



**GOODLETTSVILLE**  
TENNESSEE

# City Manager Report

Report of monthly activities of City Manager  
and all Departments presented to the  
Goodlettsville Board of Commissioners and the  
Citizens of Goodlettsville.

Tim Ellis

July 2012

Distributed August 9, 2012

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## **City Projects**

- Project Status Update: This document directly follows the Codes monthly report. Page numbers begin at 1 for the project update.

# City Manager

## Management Report: July 2012

### Legislative Accomplishments

- Board of Commissioners did not pass any Ordinances on Second Reading during the month of July.
- The Board of Commissioners also took action on the following resolutions:
  - Passed Resolution 12-526 - A resolution approving an application for the Historic Preservation Grant from the Tennessee Historical Commission and the National Park Service.
  - Passed Resolution 12-527 - A resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.
  - Passed Resolution 12-528 - A resolution to name and dedicate approximately 4.3 acres as Brooks Park.
  - Passed Resolution 12-529 - A resolution requesting and encouraging appropriate officials at the Tennessee Valley Authority to carefully monitor tree trimming policies designed to cut as few trees as possible and, when trimming is required, to trim as little as reasonably feasible in order to maintain power lines.
  - Passed Resolution 12-530 - A resolution authorizing the procurement method of Competitive Sealed Proposals in procuring vending services and supplies.
  - Passed Resolution 12-531 - A resolution authorizing The City of Goodlettsville to participate in the TML Risk Management Pool "Safety Partners" Loss Control Matching Grant Program.

### Legislative Matters Forthcoming

- Ordinance 12-784 – an ordinance to amend Zoning Ordinance 06-674, relative to high technology manufacturing, assembly and processing.
- Ordinance regulating false alarm calls within the city.
- Ordinance regulating commercial vehicle parking within commercial retail parking lots.

### **Other Considered by the Board**

- Appointed Commissioner Jerry Garrett to fill the unexpired term of Commissioner Gary Manning.
- Approved an agreement with Municipal Leasing Consultants for tax exempt capital lease purchase funding.

### **Commissions and Boards**

- **Beer Board**

*No Action Taken*

- **Planning Commission**

*No Action Taken*

- **Board of Zoning Appeals**

*No Action Taken*

### **External Meetings**

- Attended the Executive Board Meeting of the Metropolitan Planning Organization.
- Attended the Goodlettsville Chamber of Commerce Board of Directors Meeting.
- Attended the Sumner County Joint Economic Development Board Meeting.
- Attended a meeting with the Management of RiverGate Mall.
- Attended the monthly Goodlettsville Chamber of Commerce luncheon.
- Met with Imagine Goodlettsville representatives in regards to the fall Arts & Antiques Festival.
- Assisted in a Community Outreach program of all departments held at RiverGate Mall.

### **Internal Meetings**

- Met with staff and other key stakeholders in regards to local tourism efforts.
- Met with representatives of the Goodlettsville Chamber of Commerce in regards to a Christmas on Main program and the Christmas Parade that is being planned.
- Met with representatives of the city's health care brokerage in regards to the current year.

- Briefly attended the Goodlettsville Citizens Academy.
- Met with various representatives of Dollar General Corporation.
- Met Mr. Scott Furcolow in regards to Billboard signage.
- Met with Mr. Dave Fessenden and others in regards to alternative benefit opportunities.
- Conducted a conference call in reference to the Sewer Equalization Tank.
- Met with representatives of the Municipal Technical Advisory Service in regards to the Police Chief Search process.
- Conducted weekly staff meetings.

### **Ongoing Work**

- Local Parks & Recreation Grant Application (Grant submitted and awaiting award announcement).
- New Police Chief Search.
- Updating Sewer Rate study.
- Stormwater Study.
- City Strategic Plan Development
- Tennessee Agricultural Enhancement Grant Program (Grant submitted and awaiting award announcement.)
- MTAS Benchmarking program.
- Work continues on accepting sealed proposals for City-wide vending services.
- Work continues on the sewer rehabilitation project.
- Staff continues to work on the future needs of 2 way radio communications within all departments of the city but most importantly public safety.
- The greenway / bike / pedestrian project has completed the environmental assessment phase and has been sent to TDOT an FHWA for approval.
- Citizen Academy program continues with the next class schedule for August 14th at the Public Works Department.
- Removal of unattended donation boxes throughout the city continues.
- Development of a tourism alliance between all pertinent stakeholders within the city.
- FEMA flood mitigation program.
- Streambank stabilization of Manskers and Madison Creeks.
- Departmental Transition Plans (Police and Community & Economic Development).

## **P.I.O. Monthly Report - July 2012 Highlights**

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### ***Press, Notify Me, Website/Facebook***

- Declaration of Ban on Open Air Burning and Fireworks
- Independence Day Celebration and Fireworks
- Recycling Pick-up Schedule, Changes at the Drop-off Center
- Open Air Burning Ban Lifted
- “Come by the City of Goodlettsville Booth at Rivergate Mall’s Family Fun Day Saturday”
- Road Construction Notice
- Updated municipal court calendar to reflect time changes for court – sessions are now 9:00am and 1:00pm
- Planning & Zoning minutes posted, Parks Board minutes and agenda posted
- ECD Column posted
- Police Chief brochure posted
- New webpage and calendar under Parks & Rec – “Get Fit Goodlettsville”

### ***Meetings/Events***

- Tom Tucker and I gave Ted Crockett and Debra Pinger, Executive Director and Development Director, consecutively, of the Tennessee Film Commission, a tour of Goodlettsville to look at potential locations for filming movies.
- Ribbon cutting for Alta Loma Apartments – Event host, David McMurry, is a participant in the Goodlettsville Citizens Academy Class
- Mainstreet Task Force Committee Meeting

### ***Admin/Other***

- Assembled the City Manager Report for June 2012
- Updated Goodlettsville information for Homepages Community Info
- Secured 2 booths for the Arts & Antiques Festival – 1 for Mansker’s Station, 1 for general city info
- Point of contact for Citizens Academy – Police Department presented in June

## New Business Licenses issued JULY 2012

- |    |   |  |   |
|----|---|--|---|
| 1. | Grand Ole RV Resort<br>207-1306               | 708 N. Main St.<br>opened: 7-01-12             | Thomas Cunningham (left off June's list)<br>issued: 6-28-12 |
| 2. | Oceans Frozen Yogurt<br>668-8551              | 1000 Rivergate Pkwy #1700<br>opened: 7-1-12    | Mina Azer<br>issued: 7-02-12                                |
| 3. | Hobock & Drerup Amish Market, LLC<br>859-3828 | 458 Moss Trail<br>opened: 7-14-12              | Don Merritt<br>issued: 7-12-12                              |
| 4. | Charitable Threads<br>427-8463                | 1229 Twelve Stones Crossing<br>opened: 7/02/12 | Nathan Jett<br>issued: 7-23-12                              |

No Beer Permits Issued in June

## **Finance and Administration Monthly Report**

**July 2012**

### **FINANCE**

- Worked on closing entries for Fiscal Year Ended June 30, 2012
- Met with Group Benefits Systems, TPA for employees' health insurance to review quarterly results and activity, along with City Manager and HR Director.
- Gathered quotes for lease purchase agreement for the purchase of several capital project items
- Met with Public Works staff regarding purchase of equipment budgeted in FY13 Budget.
- Attended meeting with City Clerk at the Sumner County Tax Assessor's office regarding the County's new property tax software and the delivery and format of information to the Cities within the County.
- Met with HR Director and Verizon representative to receive training and instruction on the administration of our various accounts.
- Attended CPR training and earned CPR certification.

