



**GOODLETTSVILLE**  
TENNESSEE

# City Manager Report

Report of monthly activities of City Manager  
and all Departments presented to the  
Goodlettsville Board of Commissioners and the  
Citizens of Goodlettsville.

Tim Ellis

October  
2012

Distributed November 29, 2012

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## **City Projects**

- Project Status Update: This document directly follows the Codes monthly report. Page numbers begin at 1 for the project update.

# **City Manager**

## **Management Report: October 2012**

### **Legislative Accomplishments**

- Board of Commissioners adopted the following ordinances:
  - Passed Ordinance 12-785, an ordinance to lower the speed limit on Main Street from Dorris Avenue to Shevel Avenue from forty miles per hour to thirty-five miles per hour.
  - Passed Ordinance 12-786, an ordinance to amend Title 14, the official zoning map of the Goodlettsville Municipal Code, Ordinance No. 06-674 as amended, by changing the zoning classification of certain property from Commercial General (CG) to Commercial Services (CS).
  - Passed Ordinance 12-787, an ordinance of the City of Goodlettsville, Tennessee Amending the Fiscal Year 2012-2013 Budget, Passed by Ordinance # 12-779.
  
- The Board of Commissioners also took action on the following resolutions:
  - Passed Resolution 12-539, a resolution declaring the intent of the City of Goodlettsville, Tennessee, to reimburse itself for certain expenditures relating to Public Works Projects with the proceeds of Bonds to be issued by the City.
  - Consider Resolution 12-540, a resolution to establish requirements for the posting of permit bonds with the City of Goodlettsville in accordance to Tennessee Code Annotated 62-6-137.
  - Passed Resolution 12-541, a resolution to amend the City of Goodlettsville Personnel Manual as it relates to the employee probationary periods.
  - Passed Resolution 12-542, a resolution to amend the City of Goodlettsville Employee Compensation Plan as adopted by Resolution 12-502.
  - Passed Resolution 12-543, a resolution approving an application for the Tennessee Downtowns Grant from the Tennessee Department of Economic and Community Development.
  - Passed Resolution 12-544, a resolution approving an application for a Tennessee Department of Agriculture “Non-Point Source” Grant.
  - Passed Resolution 12-545, a resolution approving an application for an Urban Forestry Grant through the National Urban and Community Forestry Advisory Council.
  - Consider Resolution No. 12-546, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.

- Passed Resolution 12-547, a resolution approving an application for a Green Development Project Grant from the Tennessee Department of Environment and Conservation, Tennessee Valley Authority, Tennessee Department of Transportation and the Tennessee Stormwater Association.

### **Legislative Matters Forthcoming**

- An ordinance to further regulate roadside solicitors.
- Ordinance 12-787, an ordinance of the City of Goodlettsville, Tennessee Amending the Fiscal Year 2012-2013 Budget, Passed by Ordinance # 12-779

### **Other Items Considered by the Board**

- Approved a contract with the State of Tennessee Department of Agriculture as it relates to a Tennessee Agriculture Enhancement Program Grant.
- Approved the low bid from Stringfellow, Inc. for the purchase of Swap Loader Truck.

### **Commissions and Boards**

- **Beer Board**
  - No Action Items were considered.
- **Planning Commission**
  - No Action Items were considered.
- **Board of Zoning Appeals**
  - Approved a Conditional Use Permit for a day care use – Mother’s Day Out - in the CSL (Commercial Services Limited) district. Applicant was Goodlettsville Church of Christ at 411 South Main Street, Goodlettsville, TN 37072, as shown on Davidson County Tax Map 25-8, Parcel 17.

### **External Meetings**

- Attended the Executive Board meeting of the Metropolitan Planning Organization.
- Attended the Executive Board meeting of the Regional Transportation Authority.
- Attended a meeting of Middle Tennessee City Managers.
- Attended the Chamber of Commerce monthly luncheon.
- Met with a representative of Dollar General.
- Met with a party whom was inquiring about future package liquor stores.
- Attended Board of Directors meeting of Forward Sumner.
- Met with a local Minister in regards to various aspects of the quality of life in Goodlettsville.
- Attended ICMA Conference.

- Met with Mr. David Coode & Mrs. Alisha Eley in regards to the Roadscape Project and other engineering needs of the city.

### **Internal Meetings**

- Met with Buddy Petty in regards to updating the city's wastewater fee study.
- Met with Mr. Clint Cassetty in regards to the Economic & Community Development office project (old library).
- Met with representatives of Tyler Industries in regards to various software components.
- Met with representatives of Tyler Industries in regards to Utility Billing.
- Attended the Goodlettsville Citizens Academy.
- Met with representatives of Lose and Associates in regards to the Greenway project.
- Conducted second round of interviews for Chief of Police.
- Attended Planning Commission, Board of Zoning Appeals and Board of Commissioners meetings.
- Met with Mr. Mark Reed of Reed Landscaping in regards to this company's failure to complete the Roadscape project correctly.

### **Ongoing Work**

- Local Parks & Recreation Grant Application
- Deputy Chief search
- Main Street Grant Application
- Sewer Rate study
- Stormwater Study
- City Strategic Plan Development
- Tennessee Agricultural Enhancement Grant Program
- MTAS Benchmarking program
- Bidding of 2 way radio communications within all departments of the city, but most importantly public safety
- The greenway / bike / pedestrian project is awaiting environmental clearance from TDOT an FHWA for approval
- Citizen Academy program continues with the next class schedule for November 13 at City Hall (Community & Economic Development)
- Administrative Hearing Officer Program beginning
- Streambank stabilization of Manskers and Madison Creeks
- Departmental Transition Plans (Police and Community & Economic Development)
- Remodel of the old library for the Department of Community & Economic Development
- City-wide Beautification

## **P.I.O. Monthly Report - October 2012 Highlights**

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### ***Press, Notify Me, Website/Facebook Updates***

- 10-2: “Early Voting Information”
- 10-9: “Touch-a-Truck with Goodlettsville Fire and Police Departments at Rivergate Mall’s Family Fun Day”
- 10-16: “Early Voting Begins Tomorrow, Voting Locations for Davidson & Sumner Counties”
- 10-16: “City Awarded \$250,000 Grant for Improvements to Delmas Long Community Center”
- 10-18: “Experience Goodlettsville, Community Showcase & Business Expo”
- 10-23: “City Adds Wednesday to Existing Residential Solid Waste Drop-off Center Hours”
- 10-24: “Announcements of Employee Achievements” (Regarding Guy Patterson’s election as President of the Middle Tennessee Chapter of the American Public Works Association (APWA), as well as, Amy Murray’s election as President of the Middle Tennessee Chapter of the Tennessee Stormwater Association (TNSA).
- 10-25: “Goodwin Chosen as Next Police Chief”
- 10-29: “Possible Fraudulent Election Phone Survey”

### ***Meetings/Events***

- eGov Website Online Demo
- Attended Citizens Academy Class – Fire Department presented in October. Took pictures for City facebook page.
- Hosted a booth representing the City at the Chamber’s event, “Experience Goodlettsville”
- Met with representatives from CGI Communications to help streamline their sales efforts in the community. Ad sales they generate pay for the production of the community videos the City features on the homepage [www.cityofgoodlettsville.org](http://www.cityofgoodlettsville.org). The videos are targeted to people looking to relocate.
- Main Street Committee meeting
- Attended monthly Chamber luncheon
- Attended City Commission Meetings, Study Sessions, and weekly staff meetings

***Admin/Other***

- Main Street photo shoot with Amy Murray for Tennessee Downtowns Grant submittal
- Began working on mobile app for the City
- Assembled the City Manager Report for September 2012
- Point of contact for Citizens Academy
- Reviewed website editing with Allison Baker (Parks) before increasing her administrative capabilities for working on the website.
- Organized and submitted benchmarking datasheets to MTAS – point of contact for benchmarking project
- Reviewed and assisted with various webpage submittals/updates to website
- Participated in wellness screening for health benefits

