Director- Building Official/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson-Property Standards/Residential Building Inspector
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	34 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	6 inspections
Fire Investigations	Duties of Fire Marshal involving fires/inspections in the city limits	1 investigation
Building Inspections	Building Related	111 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	70 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	45 inspections
Signs Removed	Illegal signs removed from city limits	30 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	0 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	4 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	0
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	2 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	3 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	3 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily

Goodlettsville Codes Department Building Report August 2020

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>License</u>	<u>Type Str</u>	<u>County</u>
New Residential										
20200230	8/12/2020	248,911.00	25.08	20	20	45 French Street	Ryan Homes	65321	New Residential	Davidson
20200232	8/19/2020	210,480.00	25.08	18	18	37 French Street	Ryan Homes	65321	New Residential	Davidson
20200233	8/19/2020	210,480.00	25.08	19	19	41 French Street	Ryan Homes	65321	New Residential	Davidson
20200234	8/19/2020	244,013.00	25.08	17	17	38 French Street	Ryan Homes	65321	New Residential	Davidson
20200235	8/19/2020	295,299.00	25.08	171-176	171-176	480,484,488,492,496,500 Killarney	Ryan Homes	55381	6 unit - Residential	Davidson
Total		1,209,183.00								
New Commercial										
20200239	8/21/2020	336,798.00	141	29	34	867 Springfield Hwy.	Hossein Moradipour	Able Blds./50754	New Commercial	Sumner
Total		336,798.00								
Additions & Remodeling										
20200225	8/5/2020	1,000.00	33.08	39		103 Marita Ave.	Jose Carillo	Homeowner	Storage Building	Davidson
20200226	8/5/2020	92,450.00			Suite 200	3100 Business Park Circle	Durant Studio	Olympian/38925	Commercial Build-out	Sumner
20200227	8/6/2020	1,000.00	25.04	99	Suite A	215 S. Main St.	E & D Enterprise-CBD	Binkley Signs	Sign	Davidson
20200228	8/6/2020	0.00	19.14	18		155 Northcreek Blvd.	Vintage Apartments	Century Fire-521	Fire Sprinkler	Davidson
20200229	8/11/2020	8,000.00	25.15	27	41	307 Highland Heights	Jared Eidson	Homeowner	Above ground pool	Davidson
20200238	8/19/2020	8,000.00	25.04	149		117 French Street	The Outlet at BF Myers	Charles Hampton Sign	Sign	Davidson
20200241	8/26/2020	0.00	34.2	104	Suite E-5	907 Rivergate Pkwy.	Aspire Pharmacy	Owner	Fire Life Safety-Pharmacy	Davidson
20200242	8/29/2020	0.00	26	86		500 S. Cartwright St.	Assoc. Wholesale Grocers	Rock Solutions/29325	Blasting	Davidson
20200243	8/28/2020	2,800.00	18.12	72		520 Church Street	Billy Bratcher	Owner	Storage Building	Davidson
20200244	8/28/2020	0.00	26.09	98		449 Moss Trail	Markita Medaries	Owner	Fire Life Safety-Daycare	Davidson
Total		113,250.00								
Total New Residential										
1,209,183.00										
Total New Commercial										
336,798.00										
Total Add/Remodels										
113,250.00										
Total All Permits										
1,659,231.00										
Single Family Dwellings										
Davidson 10										
Sumner 0										
TOTAL 10										