### **Human Resources**

- Taught 3 CPR classes: 7/17/12, 7/24/12 and 7/31/12.
- Attended a HR Legal Update in Gallatin on 7/19/12.
- Interviewed Records Clerk applicants on 7/25 – 7/26/12.
- No employees were hired in July.
- 2 employees retired in July. Stan Coleman & Doug Lankford.
- Worker's Compensation accidents in the month: 1 worker's comp accident for the month. Tree fell at Moss Wright on the July 4<sup>th</sup>. Minor injury.



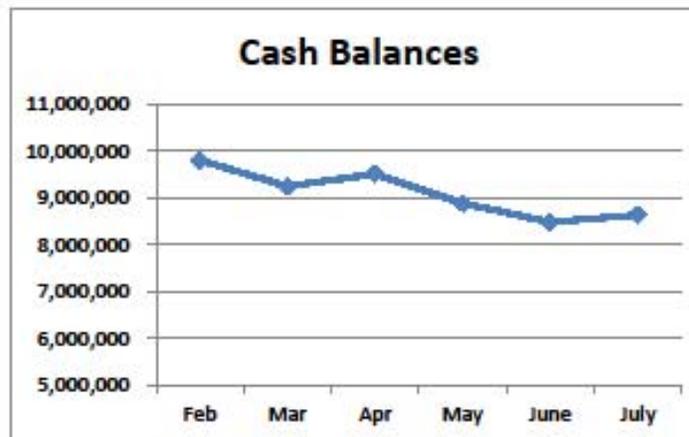
**City of Goodlettsville  
Financial Summary  
July 2012**

**UNASSIGNED FUND BALANCE**

Operating Fund	Ending Balance FY 12	Current Month	Budget 06/30/2013	Projected 06/30/2013	%
General Fund	1,995,469	1,596,375	2,134,888	2,134,888	20.05%
Sanitation	121,693	141,392	159,665	159,665	18.01%
Tourism	820,301	840,755	272,345	272,345	73.70%

**CASH IN BANK**

	Feb	Mar	Apr	May	June	July
General Fund	2,475,700	2,123,165	2,398,735	2,006,592	1,741,185	1,165,644
Sanitation	141,864	148,998	153,190	148,489	145,672	163,363
Tourism	874,884	838,222	857,672	872,963	865,308	886,291
Sewer	6,314,424	6,137,788	6,105,508	5,858,625	5,730,589	6,423,264
Total Cash	9,806,873	9,248,174	9,515,105	8,886,669	8,482,754	8,638,562



**City of Goodlettsville  
Financial Summary  
July 2012**

**KEY REVENUE INDICIES**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Annualized</u>	<u>Target</u>	<u>Projected Over/(Under) Budget</u>
General Fund	Local Sales Tax	304,903	304,903	3,780,000	3,780,000	0
	State Shared Tax	246,829	246,829	1,636,000	1,636,000	0
	Property Tax	17,900	17,900	4,291,117	4,291,117	0
	Court Fines/Fees	39,716	39,716	275,000	275,000	0
Tourism	Hotel/Motel Tax	44,906	44,906	360,000	360,000	0
Wastewater	Sewer User Fees	399,575	399,575	3,700,424	3,700,424	0
Sanitation	Sanitation Fees	65,086	65,086	711,000	711,000	0

Revenue Summary					
General Fund Collected YTD	707,742	Wastewater Fund Coll YTD	413,469		
General Fund Target	15,726,133	Wastewater Fund Target	5,030,000		
Difference	15,018,391	Difference	4,616,531		
	5%		8%		

**OPERATIONS EXPENDITURE SUMMARY**

<u>Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Annualized</u>	<u>Budget</u>	<u>Projected Over/(Under) Budget</u>
General Government	75,282	75,282	1,369,732	1,369,732	0
Community Development	33,202	33,202	530,051	530,051	0
Police	208,206	208,206	3,852,728	3,852,728	0
Fire	93,409	93,409	1,499,709	1,499,709	0
Hwys & Streets	63,834	63,834	978,588	978,588	0
Parks/Recreation	99,369	99,369	1,275,974	1,275,974	0
			0		
Police Drug Fund	10,496	10,496	223,804	223,804	0
Sanitation	50,555	50,555	753,744	753,744	0
Tourism	25,362	25,362	872,836	872,836	0
Wastewater	185,341	185,341	5,863,024	5,863,024	0

**FUND EXPENDITURE SUMMARY**

<u>Fund</u>	<u>Month</u>	<u>YTD</u>	<u>Annualized</u>	<u>Target</u>	<u>Projected Over/(Under) Budget</u>
General	578,390	578,390	16,286,179	16,286,179	0
Sanitation	50,555	50,555	753,744	753,744	0
Wastewater	185,341	185,341	5,863,024	5,863,024	0

**MONTH OF JULY 2012**  
**MONTHLY MANAGEMENT REPORT**

**COURT**

NUMBER OF TICKETS ISSUED IN JULY 2012 - **523**

NUMBER OF DEFENDANTS APPEARING IN COURT

JULY	10	10:00	A.M.	<b>103</b>
JULY	10	2:00	P.M.	<b>65</b>
JULY	17	10:00	A.M.	<b>117</b>
TOTAL FOR MONTH				<b>285</b>

JULY 17 2:00 P.M.

CONTESTED COURT SESSION **8**

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	<b>1</b>
MISDEMEANORS	<b>0</b>

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	<b>133</b>
EIGHT HOUR SCHOOL	<b>11</b>

# Goodlettsville Police Department

## Chief Pope's Monthly Report

### July 2012

Patrol officers responded to a local apartment complex concerning a two year old child walking around the complex. The mother was eventually located and stated that someone had let the child out of the apartment or the child had jumped off the 13 foot balcony. The mother was arrested and charged with Child Neglect.

An attempted armed robbery was reported at the Holiday Inn Express on Sunday, July 15. A few minutes later the same suspect committed an armed robbery at the Comfort Inn and Suites. The suspect was apprehended later that same day after committing an armed robbery of a motel in Brentwood. He was later charged with armed robberies of five motels and two banks.

A suspect was arrested for felony theft at a local business. The suspect had what was referred to as a booster bag to defeat the sensors at the doors as well as a device to remove the sensors from the merchandise. The suspect was charged with having these devices as well as the theft.

Patrol officers arrested a 17 year old for Driving Under the Influence. When taking the subject in custody he assaulted the officers by kicking them. In another incident the suspect spit in the officer's face. This suspect was also charged with assaulting an officer.

Patrol officers arrested a suspect in a rape that was reported earlier this month.

Detectives have filed charges against an individual who completed the income tax return of another person. This individual then had the tax refund sent to their account instead of the client's. The refund was over \$5,000.