## New Business Licenses issued October 2012

- |   |   |                  |                   |
|---|---|------------------|-------------------|
| 1. Toys "R" Us<br>973-617-4645                | 1000 Rivergate Pkwy<br>opened: 9/28/12                | issued: 10/01/12 | Cindy Purtill     |
| 2. Lewis Pool Co.<br>445-5111                 | 414 Rose Hill Dr<br>opened: 10/2/12                   | issued: 10/2/12  | J.C. Lewis        |
| 3. TMF Sales<br>881-4593                      | 907 Rivergate Pkwy #D-3<br>opened: 11/1/12            | issued: 10/2/12  | Travis Leonard    |
| 4. Interstate Towing Inc<br>868-5915          | 1032 Louisville Hwy<br>opened: 10/05/12               | issued: 10/05/12 | Charles Duke      |
| 5. Mid South Healthcare Solutions<br>239-8046 | 450 Professional Park Dr. Suite A<br>opened: 10/01/12 | issued: 10/9/12  | Steven Linn       |
| 6. Aleta Meguiar<br>812-5982                  | 314 Gates Road<br>opened: 8/20/12                     | issued: 10/10/12 | Aleta Meguiar     |
| 7. Curtis Meguiar<br>306-5797                 | 314 Gates Road<br>opened: 07/15/12                    | issued: 10/10/12 | Curtis Meguiar    |
| 8. Home Theater Design Concepts<br>856-3880   | 111 Paige Park Lane<br>opened: 10/10/12               | issued: 10/12/12 | David Martin      |
| 9. Cunningham Motors<br>859-7781              | 404 S. Main Street<br>opened: 10/15/12                | issued: 10/16/12 | Paul Cook         |
| 10. Goodlettsville Blog<br>415-8102           | 119 Moncrief Avenue<br>opened: 10/01/12               | issued: 10/24/12 | Merri Beth Bubier |

# Finance and Administration Monthly Report

October 2012

## FINANCE

- Met with Buddy Petty regarding finalization of Sewer Rate Study
- Met with LaserOne Technology regarding City's printing needs. LaserOne worked with Roger Lancina to inventory all of the various printers and interviewed users as to frequency of replacing toner. Staff completed an analysis of toner purchases for last fiscal year. LaserOne is reviewing all of these results in order to make recommendations on how we can streamline and make our printing more efficient.
- Completed and filed quarterly Payroll and Unemployment Reports.
- Worked on benchmarking project. Completed the Finance Section and assisted other departments with their respective sections.
- Attended LPRF workshop regarding Parks grant received by the City for the acquisition of playground equipment and air conditioning for the Community Center gymnasium.
- Met with representatives of Windstream regarding telephone and internet service for the City
- Met with a representative from Incode (our financial software system) to discuss additional modules of the software that we could implement.
- Continued work on the finalized Lease Purchase agreement, mainly processing payments to vendors
- Began work with Morgan & Keegan on bond issue which will finance various transportation enhancements, including Rivergate Parkway and lighting improvements at the interstate exits.

## Human Resources

- October 3 – dispatcher interview board.
- October 3 – flu shots.
- October 19 – Interviewed Police Chief candidate.
- Oct 30 – Nov 1 – Wellness Screenings.
- 2 PT Recreation Services Assistants were hired at the Community Center.
- No employees terminated in the month.
- Worker's Compensation accidents in the month: 1 Officer's wrist injured while making an arrest.

City of Goodlettsville Financial Summary September 2012						
<b>UNASSIGNED FUND BALANCE</b>						
	Ending Balance	Current	Budget	Projected		
<b>Operating Fund</b>	<b>FY 12</b>	<b>Month</b>	<b>06/30/2013</b>	<b>06/30/2013</b>	<b>%</b>	
General Fund	1,995,469	612,418	2,134,888	2,134,888	20.05%	
Sanitation	121,693	146,603	159,665	159,665	18.01%	
Tourism	820,301	910,072	272,345	272,345	73.70%	
<b>CASH IN BANK</b>						
	Apr	May	June	July	Aug	Sept
General Fund	2,398,735	2,006,592	1,741,185	1,764,489	1,623,118	982,026
Sanitation	153,190	148,489	145,672	281,871	278,782	165,909
Tourism	857,672	872,963	865,308	869,927	889,015	905,550
Sewer	6,105,508	5,858,625	5,730,589	6,204,549	5,861,393	5,719,193
Total Cash	9,515,105	8,886,669	8,482,754	9,120,836	8,652,308	7,772,678

### Cash Balances

Month	Cash Balance
Apr	9,515,105
May	8,886,669
June	8,482,754
July	9,120,836
Aug	8,652,308
Sept	7,772,678

City of Goodlettsville Financial Summary September 2012						
<b>KEY REVENUE INDICIES</b>						
Operating Fund	Indicator	Month	YTD	Annualized	Target	Projected Over/(Under) Budget
General Fund	Local Sales Tax	294,882	619,220	3,731,000	3,780,000	(49,000)
	State Shared Tax	126,115	267,489	1,604,934	1,636,000	(31,066)
	Property Tax	7,949	33,506	4,291,117	4,291,117	0
	Court Fines/Fees	26,324	98,534	394,136	275,000	119,136
Tourism	Hotel/Motel Tax	34,916	119,625	478,500	360,000	118,500
Wastewater	Sewer User Fees	410,945	920,504	5,523,024	3,700,424	1,822,600
Sanitation	Sanitation Fees	63,455	138,328	829,968	711,000	118,968
<b>Revenue Summary</b>						
General Fund Collected YTD		1,441,303	Wastewater Fund Coll YTD	1,056,834		
General Fund Target		15,726,133	Wastewater Fund Target	5,030,000		
Difference		14,284,830	Difference	3,973,166		
		9%		21%		
<b>OPERATIONS EXPENDITURE SUMMARY</b>						
Operating Dept		Month	YTD	Annualized	Budget	Projected Over/(Under) Budget
General Government		98,887	325,689	1,302,756	1,369,732	(66,976)
Community Development		34,764	104,907	419,628	530,051	(110,423)
Police		331,931	785,051	3,140,204	3,852,728	(712,524)
Fire		104,495	281,034	1,124,136	1,499,709	(375,573)
Hwys & Streets		56,343	179,255	717,020	978,588	(261,568)
Parks/Recreation		98,829	338,331	1,353,324	1,275,974	77,350
				0		
Police Drug Fund		12,955	32,557	130,228	223,804	(93,576)
Sanitation		114,065	205,563	822,252	753,744	68,508
Tourism		21,934	33,036	132,144	872,836	(740,692)
Wastewater		56,576	785,458	3,141,832	5,863,024	(2,721,192)
<b>FUND EXPENDITURE SUMMARY</b>						
Fund		Month	YTD	Target	% of Budget	
General		1,407,429	2,824,353	16,286,179	17.34%	
Sanitation		114,065	205,563	753,744	27.27%	
Wastewater		56,576	785,458	5,863,024	13.40%	



## Goodlettsville Police Department

### Chief Pope's Monthly Report

October 2012

Patrol officers located a stolen vehicle through the use of the Lo-Jac stolen vehicle system. This is the second vehicle located through this system in the past two months. When a vehicle equipped with the Lo-Jac system is stolen the device in the vehicle is activated and begins sending an electronic signal. Patrol vehicles equipped with a receiver can locate the vehicle using this signal.

CID identified a suspect in a recent theft of checks and the forgery of one of the checks. A warrant was obtained against the suspect.

An alert residence of a local apartment complex called the police concerning a suspicious vehicle in the parking lot. Patrol located the vehicle and interviewed the two subjects in the vehicle. Both had previous arrests for robbery and narcotics violations. There was no evidence of a crime, but the subjects were instructed to leave the area.