Patrol officers responded to an armed home invasion with shots fired on July 7<sup>th</sup>. As the first officer arrived the victim was able to point out the suspect vehicle as it was leaving the scene. The officer

pursued the vehicle for a short distance before the suspect crashed into two other patrol vehicles responding to the call. The driver fled on foot, but was later apprehended. The passenger was taken into custody at the scene. The suspects were charged with Especially Aggravated Robbery, Aggravated Assault, Felony Evading and Weapons Law Violation. The victim at the home was shot one time, but not critically wounded. No officers were injured in the incident.

Patrol officers responded to a call concerning a group causing a disturbance at a local apartment complex. When officers arrived two subjects fled on foot. They were apprehended by other officers. One was 17 years old and armed with a handgun.

Based on follow-up investigations by our detectives several previously reported cases were cleared by arrest.

1. A suspect in several car burglaries was identified. He was charged with four counts of Theft, four counts of Vehicle Burglary and four counts of Vandalism.
2. A suspect in a forgery investigation was identified. She was charged with three counts of Forgery and one count of Identity Theft.
3. A suspect in a burglary was identified. He was charged with one count of Burglary and Theft.

#### Ongoing Projects:

Through July officers have completed approximately 825 hours of training in various law enforcement topics. In addition all sworn and civilian personnel are being certified in CPR.

The police department accepted delivery of five new patrol vehicles. These vehicles will be operational around September 1.

**NOTE:** The attached statistics reflect only the reported incidents since mid-April to date of this year. This is due to a changeover in our Records Management System Software. Also all traffic accidents are still showing as property damage accidents.

**GOODLETTSVILLE POLICE DEPARTMENT**

105 S MAIN ST  
GOODLETTSVILLE TN 37072  
615-859-3405

Jurisdiction : TN0190400

Monthly Summary Report  
For July 2012

<u>Crime Type</u>	<u>July Offenses</u>	<u>July Counts</u>	<u>2012 Offenses</u>	<u>2012 Counts</u>
09A 09A MURDER & NON-NEGLIGENT M	0	0	1	1
100 100 KIDNAPPING/ABDUCTION	0	0	1	1
11A 11A FORCIBLE RAPE	0	0	1	1
11C 11C SEXUAL ASSAULT WITH AN OB	0	0	1	1
11D 11D FORCIBLE FONDLING	0	0	3	3
120 120 ROBBERY	3	4	7	8
13A 13A AGGRAVATED ASSAULT	0	0	15	17
13B 13B SIMPLE ASSAULT	7	9	72	85
13C 13C INTIMIDATION	2	2	15	15
13D 13D ASSAULT (STALKING)	0	0	2	2
220 220 BURGLARY/BREAKING AND ENT	1	1	35	35
23A 23A POCKET PICKING	0	0	1	1
23B 23B PURSE SNATCHING	1	1	1	1
23C 23C SHOPLIFTING	25	28	113	126
23D 23D THEFT FROM BUILDINGS	0	0	23	23
23F 23F THEFT FROM MOTOR VEHICLE	1	1	36	38
23G 23G THEFT OF MOTOR VEHICLE PA	1	1	18	18
23H 23H ALL OTHER LARCENY	4	5	26	30
240 240 MOTOR VEHICLE THEFT	0	0	6	6
250 250 FORGERY/COUNTERFEITING	0	0	8	14
26A 26A FALSE PRETENSE/SWINDLE/CC	1	1	13	13
26C 26C IMPERSONATION	4	5	19	20
270 270 EMBEZZLEMENT	0	0	4	4
280 280 STOLEN PROPERTY OFFENSES	0	0	1	1
290 290 DESTRUCTIVE/DAMAGE/VANDA	10	10	42	42
35A 35A DRUG/NARCOTIC VIOLATIONS	3	3	33	39
35B 35B DRUG EQUIPMENT VIOLATIONS	0	0	17	19
36B 36B STATUTORY RAPE	0	0	1	1
370 370 PORNOGRAPHY/OBSCENE MAT	0	0	1	1

Jurisdiction : TN0190400

Monthly Summary Report  
For July 2012

520	520	WEAPON LAW VIOLATIONS	2	3	7	8
90B	90B	CURFEW/LOITERING/VAGRANC	1	1	3	5
90C	90C	DISORDERLY CONDUCT	2	3	10	13
90D	90D	DRIVING UNDER THE INFLUEN	3	3	17	17
90E	90E	DRUNKENNESS	4	4	12	12
90F	90F	FAMILY OFFENSES , NONVIOLE	1	1	4	4
90G	90G	LIQUOR LAW VIOLATIONS	0	0	4	4
90I	90I	RUNAWAY	0	0	8	8
90J	90J	TRESPASS OF REAL PROPERTY	3	4	14	16
90Z	90Z	ALL OTHER OFFENSES	16	16	94	99
M99		INFORMATION	0	0	23	28
000		NON REPORTABLE	2	2	20	23
T99		TRAFFIC RELATED (NON REPORTAB	14	14	136	136

Persons Arrested : 82

TYPE	Total For July				2012 To Date			
	Males Arrested		Females Arrested		Males Arrested		Females Arrested	
	All Arrests	Narootio	All Arrests	Narootio	All Arrests	Narootio	All Arrests	Narootio
1.Adults	46	54	22	28	272	361	151	133
2.Juveniles	6	7	8	1	33	45	63	6
TOTALS:	52	61	30	29	305	406	214	139

Traffic Reports :

TYPE	Total For July	2012 To Date
Fatal	0	0
Injury	0	0
Property Dmg Only	60	366
Private Property	0	0

Citations/Warrants :

	Total For July	2012 To Date
Citations	0	0
Warrants	0	0

Values :

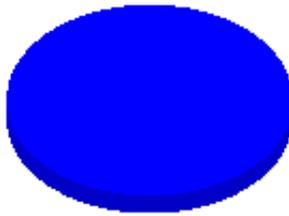
TYPE	Total For July	2012 To Date
Burglary Stolen	1,575.00	63,824.00
Larceny Stolen	7,911.00	93,823.00
Robbery Stolen	1,055.00	1,425.00
MVT Stolen		16,500.00
Burglary Recovered		4,072.00
Larceny Recovered	4,001.00	26,627.00

Jurisdiction : TN0190400

Monthly Summary Report  
For July 2012

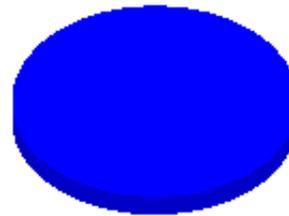
Robbery Recovered		
MVT Recovered		21,000.00
Total Stolen	10,541.00	175,572.00
Total Recovered	4,001.00	51,699.00
Criminal Damage	3,173.00	23,215.00