Patrol officers located an intoxicated driver in the front grassy area of city hall. The subject had driven through the back parking lot striking one parked patrol car and then driven into the grassy area in front of city hall. The driver was charged with DUI.

Four counterfeit \$100 bills were passed at a local business. The suspect purchased a gift card with the bills. Later in the month another suspect attempted to pass another counterfeit \$100 bill at the same business, but fled with the manager questioned him about the bill. CID and the Secret Service are investigating both incidents.

Patrol officers and the fire department responded to a domestic call at a local trailer park. As a result of an argument the female threw her boyfriend's clothing into the front yard and set them on fire. She was charged with Vandalism.

Patrol responded to a reported armed robbery of an individual in the parking lot of a local motel. The victim actually jumped onto the hood of the suspect's vehicle as it was leaving the parking lot. The suspect fired shots at the victim while he was on the hood of the car. The suspect finally stopped the car approximately ½ half mile down the road. The victim and the suspect struggled resulting in the victim being shot in the leg. CID and CSU are investigating the incident. The victim is not fully cooperating with the investigation. Ten days after this incident, CSU officers stopped the vehicle involved in this incident and recovered a pistol believed to have been used in the robbery.

Patrol officers responded to an intoxicated individual at a local restaurant. The suspect became combative with the officers and was arrested. During the arrest one officer was injured and required medical treatment. The officer was subsequently off work for approximately two weeks.

CID is investigating a scam where the victim had an item listed for sale on Craig's List and was sent a check for the purchase of the item. The amount of the check was far more than what the item was listed for. The victim received instructions to deposit the check in his account, keep an extra \$100 for his troubles and then send the remaining amount to an address out of state. If the victim had done this he would have lost several hundred dollars and his account may have been compromised. Luckily the victim recognized this as being a scam and reported it to the police.

**GOODLETTSVILLE POLICE DEPARTMENT**  
 105 S MAIN ST  
 GOODLETTSVILLE TN 37072  
 615-858-3405

Jurisdiction : TN0190400

Monthly Summary Report  
 For October 2012

<u>Crime Type</u>	<u>October Offenses</u>	<u>October Counts</u>	<u>2012 Offenses</u>	<u>2012 Counts</u>
09A 09A MURDER & NON-NEGLIGENT M	0	0	1	1
100 100 KIDNAPPING/ABDUCTION	0	0	3	3
11A 11A FORCIBLE RAPE	0	0	3	3
11B 11B FORCIBLE SODOMY	0	0	1	1
11C 11C SEXUAL ASSAULT WITH AN OB	0	0	1	1
11D 11D FORCIBLE FONDLING	0	0	4	4
120 120 ROBBERY	3	3	21	23
13A 13A AGGRAVATED ASSAULT	3	4	34	46
13B 13B SIMPLE ASSAULT	18	19	134	155
13C 13C INTIMIDATION	5	6	28	29
13D 13D ASSAULT (STALKING)	0	0	2	2
200 200 ARSON	1	1	1	1
220 220 BURGLARY/BREAKING AND ENT	7	7	68	68
23A 23A POCKET PICKING	0	0	1	1
23B 23B PURSE SNATCHING	0	0	1	1
23C 23C SHOPLIFTING	31	40	233	271
23D 23D THEFT FROM BUILDINGS	4	4	58	58
23E 23E THEFT FROM COIN-OPERATED	0	0	1	1
23F 23F THEFT FROM MOTOR VEHICLE	7	7	88	91
23G 23G THEFT OF MOTOR VEHICLE PA	5	5	41	41
23H 23H ALL OTHER LARCENY	9	9	52	56
240 240 MOTOR VEHICLE THEFT	1	1	16	16
250 250 FORGERY/COUNTERFEITING	3	3	14	20
25A 25A FALSE PRETENSE/SWINDLE/CC	3	3	28	28
25B 25B FRAUD CREDIT CARD/AUTOMA	0	0	1	1
25C 25C IMPERSONATION	0	0	23	24
270 270 EMBEZZLEMENT	0	0	5	5
280 280 STOLEN PROPERTY OFFENSES	1	1	5	6
290 290 DESTRUCTIVE/DAMAGE/VANDA	15	20	98	103

Jurisdiction : TN0190400

Monthly Summary Report  
For October 2012

35A	35A	DRUG/NARCOTIC VIOLATIONS	5	5	75	109
35B	35B	DRUG EQUIPMENT VIOLATIONS	2	2	32	37
36B	36B	STATUTORY RAPE	0	0	1	1
370	370	PORNOGRAPHY/OBSCENE MAT	0	0	1	1
520	520	WEAPON LAW VIOLATIONS	1	1	14	20
90B	90B	CURFEW/LOITERING/VAGRANC	0	0	3	5
90C	90C	DISORDERLY CONDUCT	2	2	16	23
90D	90D	DRIVING UNDER THE INFLUEN	10	10	45	45
90E	90E	DRUNKENNESS	5	5	24	24
90F	90F	FAMILY OFFENSES , NONVIOLE	1	1	9	9
90G	90G	LIQUOR LAW VIOLATIONS	1	1	6	6
90I	90I	RUNAWAY	1	1	16	16
90J	90J	TRESPASS OF REAL PROPERTY	5	5	31	39
90Z	90Z	ALL OTHER OFFENSES	29	29	199	213
M99		INFORMATION	11	16	47	62
000		NON REPORTABLE	2	2	28	31
T99		TRAFFIC RELATED (NON REPORTAB	30	30	263	263

Persons Arrested : 128

Total For October

2012 To Date

TYPE	Malec Arrested		Femalec Arrested		Malec Arrested		Femalec Arrested	
	All Arrests	Narcotic	All Arrests	Narcotic	All Arrests	Narcotic	All Arrests	Narcotic
1.Adults	69	52	42	17	515	585	308	225
2.Juveniles	9	7	8	2	72	68	104	22
TOTALS:	78	59	50	19	587	653	412	247

Traffic Reports :

TYPE	Total For October	2012 To Date
Fatal	0	0
Injury	0	0
Property Dmg Only	79	681
Private Property	0	0

Citations/Warrants :

	Total For October	2012 To Date
Citations	0	0
Warrants	0	0

Values :

TYPE	Total For October	2012 To Date
Burglary Stolen	6,428.00	104,717.00

Jurisdiction : TN0190400

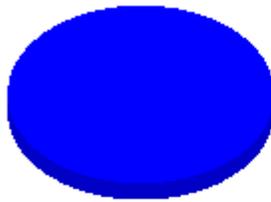
Monthly Summary Report  
For October 2012

Larceny Stolen	28,672.00	305,214.00
Robbery Stolen	3,108.00	23,290.00
MVT Stolen		57,175.00
Burglary Recovered		5,372.00
Larceny Recovered	6,453.00	44,507.00
Robbery Recovered	40.00	12,540.00
MVT Recovered		76,400.00
Total Stolen	38,208.00	490,396.00
Total Recovered	6,493.00	138,819.00
Criminal Damage	11,800.00	69,435.00

Jurisdiction : TN0190400

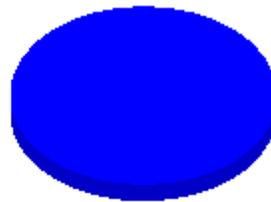
Monthly Summary Report  
For October 2012