**Traffic Accidents for Month**



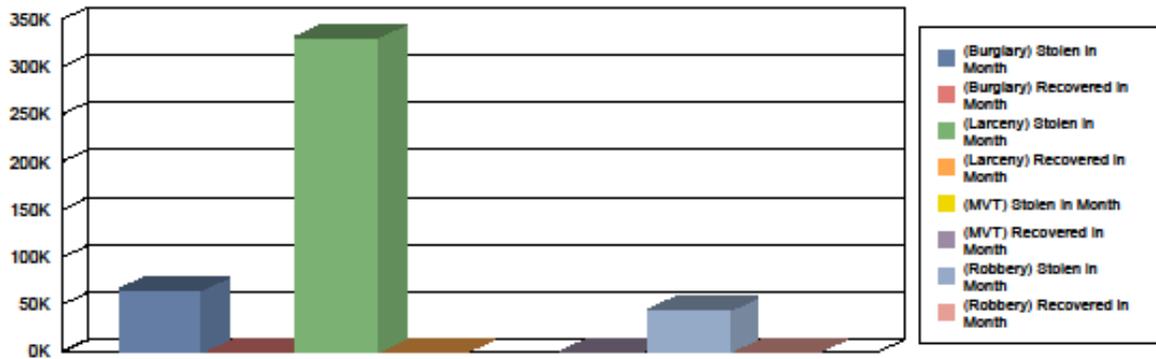
Traffic Accidents with Injuries	0.0%
Sum of R_Monthly_Summary;1.Prop_Dmg_Month	100.0%
Traffic Accidents with Fatalities	0.0%
Total	100.0%

**Traffic Accidents Year To Date**



Traffic Accidents with Fatalities	0.0%
Traffic Accidents with Injuries	0.0%
Traffic Accidents with Property Damage	100.0%
Total	100.0%

**Stolen and Recovered Values for Month**



## Fire Department July 2012

### Summary of Month's Activities

#### Fire Operations

The Department responded to 226 calls for service for the month of July.

#### Fire Administration

- Attended the annual Fire Chief's Conference held at the Marriott Hotel in Nashville.
- Participated in the July 4<sup>th</sup> celebration at Moss Wright Park.
- Six (6) requests for fire report.

The Training room has been utilized this month for the following:

- Tri Star Health Systems & Emergency Medical Services
- City employee's CPR Class.
- Arson Task Force Meeting.

### Monthly Performance Indicators

#### *Incident Responses*

Structure Fires	2	MVA / No Injury	3
Cooking /Electrical Fires	4	Motor Vehicle/Pedestrian Accident	0
Vehicle Fires	0	Rescue/Extrication	3
Grass /Brush /Trash Fires/Equipment	4	False Alarms/False Calls	45
Hazmat	2	Assist Other Government Agency	3
Other Calls / Assist	19	Citizens Complaint	0
Emergency Medical Calls	122	<b>Total Responses for the Month</b>	<b>226</b>
Vehicle Accidents with Injuries	19	<b>Total Responses for the Year</b>	<b>1546</b>

## **Fire Fighter Training**

### **Training Hours for July 2012**

634 total training hours since January 1, or 36 hours per firefighter since January 1 (Avg. of 5 hours per month per FF for the year)

14.5 hours of training for the month of July 2012 or .80 hours per firefighter for the month

### **Fire Inspection**

	<b>This Month</b>	<b>YTD</b>
Fire Investigations	2	8
Plat/Plan Review	0	6

### **Public Fire Education**

	<b>This Month</b>	<b>YTD</b>
Participants	15	142
Education Hours	1	20
Number of Occurrences	1	10

### **Fleet Maintenance**

0 Scheduled Services

37 Repairs

#### Special Projects

Met with several Paving and Sealing Companies to discuss fixing the parking lot

Worked July 4<sup>th</sup>

#### Outstanding Issues

Contacted Company to schedule the parking lot sealing

#### Cost Savings

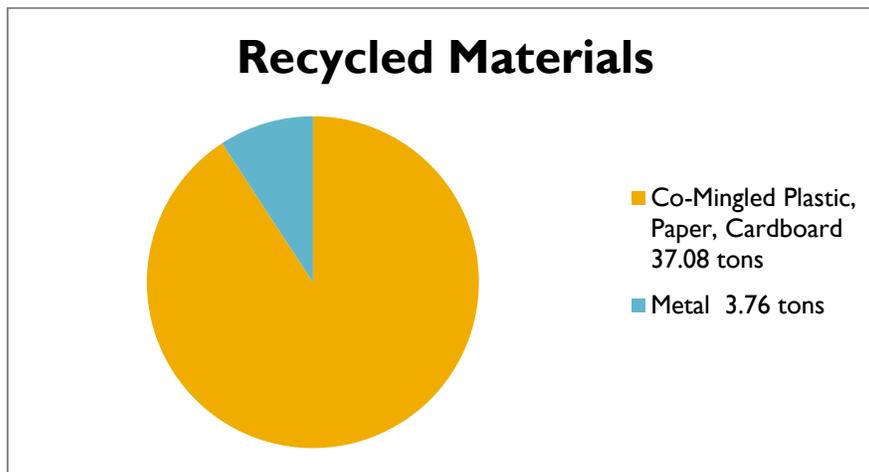
In house repairs to vehicles and building to cut down on the cost.

# Public Works Monthly Report

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July 2012

## SOLID WASTE:



- Convenience center solid waste collected: 480 cy
- Monthly cubic yards of wood chips removed from lot: 576

## SEWER:

- [SEWER REHABILITATION CONTINUES](#)
- [EQUALIZATION TANK INSPECTIONS AT MANSKER CREEK PUMP STATION](#)
- [MONTHLY EQUIPMENT AND PUMP STATION MAINTENANCE](#)
- [MONTHLY BIOXIDE TANK FILLING](#)
- [DAILY PUMP STATION INSPECTIONS](#)
- [TV SEWER LINE SEGMENTS](#)
- [COTTAGE GROVE SEWER LINE INSPECTIONS](#)
- [RAINFALL FOR MONTH: 6.95"](#)

Public Works Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	5	34
Culverts Cleaned	0	33
Curb – Repair/Install/Remove	4	19
Dead Animal Pick-Up Requests	0	6
Drainage Inspection Requests	2	43
Driveway Permits Issued	0	0
Emissions Testing/License Plates for Vehicles	0	2
Excavation/Street Cut Permits Issued	1	2
Exemption Route Requests	3	9
Graffiti Removal Requests	0	3
Land Disturbance Permits Issued	0	1
Sanitation – Bulk Item/Junk Pick-Up Request	12	16
Sanitation – Cart Repairs	43	127
Sanitation – Second Cart Request	1	3
Signs Repaired/Installed (Street or Name)	15	90
Snow Removal – Number of Storms	0	1
Storm Drains Cleaned	10	138
Storm Drains Repaired or Replaced	0	7
Stormwater Inspections Performed (Active Construction Sites)	15	107
Stream and/or Tributary Clean-Up/Clean-Outs	0	3
Streets Paved	1	2
Streets Repaired (e.g., pothole)	5	55
Streets Swept (miles)	57.8	404.6
Streets Striped	0	7
Tennessee One Calls	109	635
Traffic Signal Repair	5	37
Tree Trimming Requests	3	15
Vehicle Maintenance – Routine	3	186
Vehicle Maintenance – Unscheduled	26	223
Water Quality-Related Outreach Events	5	39

### **PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:**

- Building cleaning and maintenance
- Daily underground storage tank testing

- Monthly fuel pump inspection and cleaning
- Monthly staff/safety meeting
- Public Works section of website page updates
- Long Hollow Pike signalization, Signal @ Madison Creek Road, Pedestrian crossing at Caldwell/Moss-Wright Park meetings
- Monthly stormwater managers' public meeting
- Stormwater Utility bid documents; mandatory pre-bid meeting
- Implementation of Waste Industries solid waste, bulk item, and curbside recycling program.
- Grant recipient from TWRA to purchase stream clean-up supplies; scheduled clean-up is forthcoming
- Completed street maintenance survey
- Bid requests for approved Public Works equipment purchases
- Residential meetings to assist with drainage-related projects
- Main Street Task Force committee meeting
- Stream Watch committee meeting
- Assist Parks with various projects
- Project WET workshop (in-service for teachers)
- Tennessee Stream Mitigation Project meetings (Mansker Creek)
- Rivergate Mall Family Day Event

### **OUTSTANDING ISSUES:**

- Finalize Retroreflectivity survey

# Parks, Recreation, and Tourism Monthly Report

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July 2012

## **ADMINISTRATION:**

### **Report from the Parks Director – Amy Mitchell**

#### Meetings

- Conducted a staff meeting to discuss last minute 4<sup>th</sup> of July event operations.
- Attended a Tourism Development committee meeting
- Met with the Get Fit Goodlettsville committee to discuss the creation of Get Fit Goodlettsville, a community fitness initiative.
- Held a 4<sup>th</sup> of July after action meeting with the Parks, Police, and Fire Departments to discuss the 2012 event and start planning for the 2013 event.
- Attended a meeting with the Christmas on Main committee to discuss moving all Christmas related activities including Breakfast with Santa, the Christmas Parade, and Yulefest all to the same date.
- Prepared for the July Parks Board meeting
- Met with a fitness provider that is interested in conducting wellness programs in Moss-Wright Park.
- Met with the new event coordinator of Freedom Farms Animal Sanctuary regarding their September event at Moss-Wright Park.
- Met with all youth league representatives to discuss any issues related to the spring seasons and upcoming fall seasons.

#### Event Applications and Approvals

- Received application for the Goodpasture Cougar Crawl. Scheduled and approved for November 3.
- Received application for a Middle School Girls Soccer Tournament. Scheduled and approved for November 10 and 11.
- Received application for the annual Nashville Strides 10 Miler. Scheduled and approved for November 10.
- Received application for Tough Dash. Scheduled and approved for November 17.
- Received facility use applications for Youth Baseball, Softball, Rec Soccer, Select Soccer, and Youth Football and Cheerleading.

## **PARKS DIVISION:**

### Special Parks Activities

- Hosted the Little League District Tournament July 1-6
- Hosted Tennessee United Soccer Camp July 2-6
- Hosted the City of Goodlettsville 4<sup>th</sup> of July Celebration
- Hosted a 105 team 3v3 live tournament July 14
- Hosted the Goodlettsville 4 Mile Classic July 27
- Hosted kicking camps by James Wilhoit

#### Projects

- Set up and broke down for the 4<sup>th</sup>
- Lined 14 fields for 3v3 tournament
- Lined football fields for practice and games
- Put new 2 new tires on black trailer
- Added dirt at 1 where coax was put in at field 1

- Put fence ties on fields 5 and 7
- Had Oasis add heads around infield on 5 and move heads closer to infield on 7
- Put playground mulch under swings at Moss-Wright and Pleasant Green
- Sprayed fields 2,6,7 and soccer fields 2 and 3 with Apex 10 humic acid
- Sprayed the infields 5 and 8 with Apex 10
- Weedeated the park and prepared for the 4 mile race
- Worked on irrigation heads on soccer
- Pulled goals out on field and checked goal anchors (replaced where needed)
- Repaired plugs at shelter 3 and filled crack with mortar

## **RECREATION DIVISION:**

### **Report from the Special Events and Program Coordinator – Allison Baker**

Amy Mitchell, Ronnie and Amanda Cole with Main Street Strength and Conditioning, and myself moved forward with Get Fit Goodlettsville. This program would offer free and discounted wellness opportunities to the citizens. This would be a partnership between the City and local businesses. It would be free for everyone who wanted to be involved and all members would be able to receive many benefits such as access to healthy recipes, daily workouts, accountability, and much more.

We met to discuss deadlines, logo ideas, and other program details. On July 16<sup>th</sup> we started going out into the community to get the word out to local business about sponsoring GFG or participating. At the end of July we have 8 out of 10 paid sponsors for the program and businesses contacting me about how to be a part of GFG. We have the Facebook page up and running as well as a website we have worked on this month. Shirts and banners will be ordered in August.

The kickoff for Get Fit will be on Saturday, August 25<sup>th</sup> with Family Fitness Day. This event will be a showcase for the local participating businesses to show off what they will be offering over the course of the nine week program. We will also be passing out the program t-shirts to all registered members. We are looking forward to getting this going!

- July 10<sup>th</sup> I attended the Tourism Strategies meeting at City Hall with Tim Ellis, Kimberly Lyn, Tom Tucker, and Amy Mitchell. We had a representative from the Nashville CVB talk to us about getting started with branding and making Goodlettsville a destination.
- July 12<sup>th</sup> Met with Amy Mitchell and the Fire and Police Chiefs for an after action report on the 4<sup>th</sup> of July.
- July 17<sup>th</sup> Met with Amy Mitchell and Kimberly Lyn about the Chamber distributing Get Fit Goodlettsville information.
- July 17<sup>th</sup> Attended Tourism Strategies meeting.
- July 17<sup>th</sup> Attended meeting discussing Christmas in Goodlettsville with the Chamber, Fire and Police Chiefs, Tim Ellis, and Amy Mitchell.
- Attended weekly staff meetings throughout the month and other departmental meetings to prepare for upcoming events
- Met with Mansker's Station staff about upcoming programs and events.

On July 19<sup>th</sup> Jack Presley and I certified eight members of the Parks staff in CPR and AED.

On July 26<sup>th</sup> we certified seven more staff members in CPR and AED. We have three more employees in Parks to certify before September.

### Marketing

- Sent out four Notify Me's about the 4 Mile Classic, the trail being paved at Moss-Wright, Fall Sport League information, and the programs and events that we had coming up in July.
- Updated Facebook pages multiple times a week
- Updated Parks website
- Worked with the Standard about advertising the 4 Mile Classic

### Pleasant Green Pool

In July we had private swimming lessons going on every week. We even had a lesson on the 4<sup>th</sup> of July! We have had swimming lessons 9 out of the 10 weeks the pool is open! Our guards and Lori Cordell have been teaching these lessons.

Swim Team wrapped up on the 26<sup>th</sup>. They had their team meet at Portland on the 19<sup>th</sup> and did very well!

Patriotic Pleasant Green was held on the 4<sup>th</sup> of July. We had programs going on on the hour and gave out flags to all guests. We had our biggest day yet with 411 visitors!

We also had a Raft Creation event on the 21<sup>st</sup>. Kids were able to construct their own raft out of empty soda bottles, trash bags, and duct tape. The purpose was to see whose raft could hold the most weight once it was put into the water. Everyone that participated had a great time!

Robbie Brigham and I worked out at the pool one day each in the month of July. The purpose of our presence was to make sure the staff and facility was being run according to the proper guidelines. The last time the Health Department came out to the Concessions Stand we scored a 100!