**Traffic Accidents for Month**



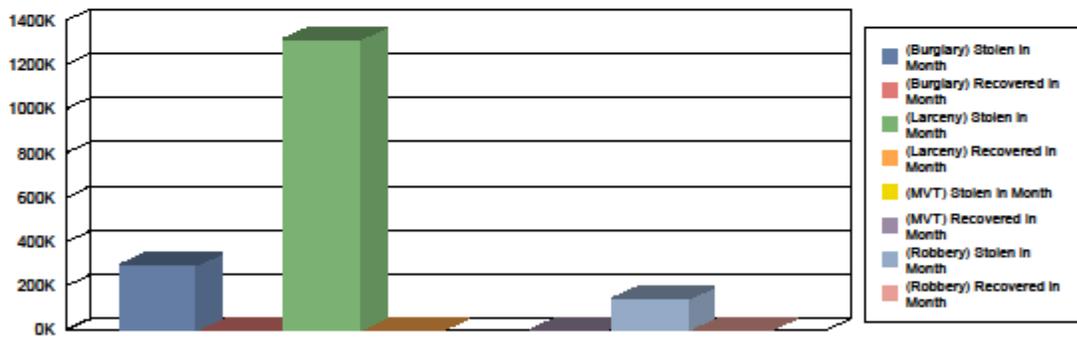
Traffic Accidents with Injuries	0.0%
Sum of R_Monthly_Summary.1.Prop_Dmg_Month	100.0%
Traffic Accidents with Fatalities	0.0%
Total	100.0%

**Traffic Accidents Year To Date**



Traffic Accidents with Fatalities	0.0%
Traffic Accidents with Injuries	0.0%
Traffic Accidents with Property Damage	100.0%
Total	100.0%

**Stolen and Recovered Values for Month**



## Fire Department October 2012

### Summary of Month's Activities

#### Fire Operations

The Department responded to 244 calls for service for the month of October.

#### Fire Administration

- Two EMT License renewal
- Several walk-in's for blood pressure check
- Pre Blasting Survey at Robert Cartwright

The Training room has been utilized this month for the following:

- Tri Star Health Systems & Emergency Medical Services
- Fire employee's In-Service training
- Vol State EMT Class
- Employee Wellness Check

#### *Fire Inspection*

	This Month	YTD
Fire Investigations	1	9
Plat/Plan Review	0	6

#### *Public Fire Education*

	This Month	YTD
Participants	75	227
Education Hours	15	36
Number of Occurrences	5	16

## Fire Fighter Training

### Training Hours for October 2012

#### Administrative Summary - October

##### Assignments

##### Completions (October 1-31)

Users with completions:	8	30%
-------------------------	---	-----

Total completions:	34	
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##### Overdue Assignments (as of October 31)

Users with assignment(s) that are overdue:	17	63%
--	----	-----

Total overdue assignments:	82	
----------------------------	----	--

##### No Assignments (as of October 31)

Users with no assignments:	6	22%
----------------------------	---	-----

##### Users

##### Log-ins (October 1-31)

Users who have logged in:	9	33%
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##### Credentials

Users with credentials expiring next month (November):	3	11%
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**Goodlettsville Fire Department  
Incident Report, Incident Totals**

Jurisdiction 19226

From: October 1, 2012

To: October 31, 2012

**Total Calls 244**

Structure Fires	1	Hazardous Calls	2
Vehicle Fires	1	Service Calls	25
Vegetation Fires	0	Good Intent Calls	22
Refuse/Rubbish Fires	3	Malicious False	0
Other Fires	3	Other False	25

**Total Fires 8**

Rescue and EMS	157
Number of Patients	27

Mutual Aid Received	12	Incidents with Exposures	0
Mutual Aid Given	44		

Fire Service Injuries	0	Fire Dollar Loss	
Non-Fire Service Injury	0	Property	\$15,350.00
Fire Service Death	0	Contents	\$0.00
Non-Fire Service Death	0	Non-Fire Dollar Loss	
Fire Civilian Injuries	0	Property	\$0.00
Non-Fire Civilian Injuries	0	Contents	\$0.00
Fire Civilian Deaths	0		
Non-Fire Civilian Deaths	0		

**Fleet Maintenance**

0 Scheduled Services

34 Repairs

**Special Projects**

Pump Test

Touch-A-Truck at the Mall

Met with THP Helicopter at the Park

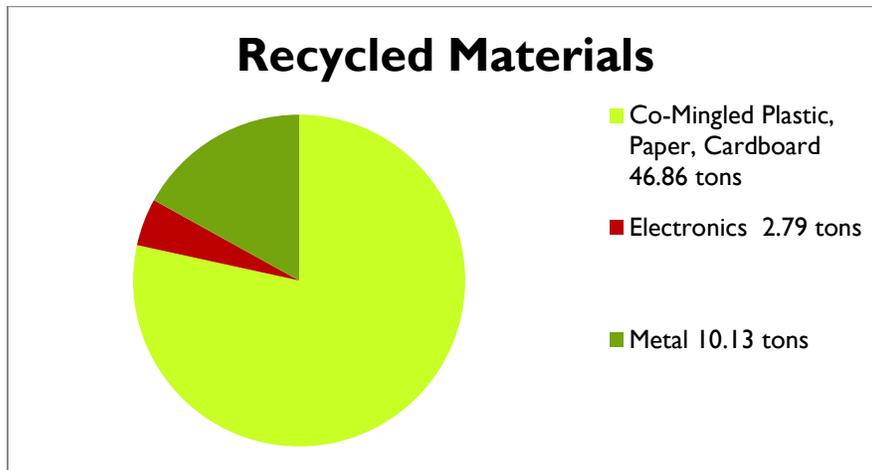
Cost Savings - In house repairs to vehicles and building to cut down on the cost.

# Public Works Monthly Report

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**OCTOBER 2012**

**SOLID WASTE:**



- Convenience center solid waste collected: 704 cy
- Wood chips removed from lot: 1,216 cy
- Solid waste tonnage collected: 339

**SEWER:**

- **EQUALIZATION TANK INSPECTIONS AT MANSKER CREEK PUMP STATION**
- **MONTHLY EQUIPMENT AND PUMP STATION MAINTENANCE**
- **MONTHLY BIOXIDE TANK FILLING**
- **DAILY PUMP STATION INSPECTIONS**
- **ATTENDED TAUD AND TCAPWA TRAINING CLASSES**
- **COTTAGE GROVE SEWER LINE INSPECTIONS**
- **ADDRESSED COMPLAINT CALLS**
- **RAINFALL FOR MONTH: 3.64"**

Public Works		Total	YTD
Selected Performance Indicators			
Brush Pick-Up Areas Covered	5	59	
Culverts Cleaned	0	35	
Curb – Repair/Install/Remove	2	25	
Dead Animal Pick-Up Requests	10	16	
Drainage Inspection Requests	5	50	
Driveway Permits Issued	0	0	
Emissions Testing/License Plates for Vehicles	0	12	
Excavation/Street Cut Permits Issued	2	7	
Exemption Route Requests	0	15	
Graffiti Removal Requests	1	4	
Land Disturbance Permits Issued	0	3	
Sanitation – Bulk Item/Junk Pick-Up Request	7	48	
Sanitation – Cart Repairs	23	203	
Sanitation – Second Cart Request	0	7	
Signs Repaired/Installed (Street or Name)	10	120	
Snow Removal – Number of Storms	0	1	
Storm Drains Cleaned	20	188	
Storm Drains Repaired or Replaced	0	7	
Stormwater Inspections Performed (Active Construction Sites)	22	171	
Stream and/or Tributary Clean-Up/Clean-Outs	0	3	
Streets Paved	2	8	
Streets Repaired (e.g., pothole)	6	73	
Streets Swept (miles)	57.8	578	
Streets Striped	4	15	
Tennessee One Calls	106	928	
Traffic Signal Repair	8	58	
Tree Trimming Requests	7	32	
Vehicle Maintenance – Routine	29	282	
Vehicle Maintenance – Unscheduled	25	308	
Water Quality-Related Outreach Events	3	47	