### Historic Sites

On Tuesday, July 24<sup>th</sup> Kristen Spear, Mac Ice, and I attended a Standards for Excellence Program for History Organizations (StEPs) in Murfreesboro at Oaklands. This meeting was on Strategic Planning for your sites. We learned a lot of valuable information and got to network with other Historic Sites and Museums. We also caught up on the progress of the grant we will be receiving for a survey for our private tours. We will begin work on this project in August. At the end of the meeting we toured the historic home and got a lot of ideas and information for our sites.

Music in the Park was held on the first and third Tuesday's in July and finished up this month. The people in attendance enjoyed the music being played on the back porch of the Bowen House.

In July, I met with the Mansker's Staff a few times about our upcoming Ghost and Lantern Tour in October. We are working on securing storytellers and finalizing the details at this time.

The fort was closed the last week of July so staff could repair the log wall facing the park. All of the work was done with staff with equipment borrowed from Public Works.

### Special Events and Programs

The 4<sup>th</sup> of July Celebration kicked off this month. We had 15 vendors and a live band out at the Park to get people ready for the fireworks. We had about 4,000 people in attendance. We already have some vendors lined up for next year!

One of our Summer Tots programs and one of our Fun Fridays was cancelled due to the weather.

On Friday, July 20<sup>th</sup> we held our 5<sup>th</sup> Fun Friday event of the summer Chalk it Up! We had about 75 kids come out to the Park and showcase their creativity.

Thursday, July 26<sup>th</sup> the Summer Tots came out for Bubble Blast. We had 30 preschoolers playing with the bubbles and sprinklers.

Our last Fun Friday event of the summer was on July 27<sup>th</sup>. We ended the summer with a Back to School Bash. We had a DJ entertain the 200 kids and then had the Fire Department come out to cool the kids off by spraying them with water.

Work started this month for the upcoming fall programs and events.

### **Report from the Recreation Supervisor – Robbie Brigham**

July 4<sup>th</sup>, worked our annual 4<sup>th</sup> of July celebration.

July 5<sup>th</sup>, took a donation request letter to Publix and obtained their support for the 4 Mile Classic.

July 6<sup>th</sup>, completed maintenance on the stairs and hand rails leading up to the track at the community center.

July 7<sup>th</sup>, the summer T-ball league started with their first games. We had Goodlettsville Youth Softball working the concession for the games. This was a good addition to the program this year.

July 9<sup>th</sup>, ordered the race t-shirt in which the participants will receive the day of the race.

July 16<sup>th</sup>, registration for Adult Softball, Kickball, and volleyball leagues began. Registration also started for our youth volleyball leagues. I also met with Don Lanius about getting some pricing information on replacing some concrete slabs around the building.

July 23<sup>rd</sup> adult softball registration ended and we had 9 teams in the Men's Open League and 8 teams in the Open Coed League for this fall. I did extend the Adult Volleyball Coed League and Coed Adult Kickball League registration an extra week until July 30<sup>th</sup>. I emailed all past league coaches, church contacts, put it on facebook, and Allison sent out a "notify me" on the registrations earlier in the month.

July 26<sup>th</sup>, summer recreational T-ball finished up its season. All teams got 6 games in and had a great experience this season. Speaking with the coaches they felt like the kids on their teams all learned a great deal and had a lot of fun.

July 27<sup>th</sup>, Camp Summer Escape came to an end. We had a great turn out this summer with many of the kids coming back from previous years. We had a good amount of new kids as well that were recommended by past and current campers. This summer we had a total of 38 different kids' ages 6 to 12 attend our camp. Lindsay High and Meagan Woodis did a great job leading the camp all summer. Many parents expressed how great things went and how much fun their kids had. All afternoon I worked on things to get prepared for the race. Set out all the cones, got the food and drinks ready, and loaded up the van with all race materials needed.

July 28<sup>th</sup>, The Annual Goodlettsville 4 Mile Classic took place. We had 182 registered participants. The race was a great success with many people saying that they enjoyed the race and that we did a great job putting the race on. We had participants from age 13 up to age 72.

July 30<sup>th</sup>, youth volleyball registration ended with both age groups full. Adult volleyball registration ended with 4 teams registered in the league this season. I plan on making some changes to make the league get more teams next season.

### **Pleasant Green Pool**

### **Program Participation**

### **Reservation Information**

### **Community Center Use**

### **Senior Spirits Participation Numbers**



## COMMUNITY DEVELOPMENT DEPARTMENT

### Sub-group: Economic Development

#### Monthly Management Report: July 2012

#### Business Recruitment / Retention & Expansion

- David Wilson, Chair of the Goodlettsville Industrial Development Board, and Tom Tucker had lunch with Jeff Haynes of Boyle Investment. Jeff has graciously agreed to consult with the City *pro bono* in an attempt to work out a strategy whereby we might be able to attract more “back office operations” which are increasingly relocating to Middle Tennessee. Mr. Haynes has agreed to be the guest presenter at the next Industrial Development Board meeting which will be on Tuesday, August 21<sup>st</sup>.

- Tom Tucker met two times with Journal Communications and Cornett Publishing with regard to working out marketing materials in various site selection magazines in hopes of catching the eye of certain site selectors who have their eye on portions of Middle Tennessee.

- Mary Laine Crawford and Tom Tucker hosted two members of the Tennessee Film Commission and gave them a lengthy tour around Goodlettsville, hoping to pique their interest in sites where the film commission might be interested in hosting portions of films shot in Tennessee. At the end of the tour, the two TFC members assured us that “they’d be back” with their wide angle camera. They seemed to be very pleased with the potential of shooting in Goodlettsville.



- Met with Reggie Mudd of the State of Tennessee ECD. Mr. Mudd is going to attempt to get the City of Goodlettsville an audience with the Commissioner for ECD. We hope to make a pitch in regard to Exit 98 on Interstate 65 (the “80 acres”) being a prime spot for constructing a new, **LEED-certified**, full-blown, no-holes-barred, travel stop. The Commissioner just might be able to get us into the corporate offices of Flying J or Pilot Oil.



- Met with John and Hilary Spellings, significant land owners of a portion of this 80 acres (above) and, as surmised, the Spellings are 100% “for” a project like this

- Met with Bruce White, CEO of White Lodging, noted developer / builder of hotels. White Lodging agrees with our assessment that the City of Goodlettsville is in a sweet spot for additional hotel construction given all the expansion that is taking place in the tourism business in greater Nashville. The problem that Mr. White states, along with a dozen others with whom I have spoken, is the fact, for whatever reason, the banks are simply not loaning much money now days unless you have 60 percent of the funds to put down. What's the point of going to the bank in the first place. Real financing is getting done through personal sources now days.
- Had two teleconferences with world-renown Smith Travel Research regarding the very same subject as the bullet point directly above this one. They are going to submit some ideas for capturing who our market really is.
- Regarding the various incentives that the State of Tennessee is able to use in its ECD arsenal, please refer to the attached document, "Tennessee Incentives." This was just distributed on 27 July. (Additional handout at the Study Session)

### **Statistics & Trends**

- Thought you might be interested in seeing where our area "places" on a national basis in the various business rankings. Look below, you will be pleased. Click on the links and follow the stories. Take a look at the list of the below-listed "Nashville Rankings."
- [Nashville Ranked #10 Best Place for Business & Careers](#)  
June 27, 2012
- [Nashville Ranked #9 of the "15 Hottest American Cities of the Future"](#)  
June 25, 2012
- [Best City for Job Growth](#)  
June 12, 2012
- [Nashville #5 in Nation for Ease of Starting a Business](#)  
June 08, 2012
- [The 10 Best States to Retire](#)  
June 07, 2012
- [Nashville No. 4 in economic strength](#)  
June 04, 2012
- [Nashville Named #10 Best City for Tech Jobs](#)  
May 24, 2012
- [Tennessee: Recipient of Area Development 2012 Gold Shovel Award](#)  
May 21, 2012
- [Today's Leading Locations Study: Nashville Ranked #15 in Top 100 MSAs](#)  
May 10, 2012
- [Nashville Named #7 Best City For Finding Employment Right Now](#)  
May 09, 2012

- For the month of July, 2012, the ECD Department participated in many meetings as usual, the most significant of those meetings were with the following organizations:
  - Chaired the monthly ECD committee meeting for the Goodlettsville Area Chamber
  - Met with Cassetty Architecture two times; this is the firm which will be doing the old Goodlettsville Public Library remodel project for the City; we are nearing final design and should have this in hand by the 5<sup>th</sup> of August
  - Met for the regular monthly meeting of the Sumner County Planning Commission. I was recently appointed to this body.
  - Participated in the quarterly JECD meeting for Sumner County, led by County Executive Anthony Holt at the Administration Building in Gallatin.
  - Attended the monthly meeting of the Goodlettsville Planning & Zoning Board
  - Attended one of the monthly meetings of the Goodlettsville Board of Commissioners
  - Met with Terry Clements of the Nashville Convention and Visitor's Bureau regarding further strategic initiatives aimed at tourism for Goodlettsville; the small, *ad hoc* internal committee comprised of Tim Ellis, Allison Baker, Amy Mitchell, Kimberly Lynn, and Tom Tucker met twice during July
  - Met with the Mainstreet Committee one time under the leadership of Guy Patterson
  - Attended the annual meeting of the Four Lake Economic Development Authority in Carthage
  - Attended the annual meeting of the Middle Tennessee Industrial Development Association in Murfreesboro
  - Mayor John Coombs and Tom Tucker met with Jeff Lovingood, head of all youth-oriented programs at Long Hollow Baptist Church, in the hopes of getting LHBC more involved with the City in as many ways as LHBC should want to be interested and it was a very worthwhile meeting
  - Mayor John Coombs and Tom Tucker met with the proprietors of the Old Hickory Bat Company of Goodlettsville – suppliers to such MLB players as Alex Rodriguez and Albert Pujols

### **Special Projects**

- On July 24, 2012, Tom Tucker attended mandatory CPR class at the Goodlettsville Fire Hall, instructed by certified instructors, Dawn Freeman and Captain Johnny Roberson

### **Outstanding Issues**

- As reported earlier in this monthly epistle, we are awaiting the “final” design for the old public library remodel project. Once we have the design in place, we will do a RFP for the construction phase of the building. If we have our ‘druthers, we ‘druther be in the newly-renovated building by the time the Bradford Pear trees bloom next March. The “we” is referring to the Community Development Department ... broken down as three groups: (1) Economic Development; (2) Building Construction Codes / Fire Marshall; (2) Planning and Zoning.



## **COMMUNITY DEVELOPMENT**

### **Planning Department**

**August 3, 2012**

#### **Ongoing Activities**

Numerous requests for information related to refinancing of properties in Goodlettsville.

Collection of information and data tied to ongoing developments.

Production of information and data needed for assembly of the monthly Planning Commission agenda.

Produced monthly staff report for the regularly scheduled Planning Commission meeting.

Responded to various requests for information pertaining to completion/implementation of approved plans.

Completed CPR class

#### **Meetings**

Attended various meetings concerning Goodlettsville's continuing participation in regional efforts:

Goodlettsville Planning Commission

Metropolitan Planning Organization (MPO)

Attended quarterly Sumner County planners meeting

Participated in national APA webinar concerning recent federal legislative initiatives

Attended training seminar in Mt. Juliet - "The Economics of Planning"

#### **Special Projects**

Met with staff intern Jake Wilson concerning possible improvements to existing Goodlettsville street standards

**Goodlettsville Codes Department Building Report July 2012**

**Contractor's**

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>License</u>	<u>Type Str</u>	<u>County</u>
<b><u>New Residential</u></b>										
20120149	7/17/2012	225,000.00	143	4		100 Green Valley Dr.	Les O. Meter	Homeowner	New Residential	Sumner
20120159	7/25/2012	1,003,332.00	143			96-100 100 Placid Grove Units 96-100	Goodall Inc. Builders	23320	5 unit Townhomes	Sumner
<b>Total</b>		<b>1,228,332.00</b>								

<b><u>New Commercial</u></b>										
<b>Total</b>		<b>0.00</b>								

**Additions & Remodeling**

20120142	7/3/2012		143			000 End of Placid Grove	Brook Rust	29203	Blasting Permit	Sumner
20120143	7/3/2012	476,000.00	26.01	99		112 Long Hollow Pike	Dollar General Headquarters	Flow Construction	Commercial Remodel	Davidson
20120144	7/10/2012	25,000.00	140	132	1	3015 Parton Branch	Ray Hudson	61902	Cover Patio	Sumner
20120145	7/11/2012	5,000.00	143H	29		603 Emily Drive	James Evans	Homeowner	Above Ground Pool	Sumner
20120146	7/12/2012	30,000.00	143N	6	178	429 Buffalo Run	David Wilkinson	Homeowner	Pool	Sumner
20120147	7/12/2012		26.9	38		458 Moss Trail	Hobcock & Dierup Amish Market	Owner	Fire/Life Safety	Davidson
20120148	7/13/2012	20,000.00	121	138.06		444 Pole Hill Road	Charles W. True Jr.	31173	Resident. Addition/Garage	Sumner
20120150	7/18/2012		25.4	100		219 S. Main St.	AM Express Market	Owner	Temp. Sign	Davidson
20120151	7/19/2012	24,000.00	143N	8		503 Page Drive	Rickey L. Russell	576670	Resident. Addition	Sumner
20120156	7/23/2012	700.00	18.12	50		310 Fannin Drive	Glen T. Farley	Homeowner	Carport	Davidson
20120158	7/24/2012	2,000.00	143A	14H	108	833 Loretta Drive	Mohammad Abbas Naqvi	Homeowner	Cover Deck	Sumner
20120160	7/27/2012	60,000.00	26.14	26		1000 Rivergate Pkwy.	J C Penney Co. Inc.	13390	Commercial Remodel	Davidson
20120161	7/27/2012	1,000.00	18.07	42	43	109 Utley Dr.	Sherry Moore	Homeowner	Carport	Davidson
20120163	7/30/2012		25.08	83		600 S. Main/Plaza Carwash	Charles E. & G E Cooke	Owner	Demolition	Davidson
20120164	7/30/2012	14,000.00	25.04	124		307 McCain	Lascelles Foster	Foster Home Impr.	Residential Remodel	Davidson
<b>Total</b>		<b>657,700.00</b>								

Total New Residential	1,228,332.00	Single Family Dwellings	0
Total New Commercial	0.00	Davidson	0
Total Add/Remodels	657,700.00	Sumner	6
Total All Permits	1,886,032.00	Total	6