## **PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:**

- Long Hollow Pike signalization, Signal @ Madison Creek Road, Pedestrian crossing at Caldwell/Moss-Wright Park staff meetings and Public Meeting
- Stormwater Utility engineering firm interviews
- Bid reviews for approved Public Works equipment purchases
- Surplus items out for sale
- Residential meetings to assist with drainage-related projects
- Main Street Task Force committee meetings
- Assist Parks with various projects
- Staff attended annual TCAPWA/SWANA and TNSA/SESWA workshops and training
- Street paving and striping
- Building cleaning and maintenance
- Daily underground storage tank testing (passed)
- Annual fuel system line tightness testing (passed)
- Monthly fuel pump inspection and cleaning (passed)
- Monthly staff/safety meeting; Class C Operator UST training
- Public Works section of website page updates
- Grant applications submitted to TnPRIMA, TDEC Green Development, Tennessee Downtowns, Special Litter Project (TDOT)

## **OUTSTANDING ISSUES:**

- Finalize Retroreflectivity survey
- Bent sign inventory repair

# Parks, Recreation, and Tourism Monthly Report

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October 2012

## **ADMINISTRATION:**

### **Report from the Parks Director – Amy Mitchell**

#### Meetings

- Met with Kristy Bryant of Tough Dash to discuss logistics related to the race at Moss-Wright
- Coordinated with Joey Keef of North Nashville Hoops regarding use of the community center
- Participated in a demo of online registration, reservation, and membership software
- Met with representatives of Goodlettsville Baseball League, Mayor Coombs, and Tim Ellis regarding usage of Moss-Wright for the Spring 2013 season
- Attended the LPRF grant workshop conducted by Recreation Education Services
- Met with TEMA representative to inspect two projects that were part of the 2010 Flood Recovery

#### Special – LPRF Grant Award

- Attended the award presentation of the Local Parks and Recreation Fund Grant with Governor Haslam and TDEC Commissioners. This award is for \$250,000 to make improvements to the Delmas Long Community Center and the playground at Peay Park

## **PARKS DIVISION:**

#### Special Parks Activities

- Hosted Ghost and Lantern Tour, a storytelling event, at Mansker's Station
- Hosted Howl-o-Ween at Fenway's Dog Park
- Hosted Pumpkin Festival

#### Projects

- Continually mowed, removed litter, and prepared ball fields for play
- Began painting interior and exterior structures including walls, restrooms, concession stands
- Stained all 6x6 posts throughout Moss-Wright
- Dug out all wood fiber material from blue playground structure and refilled with new material
- Fertilized all athletic fields
- Trimmed limbs on various trees and began removal process of dead trees and limbs
- Secured picnic tables to concrete pads at shelters 1 and 2
- Installed new tissue paper dispensers at Moss-Wright Park restrooms
- Started the process of spreading dirt along the edges of the trail making it easier to maintain and eliminating hazards
- Obtained quotes from fence companies to move the fence at field 1 back to 310' in center field
- Painted and sealed the handicap logo on parking spaces system wide. Have ordered signage and will begin install in November
- Filled cracks in pavement with hot mix on the large hill on the trail located behind the dog park
- Obtained quotes for infield mix for field 2

## **RECREATION DIVISION:**

### **Report from the Special Events and Program Coordinator – Allison Baker**

- Met with Brett Senters from Everyday Home Solutions about new advertising opportunities

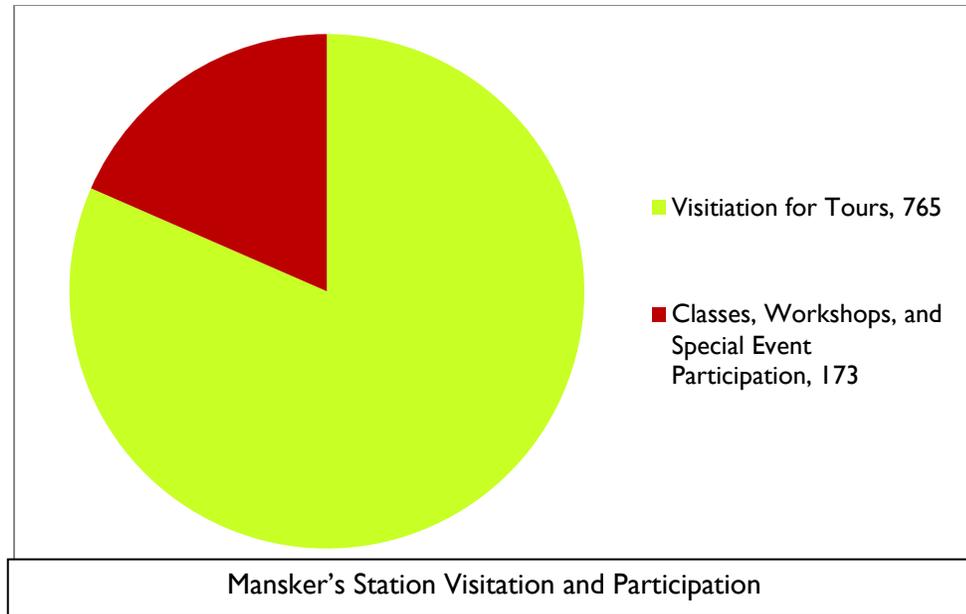
- Represented Goodlettsville Parks at the Chamber's Experience Goodlettsville
- Met with Mary Laine Crawford about administrative rights for the website

### Special Events and Programs

- Get Fit Goodlettsville wrapped up October 27<sup>th</sup>. Surveys were sent out to all registered participants and business participants. We have received feedback from almost 30 participants and this information will be used to shape next year's program.
- Assisted with the Annual Pumpkin Festival on Halloween at Moss-Wright Park.
- This month, the 2013 calendar for programs and events was developed.

### Historic Sites

- On Friday, October 19<sup>th</sup>, Mansker's Station held its first Ghost and Lantern Tour. We had four story tellers spooking visitors with their ghostly stories at the Fort and the Bowen House. We had 173 guests come out to enjoy the evening. There was live music in the Visitor's Center as well as refreshments. We had about 10 of our volunteers on hand to help with the preparations and acting as tour guides. Plans are already underway for next year's tour.
- Yulefest will be Saturday, December 1<sup>st</sup> from 6:00pm-9:00pm. It is a free event to be enjoyed by all ages.
- The last "4<sup>th</sup> Saturday" class of the year was held on the 27<sup>th</sup>. Bill Maddox led a woodworking class where the participants built a small blanket chest. Mac Ice worked with his registered participants as they constructed a leather hunting bag.
- The 2013 calendar has also been set for Mansker's Station. We will be adding a new weekly program for children ages 3-5 to come out to the Fort to play outside and to see what life was like in the 1780s. This will be a free program where we will use nature and staff to lead this series. I am also working on securing another traveling exhibit from the state museum for 2013. We will also be bringing back Fall at the Fort and Heritage Days for hands on learning for the school groups and the public.
- One of the grants that was applied for in September has been awarded. We will receive \$2,500 from the Sumner County CVB. These funds will go towards our Emma email marketing campaign, our Civil War Trails membership, and to create and install at least two informative signs to be placed at the Fort and the Bowen House. These signs will give basic information on each site and direct them to the Visitor's Center for tour information and to our website.
- I met this month with staff on upcoming events for next year. We are also in the process of working together to create a multiyear plan for site maintenance.



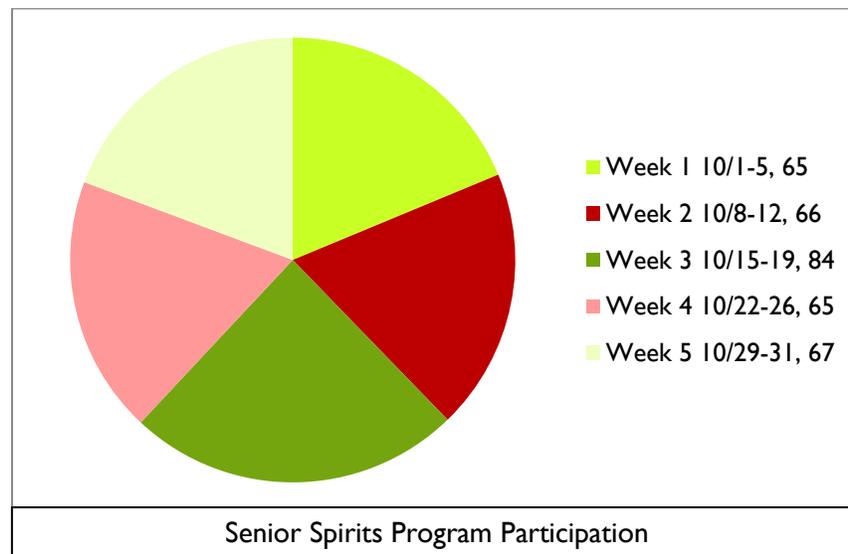
### Marketing

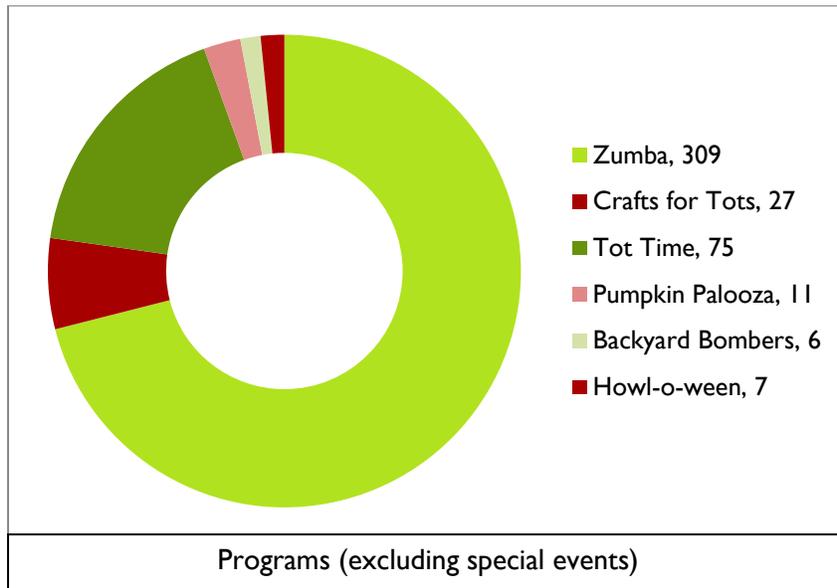
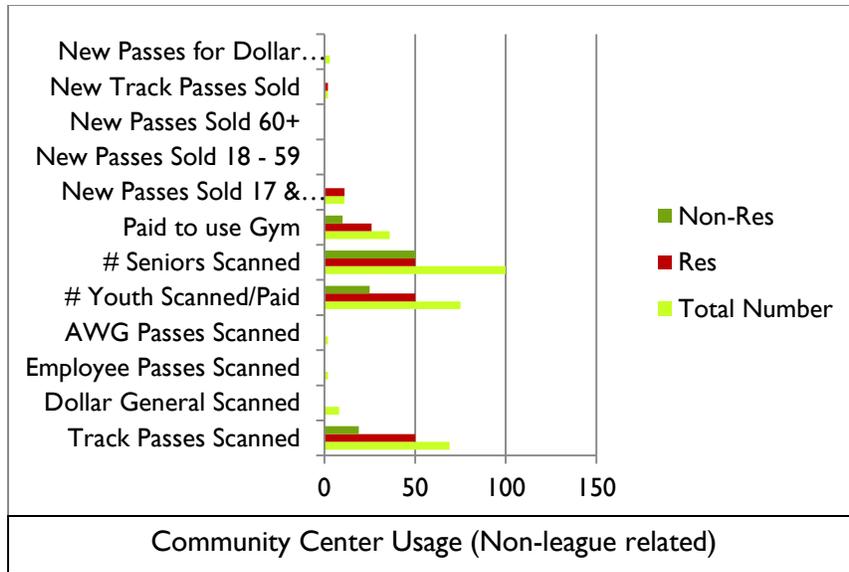
- Contacted Nashville Parent Magazine about upcoming programs and events
- Sent out an Emma about upcoming events at Mansker's Station
- Updated facebook pages multiple times a week
- Updated Parks, Historic Sites, and Get Fit Goodlettsville website
- Sent out three Notify Me emails about upcoming programs and events
- Sent new program information to Dawn Freeman to distribute to all City employees
- Turned the 2013 Program & Event Calendar in to Amy Mitchell to be submitted to the Town Planner Goodlettsville calendar
- Worked with Rose Bruce to create an ad for Mansker's Station for the Tennessee Vacation Guide
- Created a Fall/Winter Program page and distributed it at the Visitor's Center and the Community Center
- Updated the information centers around Moss-Wright Park

### **Report from the Recreation Supervisor – Robbie Brigham**

- Posted a new information sheet about the activities at the Community Center and operating hours on our website and on our facebook page. I also sent a copy over to Kathy the property manager from The Retreat at Dry Creek Apartments in Goodlettsville. This was our first attempt at the information sheet and plan to make it better with the future up coming months and events.
- The youth volleyball leagues ended with their end of the season tournament.

- Met with Amy Mitchell and Joey Keef about the use of the gym at the Community Center with the North Nashville Hoops league
- Met with Chris from Mondo Track about getting a quote on getting a new surface on the track in the gym.
- Hosted our Pumpkin Palooza program. We decorated a pumpkin, frosted a cup cake, and had a treat hunt in the gym.
- The adult coed volleyball league had their end of the season tournament. I spoke with all team captains during the tournament about what form of league or changes need to be made to the current league to get a few more teams for next season.
- The adult coed softball league finished with their championship game of the tournament.
- Met with Nicole DeSpain and Wilson Webb from Summer Crest Tennis about the possibility of having a quick start tennis program at our tennis courts. This will be a great program to offer to kid 5 to 10 years of age that are interested in learning how to play tennis. We also spoke about the possibility of having a women's adult program. Both programs would be shooting for a spring start date.
- Hosted the 3<sup>rd</sup> Annual Howl-O-Ween program at Fenway's Dog Park.
- The Annual Pumpkin Festival took place from 5:00 – 7:30pm at Moss-Wright Park. Tyson sponsored two bounce houses and Goodlettsville First Baptist Church had a game area for kids. We had 40 community partners support the event this year and could not do this event without them. Winner of the table decorating contest was McDonald's. Congratulations go out to them!







## COMMUNITY DEVELOPMENT DEPARTMENT

### Sub-group: Economic Development

#### Monthly Management Report: October 2012

##### Business Recruitment / Retention & Expansion

- Recruiting and expansion activities were severely curtailed during the month of October because the Director was befallen with several kidney stones and a bad case of shingles -- all at the same time – and was “out of commission” for *normal activity* for the majority of the month of October.
- The to-be meeting which was to have occurred in October with the famous barbecue restaurant people for the third time in two years ... FELL THROUGH. They have been on and off the fence about building a nice, fancy, sit-down restaurant in Goodlettsville. We had been hoping for a positive outcome but the restaurant owners’ broker keeps telling them “You don’t want to be in Goodlettsville.” The broker is from Franklin. This is typical of some of the kinds of stuff we have to deal with. We have shown them every demographic under the sun ... and still they are doubtful about building in Goodlettsville. What we cannot get through their head is that Goodlettsville has a stronger lunch trade than all of its surrounding cities. We are not giving up. We are working with a network of **other** brokers to try and drum up restaurant interest in Goodlettsville. The last five years have been so very hard on restaurants insofar that they operate on such skinny margins. They are ultra picky about where they build new ones. Restaurant failures since 2007 have been pandemic throughout the United States.
- The City of Goodlettsville Economic Development Department hosted 110 brokers and developers on the annual NAIOP Bus Tour on 4 October. The stop featured “pitching” the prime acreage adjacent to Prevost Motorcar on South Cartwright Drive. Attendees were able to mix with City officials as well as hear the “official pitch,” take away featured literature about the parcel, and enjoy snacks and drinks. It was tremendously **good** exposure for the City.
- We had serious inquiry for a Memphis-based car wash company wanting to establish a new, much fancier automated car wash on Long Hollow Pike. Talks went on for several months and we even had agreement with the land owner on price. It, too, fell through because the proprietors of the company wanting to put in the car wash could not secure financing. This ties in with the headline in the *Nashville Business Journal* during the last week of October whereby it declared that financing is still a roadblock to many small-to-mid-sized projects. We are not giving up. We are in the process of contacting yet other car wash companies as

this report is being compiled. We have gotten at least one favorable early inquiry from at least one of these companies.

- The City was notified on October 25<sup>th</sup> that we had officially been “in the finals” for a brand new travel / truck plaza at Interstate 65 Exit 98. The company told us that they had decided not to build a new travel plaza there ... that instead, they were going to put their money into “fixing up” their own older truck stops, and, using the money to buy up older trucks stops belonging to their competitors. We are not giving up. If we can come that close with one company, there surely must be interest with some other travel-oriented companies.
- Several community folks have inquired as to “what has happened” with the robotics-oriented company that wanted to put in a high-tech operation in the 600 block of North Main Street in Goodlettsville. The fact of the matter is that the robotics company did take out a lease on the building on July 1, 2012 ... and then, through a series of complicated taxation moves, the US Congress imposed a certain kind of tax on such a product that was going to be produced at this location ... and the demand for this product immediately fell off by nearly 100%.
- Goodlettsville has certain impediments that have been holding it back from new growth and our newly-appointed Industrial Development Board will be helping us along in some of these areas over the next few months. In case you do not know, our City’s main constraints to aggressive growth are:
  - The City is fairly well already “built out.” We have very little space left for lease or purchase.
  - The City doesn’t have a lot of available land inventory – **shovel ready** or otherwise.
  - The City has an almost-non-existent manufacturing draw to outside manufacturing companies looking to relocate in Tennessee.
  - The City has had ... and will continue to have ... a hard time in attracting “big name retail” because virtually every brand name retail known to man is just two miles from us (on Gallatin Road).
  - Goodlettsville, Madison, and the “Rivergate area” continue to take a false, but nonetheless bad rap for the whole Rivergate Mall perception. Things are not nearly as bad as rumor likes to claim ... but our area together with CBL needs to consider hiring a brand marketing company to run a positive spin and brand Rivergate all over again. It is going to take professionals to do this and CBL, the mall owner, in the Director’s opinion, is going to have to “pony up” along with the area to make this happen.

### **Statistics & Trends**

- Some of the biggest economic development news in the greater Nashville area as well as in the nation, are briefly summarized directly below:
  - October's job gains include many in sectors tied to consumer spending
  - Retail jobs see biggest monthly increase in almost two years
  - Mortgage refinancing put more money in consumers' pockets

- The economy added a better-than-expected 171,000 jobs reported in October, the Labor Department said. A healthy portion of the additions came from sectors, such as retail and construction, that were lagging but now are benefiting from a more bullish consumer.
- Retail employment rose by 36,000 in October, the most since January 2011, and it's up by 82,000 since August, the biggest three-month increase in several years.
- Households are starting to contribute more to the economic recovery. The recovering housing market, in particular, is bolstering employment in several sectors.
- **The wealth effect**
  - Home prices are making consumers feel wealthier and mortgage refinancing are putting more cash in their pockets.
  - Reports just last week, before the election, showed chain-store sales rose briskly last month and consumer confidence reached the highest level since February 2008. Vehicle sales, though down slightly from the 4 1/2- year highs hit in September, are still 7.2% above a year ago as consumers continue to replace aging vehicles.
  - And home sales and housing starts are picking up noticeably, particularly here in the greater Nashville market.
- As reported in the very first paragraph of this report, most activities were severely curtailed during the month of October because the Director was befallen with several kidney stones and a bad case of shingles -- all at the same time – and was “out of commission” for *normal activity* for the majority of the month of October.

### **Special Projects**

- The City of Goodlettsville advertised the long-awaited chance to bid on the remodel project for the old Goodlettsville Public Library, which, next July 2013, will become the departmental offices for the City’s Community Development Department (Economic Development, Planning / Zoning, Building Codes, Fire Marshall). Bids will be received at the office of the Purchasing Director, City of Goodlettsville, 105 South Main in Goodlettsville, until 2:00 p.m. CST, Thursday, 29 November 2012. The advertisement was publicly advertised in several media. Blueprints and bid spec books may be picked up by qualified construction firms at City Hall for a \$200.00 deposit.
- The Community Development Department will be conducting the final session of the Goodlettsville Citizen’s Academy at Massie Chambers, City Hall, on Tuesday evening, 13 November 2012 from 5:30 p.m. until 9:00 p.m.

### **Outstanding Issues**

- The newly-reorganized Goodlettsville Industrial Development Board will be holding a meeting at Massie Chambers, City Hall, on Tuesday evening, 4 December 2012 from 5:30 p.m. until 7:00 p.m.

## **COMMUNITY DEVELOPMENT**

### **Planning Department**

**November 12, 2012**

#### **Ongoing Activities**

Numerous requests for information related to refinancing of properties in Goodlettsville.

Collection of information and data tied to ongoing developments.

Production of information and data needed for assembly of the monthly Planning Commission agenda.

Production of monthly staff report for the regularly scheduled Planning Commission meeting.

Responded to various requests for information pertaining to completion/implementation of approved plans.

Attended and assisted with putting together program for annual training seminar for Sumner County Planning Commissions.

Attended annual fall conference of Tennessee planning association.

Attended quarterly meeting of Sumner County planning staffs.

#### **Meetings**

Attended various meetings concerning Goodlettsville's continuing participation in regional efforts:

Goodlettsville Planning Commission

Metropolitan Planning Organization (MPO)

Attended Regional Transportation forum.

## Goodlettsville Codes Department Activity Report October 2012

### DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshall  
 Mike Bauer-Senior Inspector/Fire Marshall  
 Greg Waite-Inspector/Property Standards  
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and Safety, Fire Marshall Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	40 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	5 inspections
Fire Investigations	Duties of Fire Marshall involving fires in the city limits	0 investigations
Building Inspections	Building Related	28 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	21 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	21 inspections
Signs Removed	Illegal signs removed from city limits	62 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	40 hrs./testing inc.
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training onBuilding/ Fire Code	16 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0 liens
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	1 home
Flood Event/FEMA	M. Bauer assisting flood properties and FEMA requirements. Includes all documentation	8 hours
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	5 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	2 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/G. Waite	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	0 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily

Goodlettsville Codes Department Building Report October 2012

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License</u>	<u>Type Str</u>	<u>County</u>
<b><u>New Residential</u></b>										
20120232	10/01/2012	509,695.00	143D		35	108 Copper Creek Dr.	David Neranian	65976	New Residential	Sumner
<b>Total</b>		<b>509,695.00</b>								

**New Commercial**

**Total 0.00**

**Additions & Remodeling**

20120231	10/01/2012	6,000.00	26.09	22		452 Moss Trail	Summerfield Place Apartments	56809	Commercial Remodel	Davidson
20120233	10/01/2012		112	108	538	500 Windsor Green Apt. 538	Piccadilly Apartments	64078	Commercial Remodel	Davidson
20120238	10/10/2012	89,000.00	26	129		100 Mission Ridge	Dollar General Headquarters	37255	Commercial Remodel	Davidson
20120239	10/10/2012	1,000.00	26.14	10		650 Wade Circle	Rodeway Inn	Owner	Commercial Remodel	Davidson
20120240	10/10/2012	14,000.00	18.07	155	5	306 Carlton Place	Lance Noffsinger	Owner	Shed	Davidson
20120241	10/11/2012	1,000.00	143B	D5	19	2008 Crencor Dr.	Mike Noble	Owner	Acces Building/Playhouse	Sumner
20120243	10/21/2012	12,000.00	18.7	1	20	308 Isaac Dr.	Willys D. Brown	Owner	Shed	Davidson
20120244	10/15/2012		26.14	31		1000 Rivergate Pkwy/Mall	Van Allen Rug and Art Show	Owner	Tent Sale	Davidson
20120246	10/19/2012	8,000.00	33.08	38		422 Gates Dr.	Carlos Poredes	Owner	Residential Remodel	Davidson
20120251	10/29/2012		33	29.6		100 Robert Cartwright	The Retreat At Dry Creek Farms II	25009	Blasting Permit	Davidson
20120252	10/29/2012	22,000.00	25.7	11	79	315 Rosehill Drive	Gary Willis	Cumberland Garage	Garage Addition	Davidson
<b>Total</b>		<b>153,000.00</b>								

<b>Total New Residential</b>	509,695.00	<b>Single Family Dwellings</b>	0
<b>Total New Commercial</b>		<b>Davidson</b>	
<b>Total Add/Remodels</b>	153,000.00	<b>Sumner</b>	1
<b>Total All Permits</b>	662,695.00	<b>Total</b>	1



## City of Goodlettsville

### Project Status Update October 2012

<u>PROJECT</u>	<u>PAGES</u>
Equalization Tank	2
Sewer Rehabilitation	2
Community Development	3
Roadscape	3
Greenway / Bicycle / Pedestrian	3
Signalization and Synchronization	4
Moss-Wright Park Trail Paving	4
Conference Dr. Vietnam Vets Lights	4
Long Hollow Pike Street Lighting	5
Hwy 41 & 31-W Street Lighting	5
RiverGate Parkway Improvements	5
Delmas Long Community Center	6
Moss-Wright Park Lighting Improve	6
Moss-Wright Park RR & Concession	6
StormWater Utility Study	7
Strategic Planning	7
Sewer Interceptor	7
Paving	8

- Changes to this report from the previous month are noted in **RED**

## EQUALIZATION TANK

**Project Cost:** \$7,014,268.29  
**Engineer / Architect / Consultant:** CDM, Inc.  
**Contractor:** W.L. Hailey, Inc.  
**Status:** 99.9 % Complete  
**Completion Date:** Substantial portion was accomplished on March 27, 2012  
Final – **TBD**

\*The City is currently withholding all pay requests in order to satisfy the monetary balance of liquidated damages.

**Notable outstanding issues:**

- 1. Air Exchange**
  - 2. Liquidated Damages**
- An agreement on an extended Warranty with Crom, Inc. has been reached.

## PHASE V SEWER REHABILITATION

**Project Cost:** \$4,427,954.34  
**Engineer / Architect / Consultant:** GRW, Inc.  
**Contractor:** Moore Construction  
**Status:** 100% Complete  
**Completion Date:** September 30, 2012  
**Notable outstanding issues:** None noted

## COMMUNITY DEVELOPMENT FACILITY

Project Cost: \$225,000.00

Engineer / Architect / Consultant: Cassetty Architecture

Status: **Bids will be received until 2:00 p.m. November 29th**

Completion Date: **June, 2013**

Notable outstanding issues: NONE

## ROADSCAPE PROJECT

Project Cost: \$157,000.00

Engineer / Architect / Consultant: Kimley-Horn and Associates

Status: Work 90% Approximate Complete

Completion Date: July 30, 2012

Notable outstanding issues: **Notice has been given to contractor that work has not been completed, per contract.**

## GREENWAY / BICYCLE / PEDESTRIAN DEVELOPMENT

Project Cost: \$3,000,000.00

Engineer / Architect / Consultant: Lose and Associates

Status: Awaiting Environmental and Archaeological Clearances from TDOT and FHWA.

Completion Date: To Be Determined

Notable outstanding issues: **None**

## SIGNALIZATION & SYNCHRONIZATION IMPROVEMENTS

Project Cost: \$495,000.00

Engineer / Architect / Consultant: Gresham Smith and Partners

Status: TDOT Notice to Proceed for Engineering has been issued

Completion Date: **To Be Determined**

Notable outstanding issues: **CSX Railroad**

### Moss-Wright Park Trail Paving

Project Cost: \$33,000.00

Status: Completed

Completion Date: July 2013

Notable outstanding issues: None

### Conference Drive / Vietnam Veterans Lighting Improvements

Projected Project Cost: **\$700,000.00**

Engineer / Architect / Consultant: **Booker Engineering**

Status: **Contract with TDOT**

Completion Date: Unknown at this time

Notable outstanding issues: None

## Long Hollow Pike Street Lighting

**Project Cost:** \$70,000.00  
**Engineer / Architect / Consultant:** NES  
**Status:** Currently in design stage  
**Completion Date:** TBD  
**Notable outstanding issues:** None

## Highway 41 & 31W Street Lighting

**Project Cost:** \$100,000.00  
**Engineer / Architect / Consultant:** NES  
**Status:** Designed and  
**Completion Date:** TBD  
**Notable outstanding issues:** None

## RiverGate Parkway Improvements

**Project Cost:** \$1,000,000.00  
**Engineer / Architect / Consultant:** Ragan - Smith  
**Status:** Engineering 90% Complete, Landscaping 100% Complete  
**Projected Completion Date:** Spring 2013  
**Notable outstanding issues:** None

## Delmas Long Community Center Improvements

Project Cost: \$500,000.00 *Dependent on Grant Funding*

Engineer / Architect / Consultant: None

Status: Awaiting notification of LPRF Grant Award Notices

Completion Date: April 2013

## Moss-Wright Park Lighting Replacement (Football)

Project Cost: \$225,000.00

Engineer / Architect / Consultant: **Internal**

Status: **Bids Accepted until December 13, 2012**

Completion Date: March 2013

Notable outstanding issues: None

## Moss-Wright Park Restroom /Concession Facility (Football)

Project Cost: \$150,000.00

Engineer / Architect / Consultant: TBD

Status: N/A

Completion Date: April / May 2013

Notable outstanding issues: None

## Stormwater Utility Study

**Project Cost:** TBD

**Engineer / Architect / Consultant:** TBD

**Status:** Currently evaluating proposals for service

**Completion Date:** March 2013

**Notable outstanding issues:** None

## Strategic Planning Consultancy

**Project Cost:** \$20,000.00

**Engineer / Architect / Consultant:** TBD

**Status:** RFP's will be accepted during the month of December

**Completion Date:** June 2013

**Notable outstanding issues:** None

## Sewer Interceptor

*(Elimination of the Crencor and Wynridge Pump Stations)*

**Project Cost:** \$250,000

**Engineer / Architect / Consultant:** GRW

**Status:** Currently being designed.

**Projected Completion Date:** May 2013

**Notable outstanding issues:** None

## **FY 2012/2013 Street Paving Program**

**Project Cost:** \$700,000.00

**Engineer / Architect / Consultant:** None

**Status:** Resurfacing has begun on various streets (See Below)

**Completion Date:** Fiscal Year 12/13

**Notable outstanding issues:** None

**Paved Streets:**

- 1. Caldwell Drive (West of Long Hollow)**
- 2. Windsor Green (Conference to round-about)**
- 3. Bakers Chapel (Main Street to City Limits)**