## City of Goodlettsville

### Project Status Update July 2012

<u>PROJECT</u>	<u>PAGES</u>
Equalization Tank	2-3
Sewer Rehabilitation	4
Roadscape	4
Greenway / Bicycle / Pedestrian	5
Signalization and Synchronization	5
Moss-Wright Park Trail Paving	5
Conference Dr. Vietnam Vets Lights	6
Long Hollow Pike Street Lighting	6
Hwy 41 & 31-W Street Lighting	6
RiverGate Parkway Improvements	7
Delmas Long Community Center	7
Moss-Wright Park Lighting Improve	7
Moss-Wright Park RR & Concession	8
StormWater Utility Study	8
Strategic Planning	8
Sewer Interceptor	9
Paving	9

- Changes to this report from the previous month is noted in **RED**

## EQUALIZATION TANK

**Project Cost:** \$7,014,268.29

**Engineer / Architect / Consultant:** CDM, Inc.

**Contractor:** W.L. Hailey, Inc.

**Status:** 99.9 % Complete

**Completion Date:** Substantial was accomplished on March 27, 2012  
Final – **TBD**

**\*The City is currently withholding all pay requests in order to satisfy the monetary balance of liquidated damages.**

**Notable outstanding issues:**

- 1. Extended Warranties**
- 2. Liquidated Damages**



EXTERIOR



INTERIOR

## PHASE V SEWER REHABILITATION

**Project Cost:** \$4,427,954.34

**Engineer / Architect / Consultant:** GRW, Inc.

**Contractor:** Moore Construction

**Status:** **Work Complete 94% Approximate (with Change Order)**  
**Time Complete 87 % Approximate (with Change Order)**

**Completion Date:** June 30, 2012

**Notable outstanding issues:** None noted

## COMMUNITY DEVELOPMENT FACILITY

**Project Cost:** \$225,000.00

**Engineer / Architect / Consultant:** Cassetty Architecture

**Status:** Under Design

**Completion Date:** August 30, 2012

**Notable outstanding issues:** NONE

## ROADSCAPE PROJECT

**Project Cost:** \$157,000.00

**Engineer / Architect / Consultant:** Kimley-Horn and Associates

**Status:** **Work Complete 85% Approximate**

**Completion Date:** July 30, 2012 *ESTIMATED*

**Notable outstanding issues:** NONE

## **GREENWAY / BICYCLE / PEDESTRIAN DEVELOPMENT**

**Project Cost:** \$3,000,000.00

**Engineer / Architect / Consultant:** Lose and Associates

**Status:** Environmental and Archaeological Clearances have been completed and submitted to TDOT and FHWA.

**Completion Date:** To Be Determined

**Notable outstanding issues:** Public Meeting was held on May 29, 2012

## **SIGNALIZATION & SYNCHRONIZATION IMPROVEMENTS**

**Project Cost:** \$495,000.00

**Engineer / Architect / Consultant:** Gresham Smith and Partners

**Status:** TDOT Notice to Proceed for Engineering has been issued

**Completion Date:** September 2012 Estimate

**Notable outstanding issues:** None

## **Moss-Wright Park Trail Paving**

**Project Cost:** \$33,000.00

**Status:** Completed

**Completion Date:** July 2012

**Notable outstanding issues:** None

## Conference Drive / Vietnam Veterans Lighting Improvements

<b>Projected Project Cost:</b>	<b>\$1,000.000.00</b>
<b>Engineer / Architect / Consultant:</b>	<b>N/A</b>
<b>Status:</b>	<b>TDOT Design Division is currently developing cost estimate and various design options.</b>
<b>Completion Date:</b>	<b>Unknown at this time</b>
<b>Notable outstanding issues:</b>	<b>None</b>

## Long Hollow Pike Street Lighting

<b>Project Cost:</b>	<b>\$70,000.00</b>
<b>Engineer / Architect / Consultant:</b>	<b>NES</b>
<b>Status:</b>	<b>Currently in design stage</b>
<b>Completion Date:</b>	<b>TBD</b>
<b>Notable outstanding issues:</b>	<b>None</b>

## Highway 41 & 31W Street Lighting

<b>Project Cost:</b>	<b>\$495,000.00</b>
<b>Engineer / Architect / Consultant:</b>	<b>NES</b>
<b>Status:</b>	<b>Designed and</b>
<b>Completion Date:</b>	<b>TBD</b>
<b>Notable outstanding issues:</b>	<b>None</b>

### **RiverGate Parkway Improvements**

**Project Cost:** \$1,000,000.00  
**Engineer / Architect / Consultant:** Ragan - Smith  
**Status:** Engineering 90% Complete  
**Projected Completion Date:** November 2012  
**Notable outstanding issues:** None

### **Delmas Long Community Center Improvements**

**Project Cost:** \$500,000.00 *Dependent on Grant Funding*  
**Engineer / Architect / Consultant:** None  
**Status:** Awaiting notification of LPRF Grant Award Notices  
**Completion Date:** April 2012

### **Moss-Wright Park Lighting Replacement (Football)**

**Project Cost:** \$225,000.00  
**Engineer / Architect / Consultant:** TBD  
**Status:** To be bid in December 2012  
**Completion Date:** March 2013  
**Notable outstanding issues:** None

## **Moss-Wright Park Restroom /Concession Facility (Football)**

**Project Cost:** \$150,000.00  
**Engineer / Architect / Consultant:** TBD  
**Status:** N/A  
**Completion Date:** April / May 2012  
**Notable outstanding issues:** None

## **Stormwater Utility Study**

**Project Cost:** TBD  
**Engineer / Architect / Consultant:** TBD  
**Status:** Currently accepting RFP's for Service  
**Completion Date:** March 2012  
**Notable outstanding issues:** None

## **Strategic Planning Consultancy**

**Project Cost:** \$20,000.00  
**Engineer / Architect / Consultant:** TBD  
**Status:** RFP's will be accepted during the month of August.  
**Completion Date:** April 2012  
**Notable outstanding issues:** None

## **Sewer Interceptor**

*(Elimination of the Crencor and Wynridge Pump Stations)*

**Project Cost:** \$250,000

**Engineer / Architect / Consultant:** GRW

**Status:** Currently being designed.

**Projected Completion Date:** May 2012

**Notable outstanding issues:** None

## **FY 2012/2013 Street Paving Program**

**Project Cost:** \$700,000.00

**Engineer / Architect / Consultant:** None

**Status:** Street Evaluation has been completed. Paving should begin in the Month of August

**Completion Date:** Fiscal Year 12/13

**Notable outstanding issues:** None

## Goodlettsville Codes Department Activity Report July 2012

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	30 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	5 inspections
Fire Investigations	Duties of Fire Marshall involving fires in the city limits	3 investigations
Building Inspections	Building Related	20 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	31 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	28 inspections
Signs Removed	Illegal signs removed from city limits	62 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	40 hrs./testing inc.
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code	2 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0 liens
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	6 homes
Flood Event/FEMA	M. Bauer assisting flood properties and FEMA requirements. Includes all documentation	40 hours
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	5 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	2 property
Storm Water Report	Monthly Storm Water Report for Administrative Building/G. Waite	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	1 structure
Citations to Court	Municipal Code Violations	2 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily